

Pierce Township Trustees
Meeting Minutes

August 19, 2015

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 5:35 PM, on Wednesday, August 19, 2015 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER

Chairman Robert Pautke, and Mr. Richard Riebel were present at Roll Call. Also present were: Legal Counsel, Thomas Keating and Public Works Manager, John Koehler.

Executive Session

At 5:40 PM, Mr. Riebel made a motion, seconded by Mr. Pautke to enter Executive session pursuant to ORC 121.22 ((G) (1) & (2) to consider the employment and compensation of public employees and to discuss purchase of property for public purposes. Roll call on motion: All aye. *Mrs. Batchler arrived during Executive Session at 5:46 PM.

At 6:34 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel, to leave executive session, with no action being taken the Board during the Executive Session

MEETING RECONVENED

At 6:36 PM, Chairman Pautke asked everyone to stand for the Invocation to reconvene the Regular Meeting. Other members in attendance, Police Chief Bachman, Fire Chief Wright, Assistant Fire Chief Scott Light, Public Works Manager John Koehler and Assistant to the Fiscal Officer, Claudia Carroll.

INVOCATION

Trustee Richard Riebel led the meeting in prayer.

PLEDGE OF ALLEGIANCE

Mrs. Batchler led the Board and residents in the Pledge of Allegiance.

Celebratory Events – Community Updates

1 – Amelia Mayor Hart

Mr. Pautke acknowledged Mayor Hart who was in attendance and Mayor Hart extended a thank you letter and personal appreciation on behalf of himself, the Village of Amelia and the Council for the assistance which Public Works Manager John Kohler and his department had extended to the Village. Mayor Hart spoke of the importance of working together and the Board agreed that using combined resources, sharing equipment and personnel for road and community improvements whenever possible benefited everyone.

2 – Mike Casteel – New Public Works Employee

Mr. Pautke and Mr. Koehler introduced Mike Casteel to the Board and audience. Mr. Koehler spoke to the work experience, and value which Mr. Casteel has already brought to Pierce Township.

3 - Lt. Bryan Burke – Earned a Master’s Degree in Criminal Justice

Police Chief Bachman and the Board congratulated Lt. Bryan Burke for earning his Master’s Degree in Criminal Justice.

4 – Debbie Schwey – Incoming Fiscal Officer

Mrs. Batchler introduced Debbie Schwey to the residents and noted that Mrs. Schwey was running unopposed for the position of Pierce Township Fiscal Officer to fill the open seat when Mrs. Register retires. Mrs. Register also welcomed Debbie and shared that the Fiscal Office is looking forward to working with her to achieve a smooth transition.

Public Hearing on Zoning Cases Z2014-003 & Z2014-004

The Board took public comments regarding the two proposed Zone Changes. Mr. Hershner explained that the Zoning Commission had recommended denial and the residents expressed concerns on any housing development which will result in added traffic on the roads. Mr. Riebel did announce that the County Engineer’s office is coming to Pierce Township on September 9, 2015 at 4:00 PM for a public meeting and he invited all interested residents to attend.

Zoning Case Z-2014-003

Mr. Riebel made a motion, seconded by Mrs. Batchler to deny zoning case @-2014-003 based on the recommendation of the Zoning Commission of denial for the proposed PUD designation. Roll call on motion: All aye.

Zoning Case Z-2014-004

Mrs. Batchler made a motion, seconded by Mr. Riebel to deny zoning case @-2014-004 based on the recommendation of the Zoning Commission for denial. Roll call on motion: All aye.

Economic Development Committee Formation

Mr. Hershner recommended that the Board consider forming an Economic Development Committee to help Pierce Township locate and encourage the right mix of residential and commercial development to stabilize and create tax revenue to offset the lost revenue from the closure of Duke Energy’s Beckjord Power Plant with the goal to take steps to reduce the tax burden on current residents.

Mr. Pautke made a motion, seconded by Mr. Riebel to accept the recommendation of Administrator Tim Hershner to authorize Mr. Hershner to form an Economic Development Committee consisting of a minimum of five (5) member board with interested people directed to send in a letter of interest and resume of qualifications by September 16, 2015 to Pierce Township. Roll call on motion: All aye.

Charter for Economic Development – Presented by Tom Sill

Mr. Pautke invited Mr. Sill to present his overhead presentation to the Board regarding the Charter for Economic Development developed by Tom Sill, Jen Chamberlain, Pete Kay and Tim Hershner. Mr. Sill pointed out the operating principals that are included in the Charter and such as:

- Coordinating development with the Zoning Department and Zoning Commission
- Updating the Trustees monthly on progress and efforts
- Using the experience and assistance within the Economic Development members in sales negotiations and contract negotiations

At the end of Mr. Sills presentation, discussion ensued regarding the appropriate date to officially appoint the Economic Development Committee members.

Trustee Updates

OGSM

Mr. Pautke asked Mr. Hershner to accept ownership of the OGSM with the help of George Carpenter.

Blackjack – Culvert Replacement

Mr. Riebel confirmed that Mr. Koehler had met with the property owner on Blackjack regarding the need to replace his culvert pipe, and initially the discussion was somewhat hostile, but Mr. Riebel announced that Mr. Koehler and his crew did such a nice job, the home owner recently thanked Mr. Koehler and his crew for the excellent repair job and the reseeding at the project site.

Board Motions

Minutes for May 13, 2015 Corrected & Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler to correct and approve the Minutes of May 13, 2015 as requested and presented. Roll call on motion: All Aye.

Minutes for July 8, 2015 Regular Meeting - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the Minutes of Regular meeting of July 8, 2015 as presented. Roll call on motion: All Aye.

Minutes for July 8, 2015 Budget Hearing - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Minutes of the Budget Hearing meeting of July 8, 2015 as presented. Roll call on motion: All Aye.

Fire Fighters/EMT's Hired

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Assistant Chief Light that the Board hire: Casey William Baldrige; Jared Michael Boots; Andrew Charles Brothers; Brandon William Bucksath; Jonathan Michael Hardman; Michael Patrick Kilcoyne and Wayne Allen Tarvin as part time Firefighter/EMT's at the established rate pending successful completion of a physical with drug screen, background check and a one year probationary period noting that all associated pre-employment expenses be that of the Township. Roll call on motion: All aye.

Repair of Zoll Heart Monitors/Defibrillators - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel based upon the recommendation of Assistant Chief Light that the Board approve a purchase order to Tristate Biomedical Solutions in the amount of \$6,465.98 from the EMS fund for repair of two (2) Zoll heart monitors/defibrillators. Roll call on motion: All aye.

Albert's Men Shop for Wearing Apparel - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel based upon the recommendation of Fire Chief Wright that the Board approve a purchase order in the amount of \$7,165.27 to Albert's Men's Shop for employee wearing apparel and associated expenses. Roll call on motion: All aye.

Betty Stitches for Wearing Apparel - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Fire Chief Wright that the Board approve a purchase order in the amount of \$2,640.69 to Bettys Stitches for employee wearing apparel and associated expenses. Roll call on motion: All aye.

Galls Inc. for Wearing Apparel - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel based upon the recommendation of Fire Chief Wright that the Board approve a purchase order in the amount of \$6,007.05 to Galls Inc. for employee wearing apparel and associated expenses. Roll call on motion: All aye.

Donation of Surplus Fire Fighting Gear - Approved

Mrs., Batchler made a motion, seconded by Mr. Riebel based upon the recommendation of Fire Chief Wright that the Board approve the surplus and donation of articles of specified firefighting gear (list available), declaring it of no value to the Township and further directing the Fire Chief to ensure all recipients of the items sign the approved Township "Release and Waiver of Liability and Indemnification Agreement for the Donated Equipment" form as provided. Roll call on motion: All aye.

John Koehler Promotion - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Township Tim Hershner that John Koehler be promoted to the title of Public Works Director at an annual salary of \$63,000.00 for his increased duties effective next payroll. The Board also noted that should Mr. Koehler use his personal vehicle for Township use, that Mr. Koehler be compensated for his mileage. Roll call on motion: All aye.

Road Salt Purchase - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Township Public Works Director, John Koehler, the Board accepts the lowest and best bid from Compass Minerals America Inc., for the 2015-2016 winter season to purchase up to 1,400 ton of road salt for a cost of \$88,158.00 at a rate of \$62.97 per ton (dump delivery) or \$93,758.00 at a rate of \$66.97 per ton (piler delivery) with the option as ordered by Pierce Township. Roll call on motion: All aye.

Duke Energy Grant Accepted and Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Hershner, the Board approves the Duke Energy grant payment for an energy saving program of \$652.72 for the Police Department, \$4,239.74 for Administration, \$3,491.47 for Exterior Lighting for a total cost to Pierce Township of \$8070.38, noting the final cost included a 5% discount for a lump sum payment and that Duke is paying \$5574.07. Roll call on motion: All aye.

Resolution 015-013 – Adopted and Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Township Administrator; the Board approves Resolution 015-013 declaring a public nuisance on property at 3639 Lewis Road, also known as Clermont County Auditor Parcel #282807A250. Roll call on motion: All aye.

Resolution 015-014 – Adopted and Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Township Administrator, the Board approve Resolution 015-017 to authorize Tom Keating and/or Tim Hershner to negotiate the purchase of property located at 3406 Locust Corner Road at \$16,000.00 with a total purchase price and expenses not to exceed \$21,000.00. Roll call on motion: All aye.

Sidewalk Repair and Replacement Policy – Adopted and Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Township Public Works Director, John Koehler; the Board approves the Sidewalk and Replacement policy. Roll call on motion: All aye.

Resolution 015-015 – Adopted and Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Township Administrator; the Board approves Resolution 015-013 declaring a public nuisance on property at 564 Hal Cor Lane, also known as Clermont County Auditor Parcel #284719.008. Roll call on motion: All aye.

Fiscal Office Reports and Motions

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

Payment of Bills – July 13, 2015 - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Township Fiscal Officer, Claudia Carroll; the Board approves the bills from July 13, 2015 in the amount of \$24,538.58 as previously provided. Roll call on motion: All aye

Payment of Bills – July 17, 2015 – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Township Fiscal Officer, Claudia Carroll; the Board approves the bills from July 17, 2015 in the amount of \$69,061.05 as previously provided. Roll call on motion: All aye

Payment of Bills – July 27, 2015 - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Township Fiscal Officer, Claudia Carroll; the Board approves the bills from July 27, 2015 in the amount of \$34,631.67 as previously provided. Roll call on motion: All aye.

Payment of Bills – July 31, 2015 - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Township Fiscal Officer, Claudia Carroll, that the Board approves the bills from July 31, 2015 in the amount of \$110,266.35 as previously provided. Roll call on motion: All aye.

Payment of Bills – August 5, 2015 - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Township Fiscal Officer, Claudia Carroll; the Board

approves the bills from August 5, 2015 in the amount of \$43,745.06 as previously provided.
Roll call on motion: All aye.

Payroll – July 15, 2015 – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Township Fiscal Officer, Claudia Carroll; the Board approves the payroll from July 15, 2015 in the amount of \$150,943.74 as previously provided.
Roll call on motion: All aye

Payroll – July 29, 2015 - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Township Fiscal Officer, Claudia Carroll; the Board approves the payroll from July 29, 2015 in the amount of \$121,948.87 as previously provided.
Roll call on motion: All aye.

The meeting concluded with the residents of Sycamore & Oakwood asking for a resolution for a parking of a large moving semi-tractor truck on the road and obstructing traffic and emergency vehicles. The Board and Police Chief agreed that the Police Chief would work with Legal Counsel to see what legal options were available to the Board.

ADJOURNMENT

At 9:20 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Mr. Robert Pautke, Chairman
Pierce Township Board of Trustees