

Pierce Township Trustees
Meeting
Minutes

April 8, 2015

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 5:30 PM, on Wednesday, March 11, 2015 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER

Chairman Robert Pautke, Mrs. Batchler and Mr. Riebel were present at Roll Call. Also present were: Township Administrator Tim Hershner, and Legal Counsel, Tom Keating.

Executive Session

At 5:30 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to enter Executive to discuss employment and compensation of public employees pursuant to ORC 121.22 (1) with legal counsel, Tom Keating. Roll call on motion: All aye.

At 6:09 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel, to leave executive session, with no action being taken the Board during the Executive Session

It was noted that the meeting would be adjourned briefly so that Records Commission meeting could take place before the Regular Meeting is commenced again.

ADJOURNMENT

At 6:10 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to adjourn the meeting briefly. Roll call on motion: All aye.

MEETING RECOMMENCED

At 6:30 PM, Chairman Pautke asked everyone to stand for the Invocation to start the Regular Meeting.

INVOCATION

Chairman Robert Pautke asked Rich Riebel to lead the meeting in prayer.

PLEDGE OF ALLEGIANCE

Mr. Pautke asked everyone to join the Board in the Pledge of Allegiance.

Celebratory Events

The Public Works Department – Recognized for Exceptional Service

Trustee Richard Riebel conveyed the Board's appreciation for their efforts during the recent weeks of snow in clearing the roads of snow and ice. Mr. Riebel thanked John Koehler, the Director of Public Works, and David, Cody, Doug, Chris, Troy and John Grant for their countless hours in their efforts to keep the roads safe, and clear for residents and travelers in Pierce Township.

Trustee Updates

Trustee Robert Pautke provided an update on the OGSM Employee survey and asked for the supervisor's to update the Board and community on what actions they have taken with the employees regarding the findings of the survey. Assistant Fire Chief Scott Light, Police Chief Bachman, Public Works Director, John Koehler and Township Administrator Tim Hershner all reported ongoing interaction with the staff to discuss ideas for improving the workplace. Trustees, Bonnie Batchler confirmed that employee outings were a big hit in 2014 and mean a lot to the employees.

Trustee Robert Pautke acknowledged Police Chief Bachman's ongoing participation with Lead Clermont and his successful Lead Clermont class project structured to prevent child abuse. Mr. Pautke reported that the prevention classes which originally were held only at one or two high schools are now going to be held for junior and seniors in all Clermont County High Schools.

Attorney Tom Keating reported that he had researched and the Trustees are not permitted now under the Ohio Revised Code to place a ten (10) year Fire/EMS levy on the ballot and that the Board of Trustees must choose between placing either an on-going continuous levy or a five (5) year levy on the ballot. The Board expressed a concern that the Township will not be able to secure loan approval for a ten year from any bank for much needed large equipment purchases (i.e. fire trucks) if the loan funding is based upon a five (5) year levy. The Trustees decided to place the decision on whether to place a five year levy or a continuous levy on November's ballot before the Fire/EMS levy committee for their discussion and their recommendation.

Administrator Tim Hershner provided an update on the progress of the OGSM (Objectives, Goals, Strategies, and Measurement) plan by the Board and the Township employees and Mr. Hershner reported the benchmark study comparison to other communities is still underway. Mr. Hershner also reminded that the mining efforts by Duke Energy must be completed by September 2016. Mr. Hershner concluded by reporting that the community survey needs to be printed and mailed and that he had received three bids for the printing and mailing ranging from \$2200.00 to \$3300.00.

Community Newsletter Approved

Mr. Pautke made a motion, seconded by Mr. Riebel to authorize Tim Hershner to move forward on securing the services for printing, mailing and postage for the Township residential survey that is to be mailed to Pierce Township residents for an amount not to exceed \$3,500.00. Roll call on motion: All aye.

Meeting Minutes for March 11, 2015 - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Minutes of March 11, 2015 regular meeting minutes as modified. Roll call on motion: All Aye.

Meeting Minutes for March 15, 2015 - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the Minutes of March 15, 2015 Emergency meeting minutes as modified. Roll call on motion: All Aye.

Meeting Minutes for March 25, 2015 - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Minutes of March 25, 2015 Special meeting minutes as submitted. Roll call on motion: All Aye.

Purchase of Four X-26P Tasers – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Township Police Chief Bachman; the Board approves the purchase of four new X26P Taser's at a cost of \$899.00 each for a total cost of \$3,596.00. Roll call on motion: All aye.

Resignation of Full Time Fire Employee – Accepted

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of Township Fire Chief Wright; the Board accepts the resignation of full time employee Andrea Annette Hickman effective after her last shift on April 14, 2015. It was noted that she was offered a higher paying job at the Clermont County Jail. Roll call on motion: All aye.

Resignation of Part Time Fire Employee – Accepted

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Township Fire Chief Wright; the Board accepts the resignation of part time employee Nicholas Jeffrey Guilkey effective immediately. Roll call on motion: All aye.

Resolution #015-005 for Declaring a Public Nuisance – Adopted

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of Township Administrator Hershner; the Board approves Resolution #015-005 to declare a public nuisance on property located at 1154 State Route 749. Roll call on motion: All aye.

New Phone System – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Township Administrator Hershner; the Board authorizes Mr. Hershner to purchase a new telephone system for the township with Cincinnati Bell in the amount of \$7,672.45 with a monthly cost of \$856.85, including Internet service. Roll call on motion: All aye.

Payment of the Frank Gates/Care Works payment – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Township Fiscal Officer Register; the Board approves the payment of the Frank Gates/CareWorks Compensation in the amount of \$6,053.00 and to re-apply to the BWC group rating with Care Works Comp formerly known as Frank Gates. Roll call on motion: All aye.

Lead Clermont Classes – Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of Township Administrator Hershner, the Board approve registering and attendance of the Public Works Manager Koehler for LEAD Class 2015-2016 at a cost not to exceed \$2,250.00. Roll call on motion: All aye.

Posting of an Open Position for Public Works – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Township Public Works Manager John Koehler; the Board agrees to accept applications for the open position in the Public Works Department based on the attached job description. Roll call on motion: All aye.

Fiscal Office Reports and Motions

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

Annual Bureau of Workers Compensation Premium - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the Annual Premium of the Bureau of Workers Compensation in the amount of \$51,487.52. Roll call on motion: All aye.

March 11, 2015 - Payroll - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the Payroll from March 11, 2015 in the amount of \$111,229.23 as previously provided. Roll call on motion: All aye.

March 25, 2015 - Payroll - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the Payroll from March 25, 2015 in the amount of \$128,999.55 as previously provided. Roll call on motion: All aye.

Payment of TIF 2014 School Reimbursement Payment – Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the TIF 2014 Spring School reimbursement payment to West Clermont Schools in the amount of \$62,363.53. Roll call on motion: All aye.

Payment of Bills – March 5, 2015 – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from March 5, 2015 in the amount of \$18,134.04 as previously provided. Roll call on motion: All aye.

Payment of Bills - March 13, 2015 - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from March 13, 2015 in the amount of \$68,516.46 as previously provided. Roll call on motion: All aye.

Payment of Bills – March 24, 2015 – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from

March 24, 2015 in the amount of \$21,680.89 as previously provided. Roll call on motion: All aye.

Payment of Bills - March 26, 2015 - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from March 26, 2015 in the amount of \$90,822.27 as previously provided. Roll call on motion: All aye.

Payment of Bills – March 31, 2015 – Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from March 31, 2015 in the amount of \$119,243.01 as previously provided. Roll call on motion: All aye.

Open Forum – Public Comments

Mr. Jay Chamberlain from Locust Corner spoke for the residents in attendance about their concerns regarding the residential development which may be proposed for the property between Locust Corner, Bradbury and Nine Mile Road which might impact road safety, and road conditions for residents. Mr. Riebel proposed bringing the Clermont County Engineer (Pat Manger) to an upcoming Pierce Township Zoning Commission Meeting so that Mr. Manger can hear the concerns of the Pierce Township residents and from the Board of Trustees regarding traffic impact from any development and needed improvements and repairs for County roads. A proposed date was May 5, 2015.

ADJOURNMENT

At 8:43 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Mr. Robert Pautke, Chairman
Pierce Township Board of Trustees