

Pierce Township Trustees  
Meeting Minutes

October 21, 2015

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 5:35 PM, on Wednesday, October 21, 2015 at the Pierce Township Administration Building, 950 Locust Corner Road.

**CALL TO ORDER**

Chairman Robert Pautke and Mrs. Bonnie Batchler and Mr. Richard Riebel were present at Roll Call. Mr. Keating, Attorney was also present.

**Executive Session**

At 5:38 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler to enter Executive session pursuant to ORC 121.22 ((G) (1) & (2) to consider the employment and compensation of public employees and to discuss purchase of property for public purposes. Roll call on motion: All aye.

At 6:39 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler to leave executive session, with no action being taken the Board during the Executive Session

**MEETING RECONVENED**

At 6:40 PM, Chairman Pautke asked everyone to stand for the Invocation to reconvene the Regular Meeting. Other members in attendance, Administrator Tim Hershner, Police Chief Bachman, Fire Chief Wright, Assistant Fire Chief Scott Light, Public Works Director John Koehler and Assistant to the Fiscal Officer, Claudia Carroll.

**INVOCATION**

Trustee Richard Riebel led the meeting in prayer.

**PLEDGE OF ALLEGIANCE**

The Trustees led the residents in reciting the Pledge of Allegiance.

**Community Updates**

**1 – National Prescription Take Back Day – Police Department**

Police Chief Bachman reported that the National Take Back Prescription Day was a success.

**2 – Detective Michael Buckler - Retired**

Police Chief Bachman publicly thanked Detective Buckler for his 26 years of service, , noting his first 13 years were spent as a patrol officer, often on the night shift and then 13 years of service as a Detective investigating, solving and testifying on the most difficult crimes that often face a Police Officer.

**3 – Canine Officer Razec - Retired**

Police Chief Bachman publicly thanked K-9 Officer Razec for 10 years of service, noting Razec had been an excellent police dog, responsible to numerous arrests throughout the county, and that Pierce Township thanked Officer Jay Shaw, his handler for their leadership and cooperation with all county law and drug enforcement departments. Officer Chris McMillan with

a neighboring canine unit thanked both Officer Shaw and Officer Razec for their leadership, training and support. There was also a recovering addict that expressed gratitude to Officer Shaw and Officer Razec, she recounted that being pulled over and cited by Officer Shaw and Officer Razec for drug possession actually changed her life and that due to this, she is a recovering addict. She asked if Pierce Township is going to secure another police dog. Another resident, Michael Callahan expressed gratitude to Officer Shaw and Officer Razec, sharing that when Officer Shaw's patrol car is patrolling in his area, it is such a welcome sight.

### **Condolences**

Chairman Pautke expressed condolences on behalf of the Board to Fire Chief Wright on the loss of his father and then expressed condolences to Police Chief Bachman on the loss of his mother-in-law.

### **Celebratory – Thank you for Concert in the Park**

Assistant Fire Chief Scott Light reported that the Township had received a letter of appreciation for the recent Concert in the Park from Paul and Joyce Nort.

### **Opengov.com Presentation and Approval**

The Board introduced Finance Committee member Greg Ossege. Mr. Ossege explained that the Finance Committee had reviewed the added features of Opengov.com. Mr. Ossege reminded everyone that Pierce Township had already joined opencheckbook.com which was a free service offered by the Ohio State Treasurer's office and that Pierce Township's information for prior fiscal years is now live and accessible to the residents. Mr. Ossege said the Finance Committee members recommended approval of the cost of \$5,400.00 per year for a two year term. Mr. Ossege explained that if Pierce Township would opt to join Opengov.com, then the department managers not only could view historical spending, revenue receipts, but opengov.com will allow the Finance Committee, the Board and the Department leaders to create budgets, charts, graphs and to begin budget planning for upcoming years. Mrs. Register reiterated that opengov.com will be a great tool for the incoming Fiscal Officer Debbie Schwey, noting that Ms. Schwey will be able to use opengov.com when preparing her 2016 appropriations, yearly budgets, and all other financial reports.

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the agreement with OpenGov.com pricing proposal. Roll call on motion: All aye. See proposal attached.

### **Trustee's Updates**

#### **Update of the OGSM Plan**

Mr. Hershner made an overhead presentation which recapped the OGSM 2015-2016 Objectives and Goals and Mr. Pautke also addressed the status of the plan, noting Mr. Carpenter and Mr. Dresie's contributions. Mr. Pautke covered the Master Planning task list and requested input from Doug Dresie. Mr. Dresie spoke to the funding issues that are facing the planning for park and green space improvements. Mr. Dresie shared they are looking for grants and for gaining community involvement.

#### **Hiker Biker Path Extension**

Mr. Pautke announced that the Legendary Home Owners Association will sign off on the final easement and approve the hiker biker path extension which was being held up by one lone resident.

#### **Economic Development Committee**

Mr. Pautke reported that the Economic Development Committee is still being formulated.

### **Bradbury Road Update**

Mr. Riebel asked Mr. Koehler to confirm when Bradbury Road would be closed for repairs and Mr. Koehler was asked to make sure Bradbury was open by November 3<sup>rd</sup> to allow the residents from Hopper Hill area to travel without confusion or traffic delays to the polls on Election Day. Mr. Koehler pledged that if weather cooperated, the repairs would be completed by November 3, 2015.

### **Board Motions**

#### **Minutes for September 9, 2015 - Regular Meeting - Approved**

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the Minutes of Regular meeting of September 9, 2015 as presented. Roll call on motion: All Aye.

#### **Minutes for September 23, 2015 - Special Meeting - Approved**

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Minutes of the Special meeting of September 23, 2015 as presented. Roll call on motion: All Aye.

#### **Purchase from Vogelpohl Fire Equipment - Approved**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of Fire Chief, that the Board approve the purchase order to Vogelpohl Fire Equipment Company in the amount of \$3,795.00 for a 5 MSA 30 minute air cylinder bottles out of the Fire Fund. Roll call on motion: All aye.

#### **Purchase of Computer Tablets - Approved**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Assistant Fire Chief Light, that the Board approve the purchase order to Best Buy in the amount of \$4,675.30 for seven computer tablets and associated equipment out of the EMS Billing Fund. Roll call on motion: All aye.

#### **Job Descriptions - Approved**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Public Works Manager Koehler; the Board approves job descriptions for full time and part time maintenance worker I, II, III, and IV. Roll call on motion: All aye.

### **FISCAL OFFICE REPORTS AND MOTIONS**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

#### **Payment of Bills – September 11, 2015**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills and invoices from September 11, 2015 in the amount of \$32,172.64 as previously provided. Roll call on motion: All aye

#### **Payment of Bills – September 18, 2015**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from September 18, 2015 in the amount of \$116,425.69 as previously provided. Roll call on motion: All aye

**Payment of Bills – September 25, 2015**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from September 25, 2015 in the amount of \$154,397.20 as previously provided. Roll call on motion: All aye

**Payment of Bills – September 30, 2015**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from September 30, 2015 in the amount of \$94,805.71 as previously provided. Roll call on motion: All aye

**Payment of Payroll – September 9, 2015**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the payroll of September 9, 2015 in the amount of \$116,167.69 as previously provided. Roll call on motion: All aye

**Payment of Payroll – September 23, 2015**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the payroll of September 23, 2015 in the amount of \$136,474.25 as previously provided. Roll call on motion: All aye

**ADJOURNMENT**

At 8:38 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

\_\_\_\_\_  
Karen Register, Township Fiscal Officer

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Bob Pautke, Chairman  
Pierce Township Board of Trustees