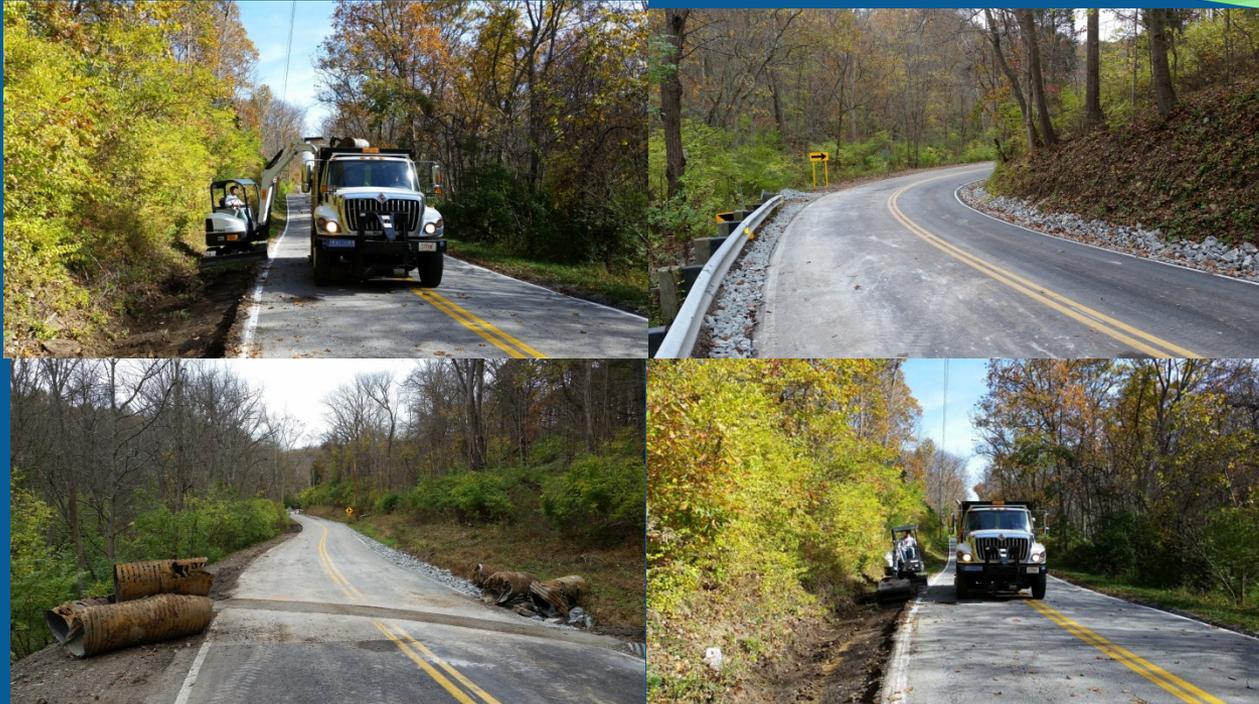


*Proudly serving residents since 1893*

## Bradbury Road Work



**Regular Monthly  
Meeting**

**November 4, 2015**

**Meeting Agenda  
Department  
Reports**



950 Locust Corner Rd. Cincinnati, Ohio 45245 513-752-6262 – [www.piercetownship.org](http://www.piercetownship.org)



## Board of Trustees

### Regular Monthly Meeting

**November 4, 2015**

**6:30pm**

#### *Pierce Priorities:*

- Culture
- Quality of Life
- Pierce 2035

5:30 p.m. Executive Session (to consider the employment and compensation of public employees and property purchases, - ORC 121.22 (G)(1) and (2)):	Chairman Pautke
6:30 p.m. Invocation	Trustee Riebel
Pledge of Allegiance	Trustee Batchler
Celebratory Events – Fire & Life Squad Levy	Trustee Batchler
Presentation of New Website	Jenny Newcomb
OGSM Update	Administrator Hershner
Trustee Updates	Chairman Pautke
Approval of Minutes, Motions & Resolutions	Administrator Hershner
Open Floor Questions	Chairman Pautke
Adjournment	Chairman Pautke

Department Reports are available on the Township website 24 hours before the second Wednesday of each month.

## *Celebratory Events*



### Fire & Life Squad Levy Campaign Committee

Special Thanks to countless volunteer hours!

- Mark & Donna Cann
- Jen Chamberlain
- Ben & Lynnette Pugh
- Jeff Stitt
- Greg Ossege
- Stan & Gail Shadwell
- George Carpenter
- Bonnie Batchler
- Scott Light
- Craig Wright
- Bobbie & Jeff Kuhn
- Debbie Schwey
- Allen Freeman
- Mike Masterson
- Rich Riebel
- Bob Pautke
- Jeff Hill
- Gary Strunk
- Ray Lembke
- Jan Witkowski
- Doug Thomson
- Cindy & Bob Cromwell
- Adam Deskins
- Julie Davenport
- Tim Goodman
- Pauline Gardiner
- Jared Boots
- Karen Register
- Ethan Watren
- David Gooch

# Jenny Newcomb - New Website



development.piercetownship.org

Log in

PIERCE Township

Home Administration ▾ Fire ▾ Police ▾ Public Works ▾ News ▾ About ▾ Contact

New to Pierce?

Click to learn more

Windows Taskbar: Internet Explorer, Office, Word, Excel, PowerPoint, PDF, Calculator, Chrome

System Tray: 2:12 PM, 10/31/2015

# Motions and Resolutions



A **Motion** is made, based upon the recommendation of Public Works Director Koehler, the Board approve an automotive diagnostic scanner , Autel Max iSys, from KOI Auto Parts for vehicles from 2012 and newer in the amount of \$2,495.00.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of Administrator Hershner, the Board to appoint Deborah S. Schwey as Pierce Township Fiscal Officer with the effective date of December 1, 2015.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions



A **Motion** is made, based upon the recommendation of Assistant Chief Light, that the Board approve up to \$2,000.00 to provide the annual holiday and employee appreciation event in accordance with the goals of the current OGSM program.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Claudia Carroll, the Board approve the payroll from 10/7/2015 in the amount of \$120,889.22 as previously presented.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions



A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Claudia Carroll, the Board approve the invoices from 10/9/2015 in the amount of \$67,193.93 as previously presented.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Claudia Carroll, the Board approve the invoices from 10/16/2015 in the amount of \$59,117.81 as previously presented.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions



A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Claudia Carroll, the Board approve the invoices from 10/21/2015 in the amount of \$25,931.66 as previously presented.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Claudia Carroll, the Board approve the payroll from 10/21/2015 in the amount of \$143,068.45 as previously presented.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions



A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Claudia Carroll, the Board approve the invoices from 10/23/2015 in the amount of \$71,255.00 as previously presented.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Claudia Carroll, the Board approve the invoices from 10/30/2015 in the amount of \$43,186.94 as previously presented.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Police Department Monthly Report



Statistical Data	October 2015/2014	YTD
Total Service Calls:	719/693	6,359
Offense Reports:	43/68	565
Offenses Closed:	36/61	520
Incident Reports:	19/21	150
Traffic Stops:	98/93	1,111
Traffic Citations:	26/11	267
Juvenile Arrests:	4/2	43
Felony Arrests:	3/1	35
Misdemeanor Arrests:	29/37	351
Minor Misdemeanor Summons:	1/6	51
Adult Arrests:	28/36	352
Warrants Arrest:	11/10	111

# Police Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Court Details:	7/4	85
Mediation Referral:	0/1	28
Traffic Accidents:	11/2	72
Traffic Warnings:	44/31	456
Vehicles Towed:	4/0	14
Assist other Jurisdictions.:	51/57	453
Service Requests:	1,173/1,325	13,760
Burglar Alarms:	83/78	632
Open Places Found:	3/15	52
Business Checks:	1,594/1,307	17,212
Miles Driven:	17,164/18,776	162,089
Missing Persons	2/3	5

# *Police Department Monthly Report*



- October 2-Police took part in the 2015 New Richmond Homecoming Parade and dance at Locust Corner School.
- October 6-Assisted Zoning Department with the removal of three vehicles parked in front yard of 564 Halcor Ln. after residence was declared a nuisance.
- October 14- Sgt. Julie Poe participated in Locust Corner School's Science and Math Night.
- October 14&15-All officers participated in Driver's Training which took place at one of Beckjord's parking lots.
- October 20- Pierce Township attended the Domestic Violence Awareness luncheon held at Batavia Township Hall.
- October 29&30-All officers will be attending firearms training held at Clermont County Sheriff's Range.

# Police Department Monthly Report



Sgt. Poe – Math & Science Night @  
Locust Corner Elementary School



Police Department Drivers Training @  
Beckjord's parking lot

# Fire Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Fire Details:	32/54	372
EMS Details:	134/97	1,161
Pierce Twp. Details:		
Ohio Twp. Details:		
Mutual Aid Given:		
Mutual Aid Received:		
Full Staffing:	37/39	399
One-short Staffing:	10/16	103
Minimum Staffing:	3/7	58
Mandations:	3/1	39
Hydrants Serviced:	0/0	1,444
Gear Inspections:	4/24	94

# Fire Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Trainings:	18/15	152
Training Hours:	45/47	374
Qlty. Assurance Check:	166/151	1,540
Inspections:	12/17	121
Re-inspections:	11/18	79
Violations:	32/60	384
System Tests:	2/2	18
Plan Reviews:	0/2	17
Pre Plans:	7/8	81
Public Education:	20/1,328	168
Knox System Installs:	2/1	8
Civil Defense Siren Tests:	12/12	84

# Fire Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Public Records Req.:	2/3	53
Website hits:	5,943/0	492,454

# Fire Department Monthly Report



Preventative maintenance on hydraulic rescue tools in Fire Department



Shed fire at Cedar Ridge



Auto accident on SR 749

# Public Works Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Roadway Maintenance (minor):	53/15	432
Roadway Maintenance (major):	1/0	8
Roadway Patching Projects:	4/1	10
Resurfacing (linear ft.):	0/0	24,252
Culvert Pipe (repair, replace, new):	5/1	68
Catch Basin (repair, replace, new):	1/0	15
Curb-Gutter (repair, replace, new):	0/0	28
Roadway striping (linear ft.):	0/0	13,714
Roadside Mowing (hours):	48/64	577
Street Sign Install (replace, new):	0/0	518
Ditching (linear ft.):	6,436	16,902
Snow/Ice Events:	0/0	15

# Public Works Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Salt Application (tons):	0/0	607
Cemetery Sales (# of lots):	4/6	38
Cemetery Mowing/Maint. (hours):	12/72	674
Cemetery Instals. (footers, etc.):	0/0	140
Funeral Services:	6/4	55
Playground Inspections:	0/0	11
Mulching – All Facilities:	0/0	282
Park Maintenance (hours):	6/101	146
Cemetery Sales entered:	4/28	809
Cemetery Burials entered:	12/112	1,239
Cemetery Deeds Printed:	0/0	267
Cemetery Records reviewed:	0/67	244

# Public Works Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Phone Calls Forwarded to Laura:	58/0	651
Road Cut Permits Approved:	0/0	18

- Started setting the corner stones in the cemetery
- Blacktop patching on E. Locust Corner, Wagner Rd., various streets in Legendary Run
- Ditched, culvert pipe, and D rock in ditches on Bradbury Road
- Rack 7 paved, placed dirt along edges & seeded & strawed along Hike Bike Trail

# Public Works Department Monthly Report



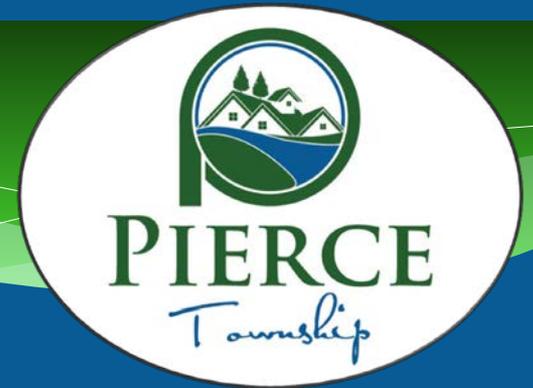
Hike Bike Trail by tennis courts



Locust Lake Road Ditching



# Zoning Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Zoning Permits Issued:	12/16	142
Single-Family Home Permit:	1 / 2	16
Accessory Structure Permit:	1/1	13
Strategic Planning Meetings:	0/0	0
Zoning Commission Meetings:	0/3	7
Board of Zoning Appeal Meetings:	1/1	4
Greenspace Committee Meetings:	1/1	10
Zoning Violation Notices Issued:	20/4	135
“Good Neighbor” Letters Issued:	0/0	0
Voluntary Compliance:	0/1	58
Mediation/Legal Action Taken:	0/0	0
Text Amendments Approved:	0/0	0

# Zoning Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Rezoning Approved:	0/0	0
Variations Approved:	1/1	7
Other Permits Issued		
Deck/Porches Permit:	0/0	10
Fence Permit:	3/2	23
Swimming Pool Permit:	0/1	9
Garage Sale Permit:	1/2	15
Sign – Free Standing Permit:	1/0	5
Sign – Wall Mounted Permit:	1/0	5
Commercial Change of Use:	0/0	5
Commercial-Industrial Bldg.:	0/0	0
Total Valuation Reported:	268,573/701,607	5,960,546

# *Zoning Department Monthly Report*



- Met with residents on Trevino Court regarding pending Board of Zoning Appeals case

# Administration Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Requests - Services/Information:	230/152	2,660
Trainings/Seminars Attended:	4/1	9
HR FLMA & Workers Comp. Claims:	0/0	5
HR Personnel Actions ( New Hires, etc.):	0/0	18
Public Records Requests:	0/0	10
Purchase Orders Processed:	11/0	163
Invoices Processed:	103/14	971
Payroll Checks Processed:	282/0	2,698
Website updates:	13/8	111
Township Meetings:	2/1	16
Motions & Resolutions:	10/15	119
Policy Manual revisions:	0/0	1

# Administration Department Monthly Report



Statistical Data	Month 2015/2014	YTD
Township - Facebook Post:	25/16	226
New Fans:	2,672/39	10,000
Likes Post:	110/81	862
People Reached:	8,888/3,084	57,935
Share:	71/0	253
Police Department - Facebook Post:	17/0	131
New Fans:	4,164/0	16,731
Likes Post:	517/0	2,672
People Reached:	33,398/0	206,065
Share:	335/0	4,924
Cerkl:	11/0	81
Cerkl Subscribers:	14/0	619

# *Administration Department Monthly Report*



- Finalize Chamber response for Fire/EMS Levy interview
- Kathy Armstrong, John Koehler and Tim Hershner met onsite to review the Hike Bike Path improvements prior to paving

Pierce Township Trustees  
Meeting Minutes

October 6, 2015 5:30 PM – Special Meeting

There was a Special Meeting held by the Board of Trustee of Pierce Township; Clermont County, Ohio. The Pierce Township Trustees met in Special Session at 5:30 PM, on Tuesday, October 6, 2015 at the Pierce Township Administration Building, 950 Locust Corner Road for the purpose to into Executive Session for personnel matters, to give further consideration of the Economic Development Committee and to consider any other matters to come before the Board. The meeting was not recorded.

**CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

Chairman Robert Pautke called the meeting to order. Trustee members answering roll call: Mr. Robert Pautke, Mrs. Bonnie Batchler and Mr. Richard Riebel. Also in attendance was Township Administrator, Tim Hershner.

**Executive Session**

At 5:42 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to enter into Executive to discuss personnel matters and employment pursuant to ORC 121.22 (1). Roll call on motion: All aye.

At 6:25 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler to leave Executive Session. It is noted that no action was taken by the Board during the Executive Session.

**WorxTime - Approved**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Administrator Tim Hershner, the Board amend the motion adopted September 9, 2015 to reflect that the Township is required to do the full measurement, tracking, reporting and to approve the contract for 2015, 2016 and 2017 with the estimated cost of \$6400.00 for 2015, the estimated cost of \$4600.00 for 2016 and the estimated cost of \$4600.00 for 2017 and further that the Board confirms approval of the Employer Mandate stand Alone Service through American Fidelity-Worxtime noting this is necessary due to the affordable care act and recommended by our insurance provider. Roll call on motion: All aye.

**Discussion on Obligations for the Economic Development Committee**

Mr. Pautke began discussion and review of the proposed obligations for the Economic Development Committee by reading the outline prepared by our Township Attorney Tom Keating. The Board weighed each proposed obligation and received input from both Mr. George Carpenter and Mr. Pete Kay before deciding to have Mr. Pautke make a outline of the additional ideas discussed by the Board and deliver this outline to Mr. Keating for another draft of the obligations.

**ADJOURNMENT**

At 7:192 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler that the meeting be adjourned. Roll call: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

\_\_\_\_\_  
Karen Register, Township Fiscal Officer

\_\_\_\_\_  
Robert Pautke, Chairman - Pierce Township Board of Trustees

Pierce Township Trustees  
Meeting Minutes

October 21, 2015

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 5:35 PM, on Wednesday, October 21, 2015 at the Pierce Township Administration Building, 950 Locust Corner Road.

**CALL TO ORDER**

Chairman Robert Pautke and Mrs. Bonnie Batchler and Mr. Richard Riebel were present at Roll Call. Mr. Keating, Attorney was also present.

**Executive Session**

At 5:38 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler to enter Executive session pursuant to ORC 121.22 ((G) (1) & (2) to consider the employment and compensation of public employees and to discuss purchase of property for public purposes. Roll call on motion: All aye.

At 6:39 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler to leave executive session, with no action being taken the Board during the Executive Session

**MEETING RECONVENED**

At 6:40 PM, Chairman Pautke asked everyone to stand for the Invocation to reconvene the Regular Meeting. Other members in attendance, Administrator Tim Hershner, Police Chief Bachman, Fire Chief Wright, Assistant Fire Chief Scott Light, Public Works Director John Koehler and Assistant to the Fiscal Officer, Claudia Carroll.

**INVOCATION**

Trustee Richard Riebel led the meeting in prayer.

**PLEDGE OF ALLEGIANCE**

The Trustees led the residents in reciting the Pledge of Allegiance.

**Community Updates**

**1 – National Prescription Take Back Day – Police Department**

Police Chief Bachman reported that the National Take Back Prescription Day was a success.

**2 – Detective Michael Buckler - Retired**

Police Chief Bachman publicly thanked Detective Buckler for his 26 years of service, , noting his first 13 years were spent as a patrol officer, often on the night shift and then 13 years of service as a Detective investigating, solving and testifying on the most difficult crimes that often face a Police Officer.

**3 – Canine Officer Razec - Retired**

Police Chief Bachman publicly thanked K-9 Officer Razec for 10 years of service, noting Razec had been an excellent police dog, responsible to numerous arrests throughout the county, and that Pierce Township thanked Officer Jay Shaw, his handler for their leadership and cooperation with all county law and drug enforcement departments. Officer Chris McMillan with

a neighboring canine unit thanked both Officer Shaw and Officer Razec for their leadership, training and support. There was also a recovering addict that expressed gratitude to Officer Shaw and Officer Razec, she recounted that being pulled over and cited by Officer Shaw and Officer Razec for drug possession actually changed her life and that due to this, she is a recovering addict. She asked if Pierce Township is going to secure another police dog. Another resident, Michael Callahan expressed gratitude to Officer Shaw and Officer Razec, sharing that when Officer Shaw's patrol car is patrolling in his area, it is such a welcome sight.

### **Condolences**

Chairman Pautke expressed condolences on behalf of the Board to Fire Chief Wright on the loss of his father and then expressed condolences to Police Chief Bachman on the loss of his mother-in-law.

### **Celebratory – Thank you for Concert in the Park**

Assistant Fire Chief Scott Light reported that the Township had received a letter of appreciation for the recent Concert in the Park from Paul and Joyce Nort.

### **Opengov.com Presentation and Approval**

The Board introduced Finance Committee member Greg Ossege. Mr. Ossege explained that the Finance Committee had reviewed the added features of Opengov.com. Mr. Ossege reminded everyone that Pierce Township had already joined opencheckbook.com which was a free service offered by the Ohio State Treasurer's office and that Pierce Township's information for prior fiscal years is now live and accessible to the residents. Mr. Ossege said the Finance Committee members recommended approval of the cost of \$5,400.00 per year for a two year term. Mr. Ossege explained that if Pierce Township would opt to join Opengov.com, then the department managers not only could view historical spending, revenue receipts, but opengov.com will allow the Finance Committee, the Board and the Department leaders to create budgets, charts, graphs and to begin budget planning for upcoming years. Mrs. Register reiterated that opengov.com will be a great tool for the incoming Fiscal Officer Debbie Schwey, noting that Ms. Schwey will be able to use opengov.com when preparing her 2016 appropriations, yearly budgets, and all other financial reports.

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the agreement with OpenGov.com pricing proposal. Roll call on motion: All aye. See proposal attached.

### **Trustee's Updates**

#### **Update of the OGSM Plan**

Mr. Hershner made an overhead presentation which recapped the OGSM 2015-2016 Objectives and Goals and Mr. Pautke also addressed the status of the plan, noting Mr. Carpenter and Mr. Dresie's contributions. Mr. Pautke covered the Master Planning task list and requested input from Doug Dresie. Mr. Dresie spoke to the funding issues that are facing the planning for park and green space improvements. Mr. Dresie shared they are looking for grants and for gaining community involvement.

#### **Hiker Biker Path Extension**

Mr. Pautke announced that the Legendary Home Owners Association will sign off on the final easement and approve the hiker biker path extension which was being held up by one lone resident.

#### **Economic Development Committee**

Mr. Pautke reported that the Economic Development Committee is still being formulated.

### **Bradbury Road Update**

Mr. Riebel asked Mr. Koehler to confirm when Bradbury Road would be closed for repairs and Mr. Koehler was asked to make sure Bradbury was open by November 3<sup>rd</sup> to allow the residents from Hopper Hill area to travel without confusion or traffic delays to the polls on Election Day. Mr. Koehler pledged that if weather cooperated, the repairs would be completed by November 3, 2015.

### **Board Motions**

#### **Minutes for September 9, 2015 - Regular Meeting - Approved**

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the Minutes of Regular meeting of September 9, 2015 as presented. Roll call on motion: All Aye.

#### **Minutes for September 23, 2015 - Special Meeting - Approved**

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Minutes of the Special meeting of September 23, 2015 as presented. Roll call on motion: All Aye.

#### **Purchase from Vogelpohl Fire Equipment - Approved**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of Fire Chief, that the Board approve the purchase order to Vogelpohl Fire Equipment Company in the amount of \$3,795.00 for a 5 MSA 30 minute air cylinder bottles out of the Fire Fund. Roll call on motion: All aye.

#### **Purchase of Computer Tablets - Approved**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Assistant Fire Chief Light, that the Board approve the purchase order to Best Buy in the amount of \$4,675.30 for seven computer tablets and associated equipment out of the EMS Billing Fund. Roll call on motion: All aye.

#### **Job Descriptions - Approved**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Public Works Manager Koehler; the Board approves job descriptions for full time and part time maintenance worker I, II, III, and IV. Roll call on motion: All aye.

### **FISCAL OFFICE REPORTS AND MOTIONS**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

#### **Payment of Bills – September 11, 2015**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills and invoices from September 11, 2015 in the amount of \$32,172.64 as previously provided. Roll call on motion: All aye

#### **Payment of Bills – September 18, 2015**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from September 18, 2015 in the amount of \$116,425.59 as previously provided. Roll call on motion: All aye

**Payment of Bills – September 25, 2015**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from September 25, 2015 in the amount of \$154,397.20 as previously provided. Roll call on motion: All aye

**Payment of Bills – September 30, 2015**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from September 30, 2015 in the amount of \$94,805.71 as previously provided. Roll call on motion: All aye

**Payment of Payroll – September 9, 2015**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the payroll of September 9, 2015 in the amount of \$116,167.69 as previously provided. Roll call on motion: All aye

**Payment of Payroll – September 23, 2015**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the payroll of September 23, 2015 in the amount of \$136,474.25 as previously provided. Roll call on motion: All aye

**ADJOURNMENT**

At 8:38 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

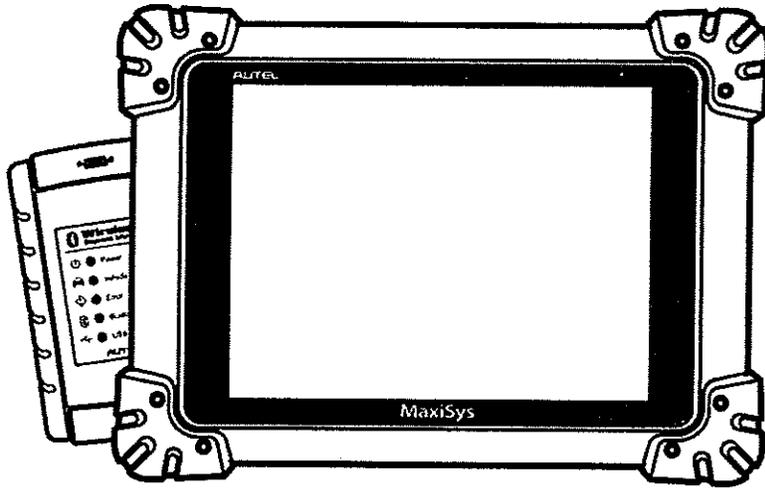
\_\_\_\_\_  
Karen Register, Township Fiscal Officer

\_\_\_\_\_  
Bob Pautke, Chairman  
Pierce Township Board of Trustees

**AUTEL**

# MaxiSys™

## User Manual



MS-908

#

2495<sup>00</sup>/<sub>xx</sub>

**FAST. SMART. MOBILE. POWERFUL.**

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## Chapter 1 Using This Manual

This manual contains device usage instructions.

Some illustrations shown in this manual may contain modules and optional equipment that are not included on your system. Contact your sales representative for availability of other modules and optional tools or accessories.

### 1.1 Conventions

The following conventions are used.

#### 1.1.1 Bold Text

Bold emphasis is used to highlight selectable items such as buttons and menu options.

Example:

- Tap **OK**.

#### 1.1.2 Terminology

The term "select" means highlighting a button or menu item and tapping it to confirm the selection.

#### 1.1.3 Notes and Important Messages

The following messages are used.

##### Notes

A **NOTE** provides helpful information such as additional explanations, tips, and comments.

##### Important

**IMPORTANT** indicates a situation which, if not avoided, may result in damage to the test equipment or vehicle.

#### 1.1.4 Hyperlinks

Hyperlinks, or links, that take you to other related articles, procedures, and illustrations are available in electronic documents. Blue colored text indicates a selectable hyperlink.

### 1.1.5 Procedures

An arrow icon indicates a procedure.

Example:

➤ **To use the camera:**

- 1 Tap the **Camera** button. The camera screen opens.
- 2 Focus the image to be captured in the view finder.
- 3 Tap the blue circle. The view finder now shows the captured picture and auto-saves the taken photo.

---

## Chapter 2 General Introduction

The MaxiSys™/MaxiSys Pro™ Diagnostic Platform is an evolutionary smart solution for specialized automotive diagnosis. Utilizing the powerful A9 quad-core 1.40GHz processor, and a 9.7 inch LED capacitive touch screen, combined with the best possible coverage of OE-level diagnostics, and based on the revolutionary multitask-capable Android Operating system, the MaxiSys organizes information with test instrumentation to help you diagnose symptoms, codes, and customer complaints easily, quickly and efficiently.

There are two main components to the MaxiSys system:

- MaxiSys Display Tablet -- the central processor and monitor for the system
- Vehicle Communication Interface (VCI) -- the device for accessing vehicle data

---

**NOTE:** Autel provides two optional VCI devices for your choice. One is the J2534 Programming Device; the other is the Bluetooth Diagnostic Interface, both will be introduced in this chapter.

---

This manual describes the construction and operation of these devices and how they work together to deliver diagnostic solutions.

### 2.1 MaxiSys Display Tablet

#### 2.1.1 Functional Description

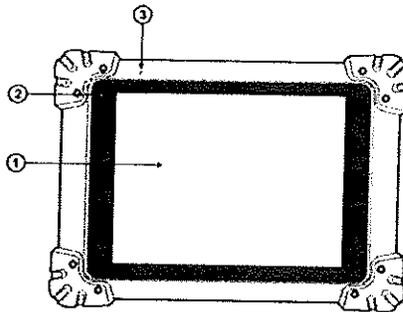
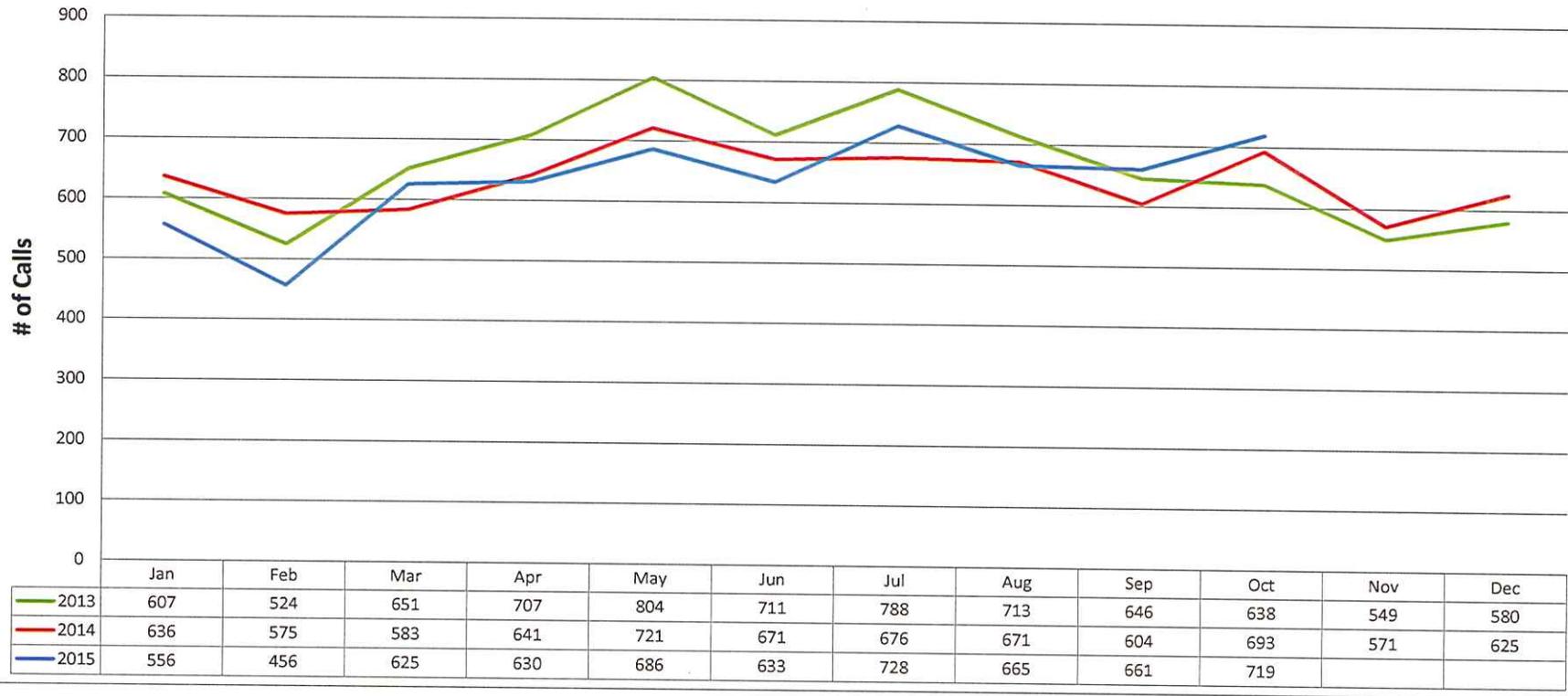


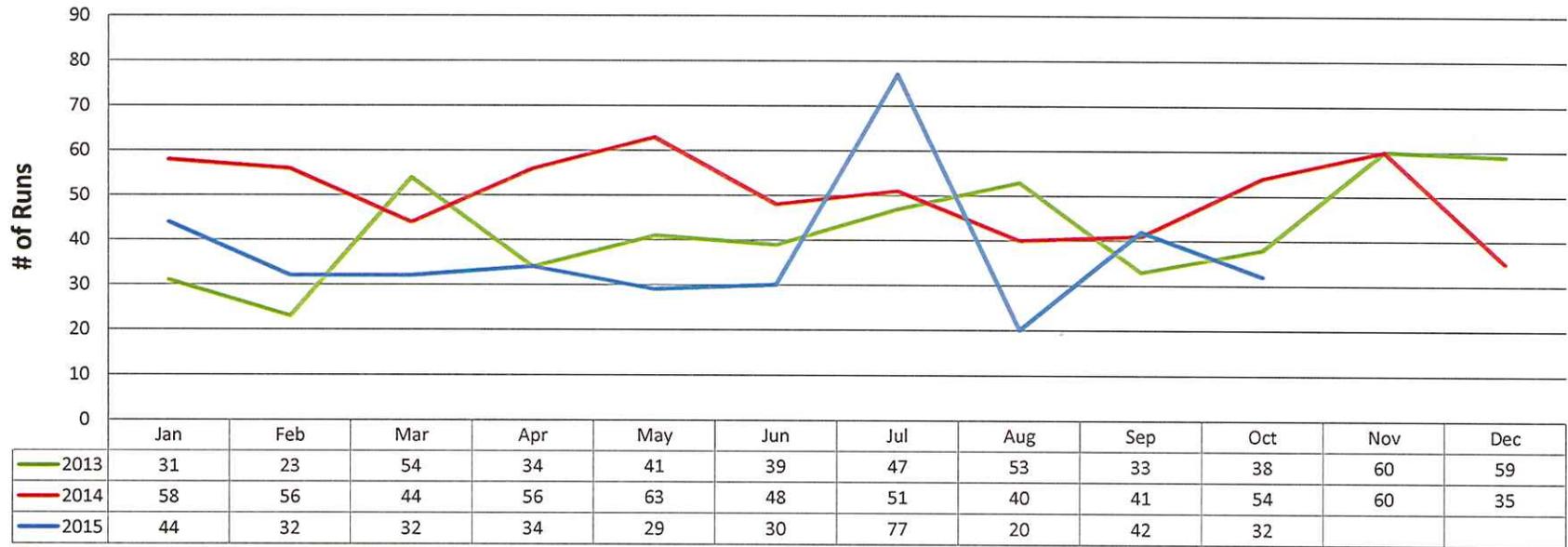
Figure 2-1 MaxiSys Tablet Front View

1. 9.7" LED Capacitive Touch Screen
2. Ambient Light Sensor – detects ambient brightness
3. Microphone

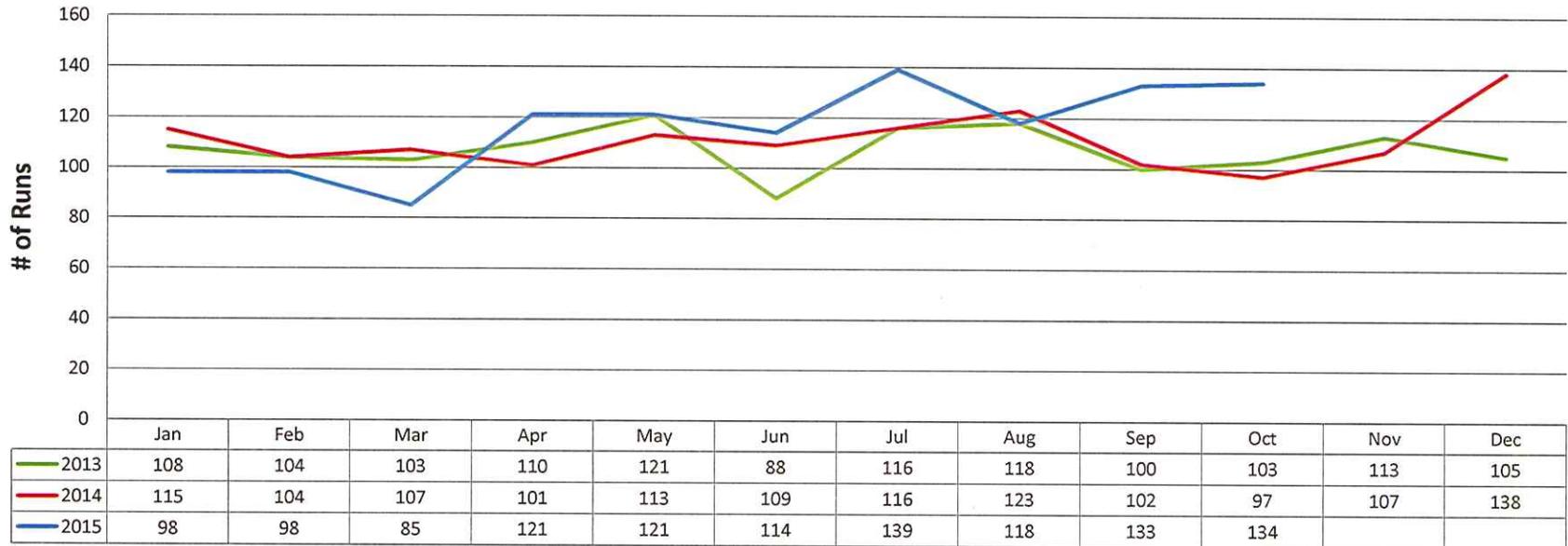
## Police Department Service Calls



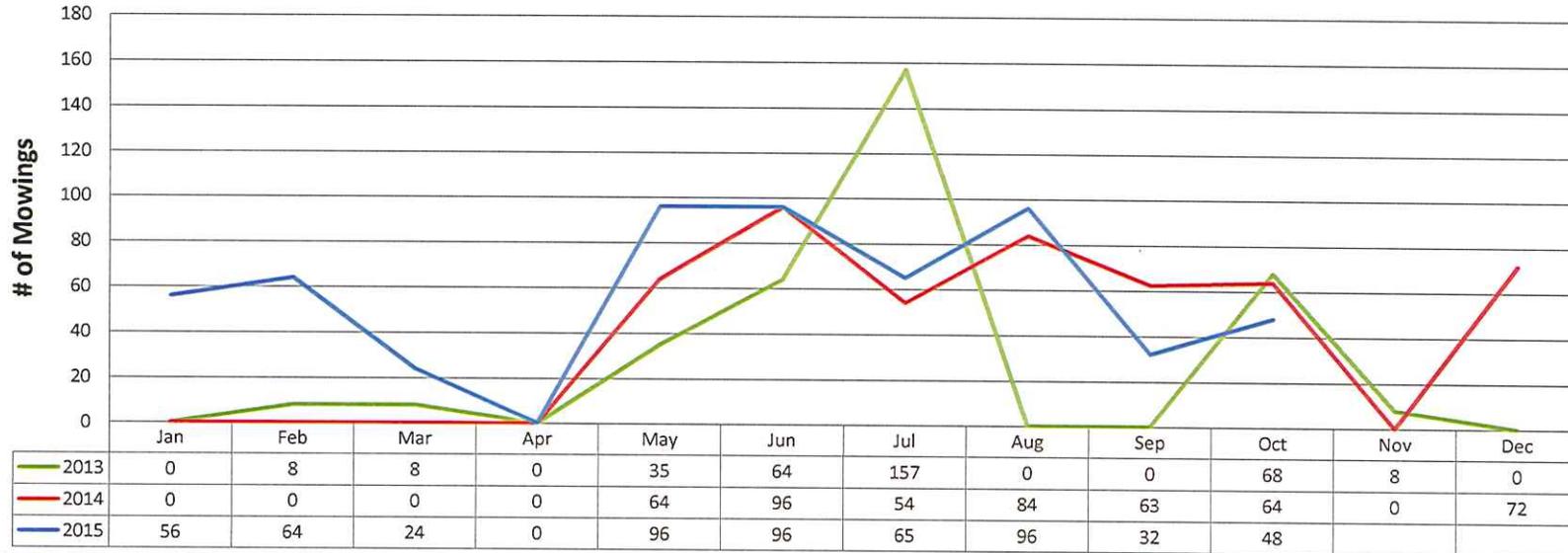
## Fire Runs



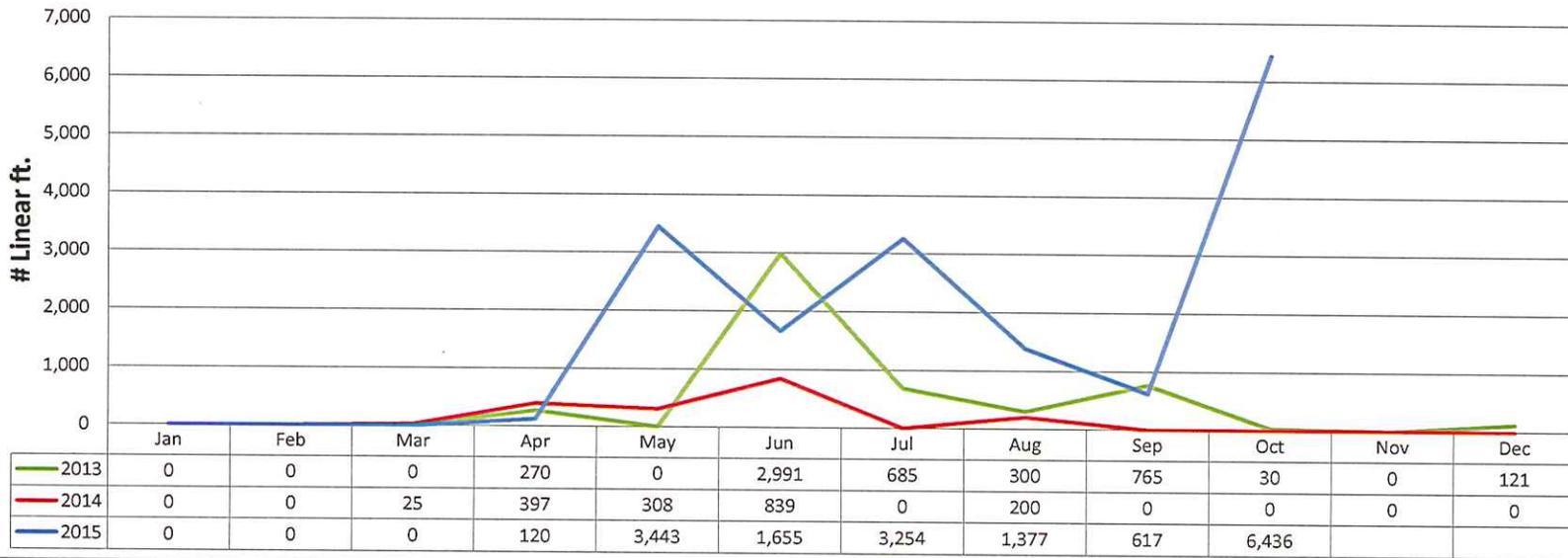
## EMS Runs



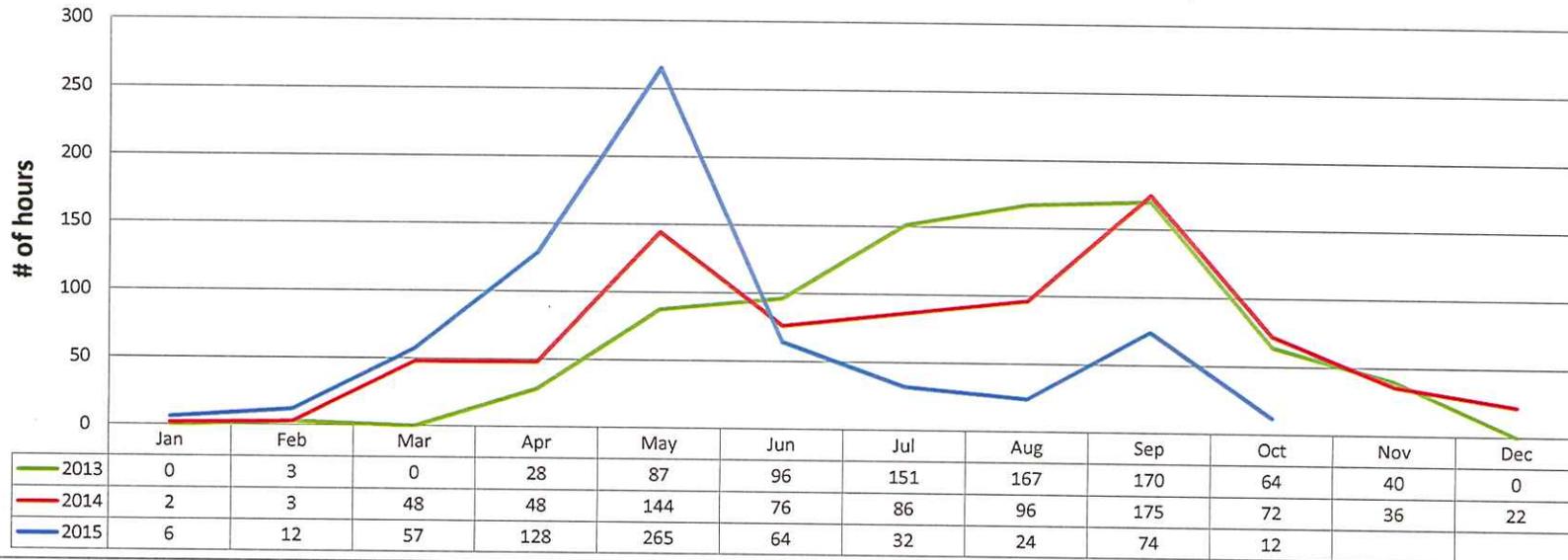
## Roadside Mowing



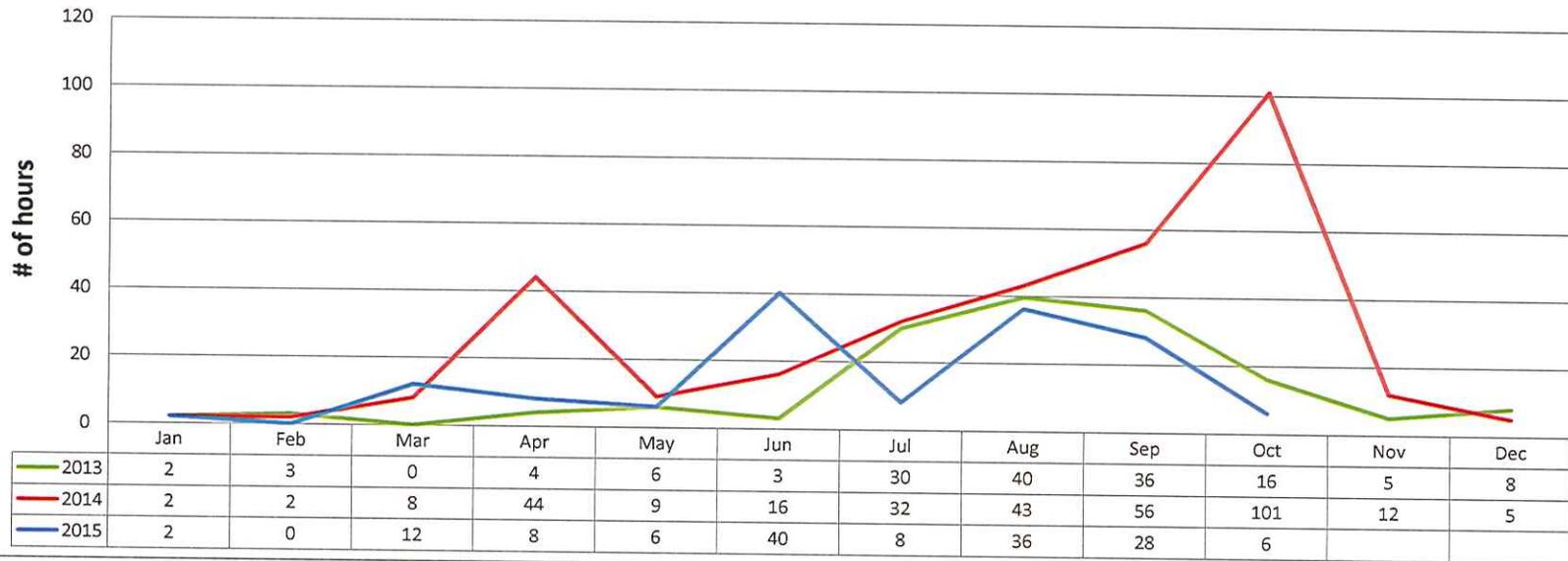
## Ditching (linear ft.)



## Cemetery Mowing/Maintenance (hours)

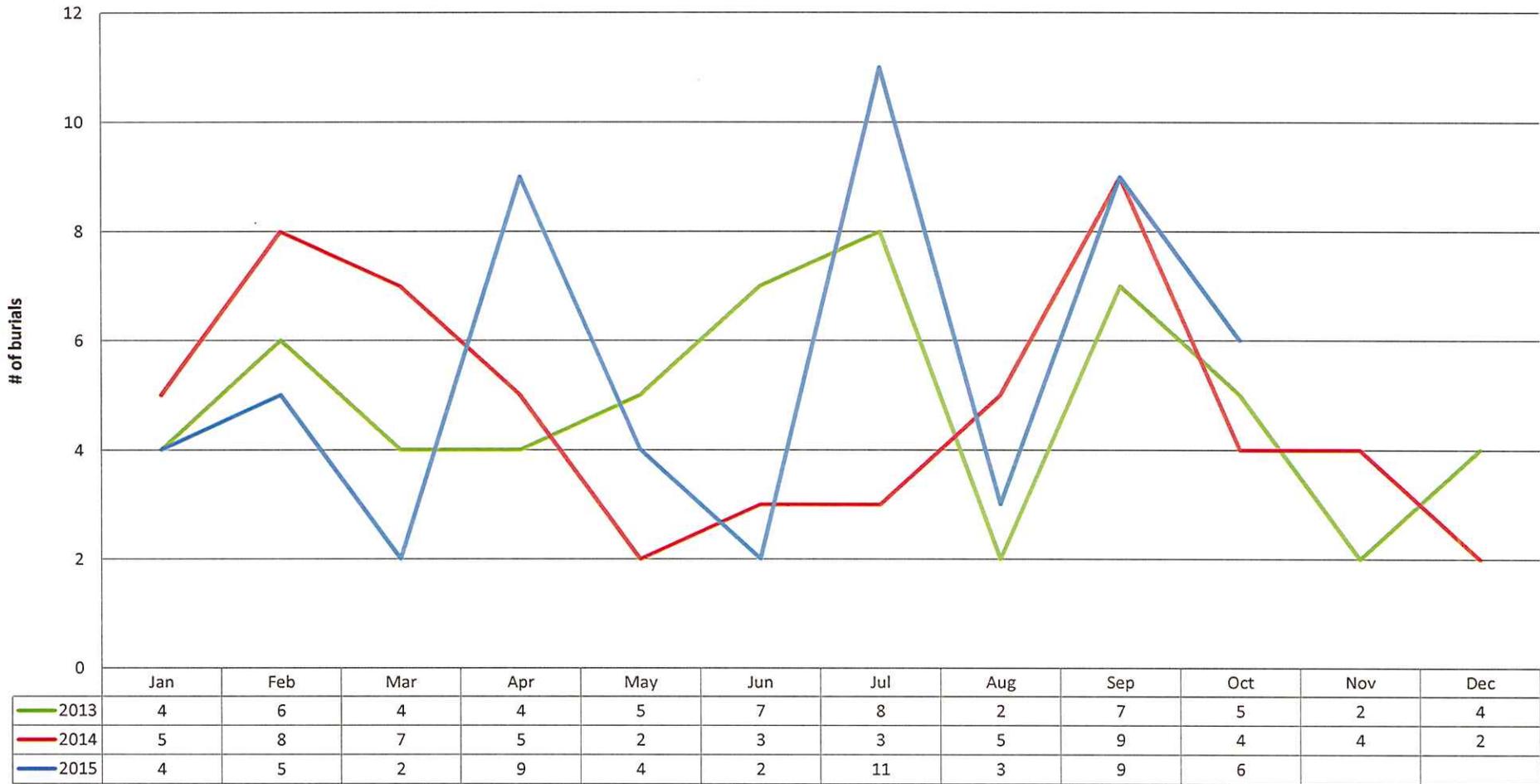


## General Park Maintenance (hours)

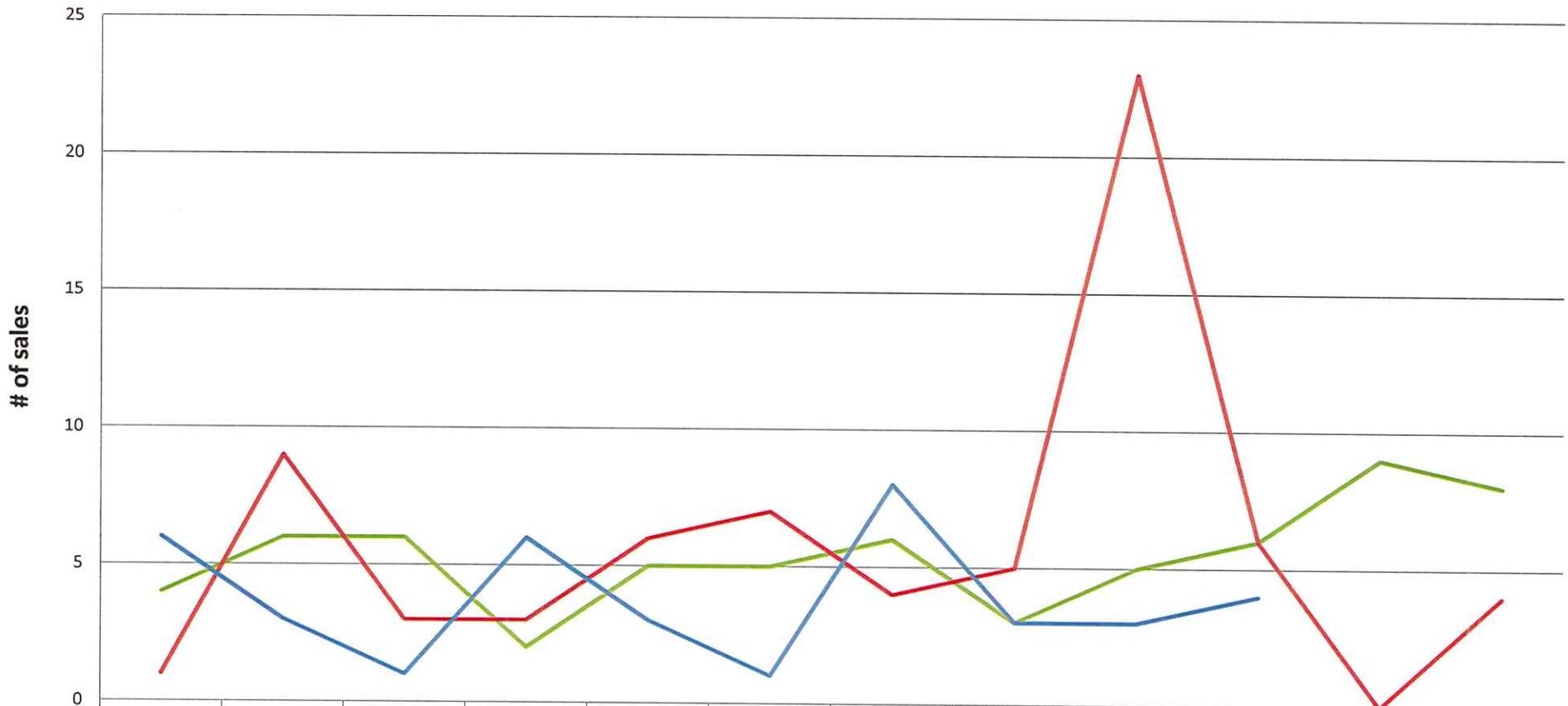




# Cemetery Burials

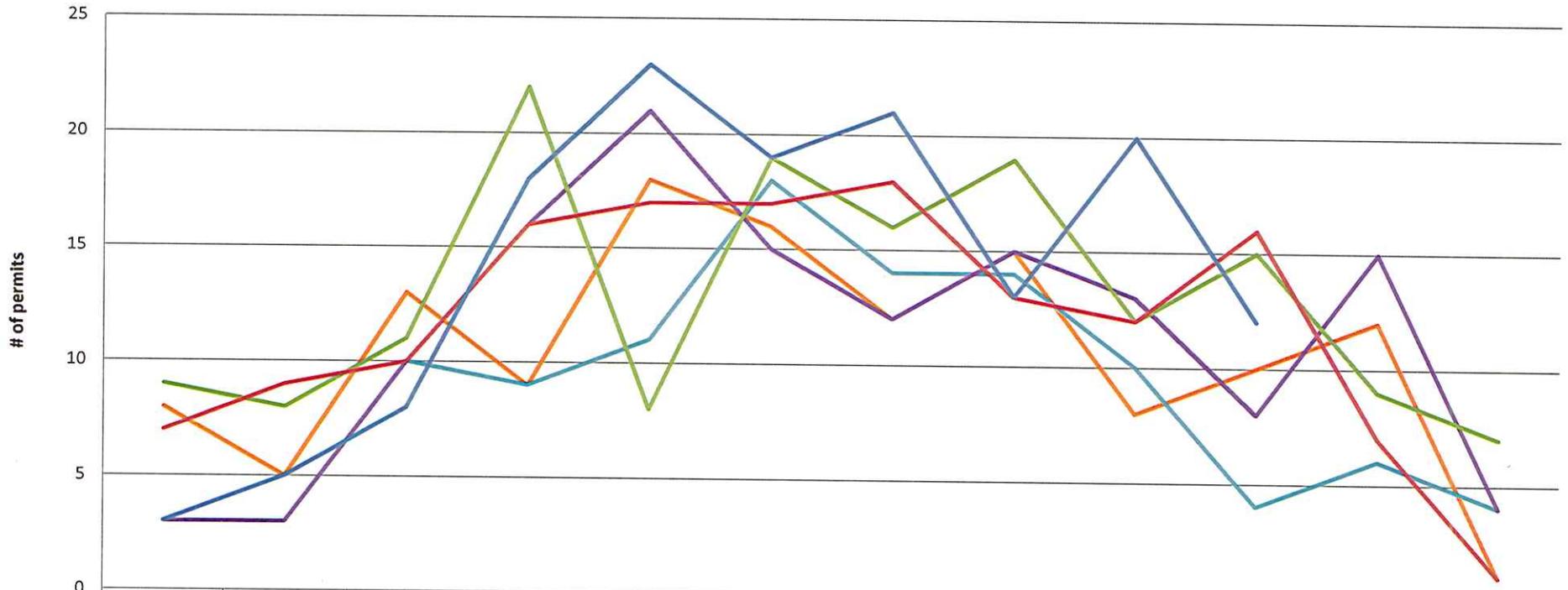


# Cemetery Sales



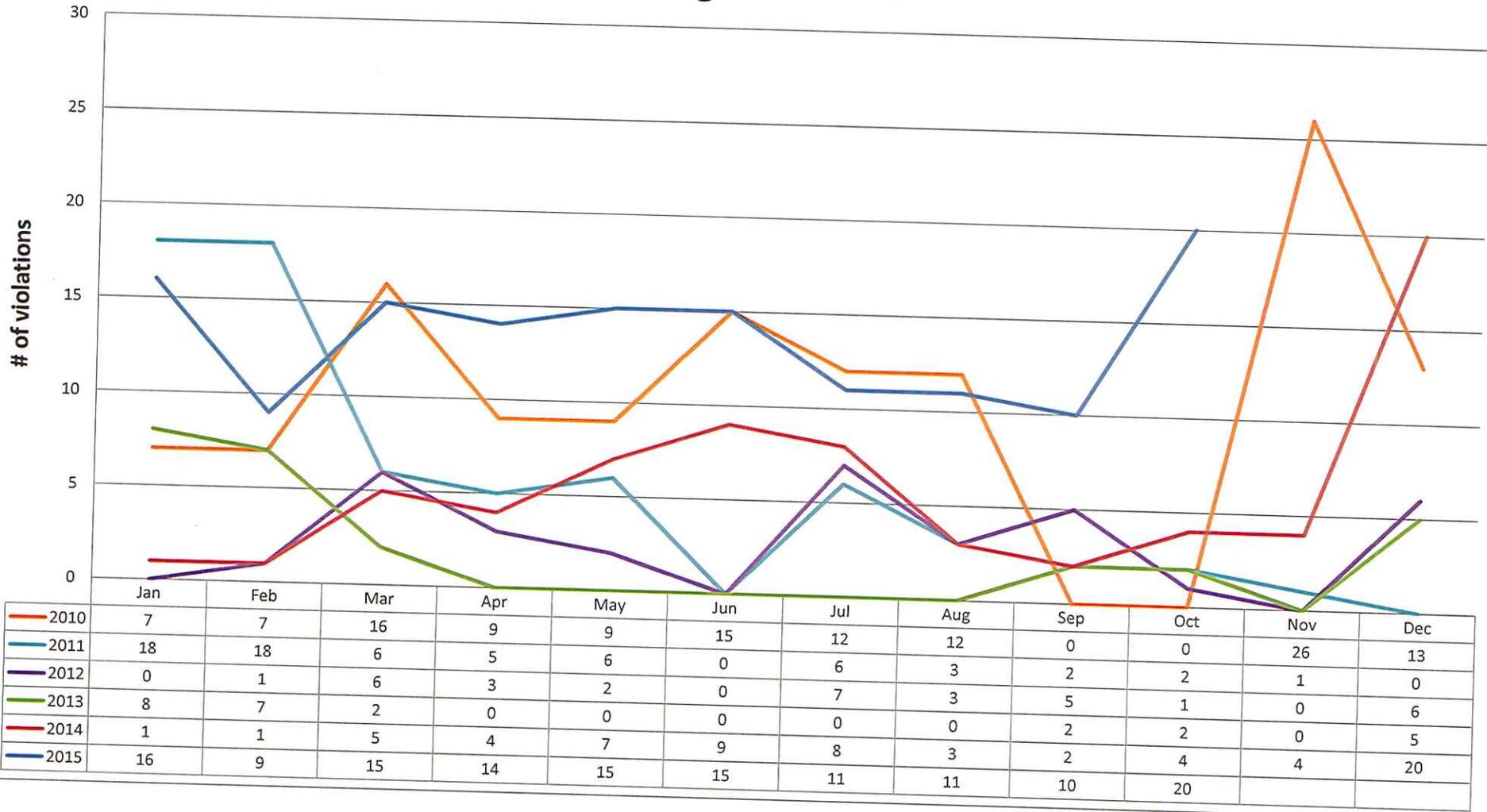
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	4	6	6	2	5	5	6	3	5	6	9	8
2014	1	9	3	3	6	7	4	5	23	6	0	4
2015	6	3	1	6	3	1	8	3	3	4		

# Zoning Permits

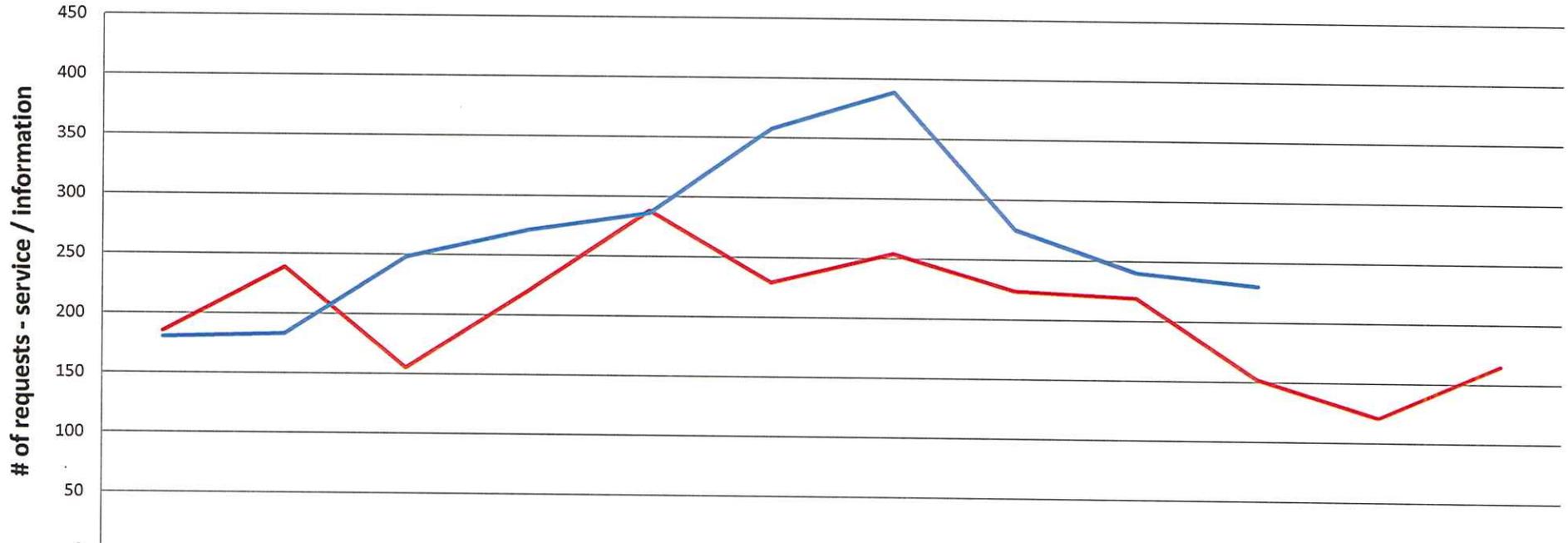


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2010	8	5	13	9	18	16	12	15	8	10	12	1
2011	3	3	10	9	11	18	14	14	10	4	6	4
2012	3	3	10	16	21	15	12	15	13	8	15	4
2013	9	8	11	22	8	19	16	19	12	15	9	7
2014	7	9	10	16	17	17	18	13	12	16	7	1
2015	3	5	8	18	23	19	21	13	20	12		

# Zoning Violations



# Requests - Services/Information



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2014	185	239	155	220	288	229	254	224	219	152	121	165
2015	180	183	248	271	286	358	389	275	240	230		

*Welcome home! Proudly serving you since 1853”*



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