

Pierce Township Trustees
Meeting
Minutes

January 14, 2015

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:30 PM, on Wednesday, January 14, 2015 at the Pierce Township Administration Building, 950 Locust Corner Road.

INVOCATION

Chairman Robert Pautke asked Trustee Richard Riebel to lead the meeting in prayer.

PLEDGE OF ALLEGIANCE

Mr. Pautke asked everyone to join the Board in the Pledge of Allegiance.

CALL TO ORDER

Chairman Robert Pautke and Mr. Riebel and Mrs. Batchler were all present at Roll Call. Also present were Fire Chief Craig Wright, Assistant Fire Chief Scot Light, Police Chief Jeff Bachman, Township Administrator Tim Hershner, Public Works Manager, John Koehler, and Legal Counsel, Tom Keating.

Chairman Updates

Mr. Pautke provided an update on the Pierce Township 2020 Plan and utilized an overhead projector presentation so that the residents could follow the progress and accomplishments from the OGSM planning (Objectives, Goals, Strategies and Measures) to date.

December 29, 2014 – Records Commission Minutes Approved

Mrs. Batchler made a motion, seconded by Mrs. Register to approve the minutes of December 29, 2014 Records Commission Meeting minutes as presented. Roll call on motion: All aye.

December 29, 2014 – Clean Up Minutes Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the minutes of December 29, 2014 Clean Up Meeting minutes as amended. Roll call on motion: All aye.

Correction – Noted

Mrs. Register alerted the Board that they had approved the correct amount for the Payroll of October 22, 2014 which was \$137,906.58 during the meeting of November 2, 2014, however, while checking the Minutes Book for 2014, she found a typo in the minutes which listed the amount as \$137,906.53, and this typo has been corrected.

December 10, 2014 – Meeting Minutes Corrected

Mrs. Batchler made a motion, seconded by Mr. Riebel to correct the amount to be transferred to the Agency Fund (for old/stale dated checks) to the correct amount of \$6030.39. Roll call on motion: All aye.

William Thomas Sefton – Employment Reclassification

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Township Fire Chief Craig Wright, the Board accept the request of full time employee, William Thomas Sefton to be reclassified from full-time Lieutenant back to part-time Firefighter/Paramedic effective January 15, 2015 at the appropriate established part-time hourly rate based on his years of service with Pierce Township. Roll call on motion: All aye.

Bid Accepted from Safe-Way

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of the Public Works Manager, John Koehler that the Board accept the bid from Safe-Way for a new light pole/fixture in the main Administration parking lot in the amount of \$2,950.00. Roll call on motion: All Aye.

Bid Accepted from Sullivan Services

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of the Public Works Manager, John Koehler that the Board accept the bid from Sullivan Services for the 2015 mulching of the Administration complex in the amount of \$1,956.00. Roll call on motion: All Aye.

Purchase Approved – Virtual Surveillance

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of the Police Chief, the Board approve the purchase of surveillance cameras from Virtual Surveillance to be mounted on the outside of the Police Department at a cost of \$6,175.29, noting this will provide a safer work environment for the members of the Police Department. Roll call on motion: All Aye.

Purchase Approved – 4 New Portable Radios

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of the Police Chief, the Board approve the purchase of four new APX6000 portable radios and a multi unit charger from Motorola at an estimated cost of \$15,460.00. Roll call on motion: All Aye.

Fiscal Office Reports and Motions

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

Payment of Dispatch Calls

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of the Dispatch calls in the amount of \$61,345.18. Roll call on motion: All aye.

Payment of Bills – December 30, 2014

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from December 30, 2014 in the amount of \$218,578.67 as previously provided. Roll call on motion: All aye.

Payment of Bills – December 31, 2014

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from December 31, 2014 in the amount of \$168.99 as previously provided. Roll call on motion: All aye.

Salary Method Continued

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer that effective January 1, 2015, the Trustees and the Fiscal Officer continue on the salary method per the Ohio Revised Code Section 505.24 and 507.09 for 2015 and that the compensation and benefits for the Trustees and the Fiscal Officer be deducted from the General Fund. Roll call on motion: All aye.

Volunteer Firefighters Dependents - Named

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board appoints Township Trustee Bonnie Batchler and Trustee Richard Riebel as representatives to the Volunteer Fire Fighter's Dependents Fund Board, along with Fire Chief Craig Wright as the Fire Department's representative. Roll call on motion: All aye.

Request for the Advancement of Taxes - Authorized

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer the Board request for the Advances of Taxes collected in 2015 for the first half and second half of property taxes from the County Auditor's Office. Roll call on motion: All aye.

October 1, 2014 – Meeting Minutes Corrected

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Township Fiscal Officer, that the Board correct the minutes of October 1, 2014 to reflect the Board approval of the correct amount Payroll in the amount of \$107,232.49 for the payroll from 9-10-14, thus striking the incorrect Payroll amount of \$127,532.92 currently listed in the October 1, 2014 minutes. Roll call on motion: All aye.

October 1, 2014 – Meeting Minutes Corrected

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of Township Fiscal Officer, that the Board correct the minutes of October 1, 2014 and rescind the motion listed in the October 1, 2014 minutes which lists approval for the Bills dated August 12, 2014 in the amount of \$107,232.49. Roll call on motion: All aye

Mark Cann – Presented Letter to the Board

Mr. Cann presented a letter to the Board of Trustees outlining his concerns regarding the recent sale of property located at White Oak and Lewis Roads. Mr. Cann then provided a copy of the letter outlining his concerns and asked the Township Fiscal Officer to include this letter in the record of this meeting. (See attached). General discussion then arose as to the how the sale price was determined and why the property that was sold was not placed out on the open market for bids, to see if the Township could have generated more than the \$75,000.00 price that was received. Attorney Tom Keating was asked about the validity of the sale due to the sale being by Board motion and not by a Board resolution. Mr. Keating replied that the sale was indeed legal. The Board agreed that future property sales will be reviewed to see if additional steps need to be taken.

Executive Session

At 9:04 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to enter into Executive to discuss personnel matters, candidate and interview schedule, and counsel with legal Attorney Tom Keating pursuant to ORC 121.22 (1). Roll call on motion: All aye.

At 10:52 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler, to leave executive session, with no action being taken the Board during the Executive Session.

Position of Public Works Foreman - Vacated

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Public Works Manager, John Koheler, the Board vacate the position of Public Works Foreman and dismiss Matt Smith effective immediately. Roll call on motion: All aye.

Negotiation Agreement – Approved with Police Union

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of Legal Counsel, Tom Keating that the Board approve the negotiated agreement between Pierce Township Board of Trustees and the Pierce Township Police Union as presented. Roll call on motion: All aye.

ADJOURNMENT

At 10:57 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Mr. Robert Pautke, Chairman
Pierce Township Board of Trustees