

Pierce Township Trustees
Meeting
Minutes

September 11, 2013 6:30 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:30 PM, on Wednesday September 11, 2013 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Richard Riebel called the meeting to order. Board members answering roll call: Mr. Richard Riebel, Mrs. Bonnie Batchler, and Mr. Chris Knoop. Also present were Township Administrator, David Elmer, Township, Interim Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Assistant Township Administrator for Planning, Zoning and Community Development, Tim Hershner, Public Works Foreman, Matt Smith, Claudia Carroll, Assistant to the Administrator and Legal Counsel, Tom Keating.

PLEDGE OF ALLEGIANCE

Mr. Riebel asked everyone to stand for the Pledge of Allegiance and a moment of silence to remember the victims of 9-11-2001 along with the families, friends, co-workers and our nation which still grieve.

Approval of Minutes – July 10, 12 – Budget Hearing

Mrs. Batchler made a motion, seconded by Mr. Knoop to approve the minutes of the July 10, 2013, Budget Hearing and review of the Board of Trustees as presented. Roll call on motion: All aye.

Approval of Minutes – August 7, 2013 – Special Meeting

Mrs. Batchler made a motion, seconded by Mr. Knoop to approve the minutes of the August 7 2013, Special meeting of the Board of Trustees as presented. Roll call on motion: All aye.

Approval of Minutes – August 16, 2013 – Regular Meeting

Mr. Knoop made a motion, seconded by Mrs. Batchler to approve the minutes of the August 16 2013, Regular meeting of the Board of Trustees as presented. Roll call on motion: All aye.

OPEN FLOOR

A representative (Rachel Christian) from Congressman Brad Wenstrup's office addressed the Board and announced there will be general seminar for Fire Departments to attend that will educate the department on available grants through FEMA. She also provide contact literature to the Board and residents in attendance.

POLICE DEPARTMENT BUSINESS

Chief Jeff Bachman presented the monthly reports, including the statistical report and reported that National Night Out was a success. He reported that Wal-Mart had recently donated \$1000.00 to the department and that the department had also received \$5,000.00 from NADDI. At this time Bob Pautke offered Chief Bachman condolences on the recent death of his father.

FIRE DEPARTMENT BUSINESS

Interim Chief Wright presented the monthly report of the Fire Department to the Board. He requested a motion on the following item

Resignation Accepted – Robert Lanham

A motion was made by Mr. Knoop and seconded by Mrs. Batchler that based upon the recommendation of the Interim Fire Chief Craig Wright, the Board accept the resignation of part time Firefighter/Paramedic Robert W. Lanham, noting that he left in good standing. Roll call on motion: All aye.

PUBLIC WORKS DEPARTMENT BUSINESS

Mr. Matt Smith presented the monthly report for the Public Works Department. Mr. Koehler informed the Board there were two items requiring action.

DeWees Tree Service – Hired

A motion was made by Mr. Knoop and seconded by Mrs. Batchler that based upon the recommendation of Public Works Manager, John Koehler, the Board hires DeWees Tree Service to cut and remove selected dead trees and limbs from various streets in the Township's right of way for the sum of \$3,450.00. Roll call on motion: All aye.

Government Deals Auction Web Site

A motion was made by Mr. Knoop and seconded by Mrs. Batchler that based upon the recommendation of Public Works Manager, John Koehler, the Board agrees to join Gov.Deals auction website which will aid our township to liquidate surplus and unused items. The motion notes that this website charges a 7.5% fee, plus a 5% fee for collection of money due the township, however, the Township will add a 10% buyer's fee (which is permissible by this website) to help offset the cost of liquidating items. Roll call on motion: All aye.

ZONING & PLANNING BUSINESS

Mr. Hershner presented the Zoning and Planning report, and provided a draft for the Land Use Plan Update for the Board's review.

TOWNSHIP ADMINISTRATOR BUSINESS

Mr. Elmer presented the Pierce Township Administration's Monthly report and requested action on the following item:

Center for Local Government Benefits Pool Amendment - Approved

Mr. Riebel made a motion, seconded by Mr. Knoop based upon the recommendation of Township Administrator Dave Elmer to approve and endorse the “Center for Local Government Benefits Pool Second Amended Joint Self-Insurance Agreement” and to authorize Administrator Elmer to execute the said amended Agreement on behalf of the township. Roll call on motion: All aye.

TOWNSHIP FISCAL OFFICER’S BUSINESS

Cash Fund Balance Report

Mrs. Register provided a cash summary by fund, bank reconciliation report, Receipt Account status report, and Appropriation status report to the Board for their review. There were no inquiries relative to the reports.

Resolution 013-012 – Accepting the Amts & Rates

Mrs. Batchler made a motion, seconded Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board adopts Resolution 013-012 accepting the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax Levies and certifying them to the County Auditor’s office. Roll call on motion: All aye.

Annual Lease Payment for 2008 Sutphen Fire Truck

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the annual lease payment on the 2008 Sutphen Fire Truck in the amount of \$49,766.37. Roll call on motion: All aye.

Payment of Bills – August 9, 2013

Mr. Knoop made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from August 9, 2013 in the amount of \$75,149.24 as previously provided. Roll call on motion: All aye.

Payroll – August 15, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from August 15, 2013 in the amount of \$117,411.73 as previously provided. Roll call on motion: All aye.

Payroll – August 16, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from August 16, 2013 in the amount of \$192.82 as previously provided. Roll call on motion: All aye.

Payment of Bills – August 19, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from August 19, 2013 in the amount of \$113,849.15 as previously provided. Roll call on motion: All aye.

Payment of Bills – August 26, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from August 26, 2013 in the amount of \$58,990.27 as previously provided. Roll call on motion: All aye.

Payroll – August 30, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from August 30, 2013 in the amount of \$149,743.61 as previously provided. Roll call on motion: All aye.

ADJOURNMENT

At 7:49 PM, Mr. Knoop made a motion, seconded by Mrs. Batchler that the meeting be adjourned. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Richard Riebel, Chairman
Pierce Township Board of Trustees