

Pierce Township Trustees
Meeting
Minutes

May 8, 2013 6:30 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:30 PM, on Wednesday, May 8, 2013 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Richard Riebel called the meeting to order. Board members answering roll call: Mr. Richard Riebel, Mrs. Bonnie Batchler, and Mr. Chris Knoop. Also present were Township Administrator, David Elmer, Township, Interim Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Assistant Township Administrator for Planning, Zoning and Community Development, Tim Hershner, Public Works Manager, John Koehler, and Public Works Foreman, Matt Smith.

PLEDGE OF ALLEGIANCE

Mr. Riebel asked everyone to stand for the Pledge of Allegiance.

Approval of Minutes – April 10, 2013 – Regular Meeting

Mrs. Batchler made a motion, seconded by Mr. Knoop to approve the minutes of the April 10, 2013, Regular meeting of the Board of Trustees as presented. Roll call on motion: All aye.

Approval of Minutes – April 25, 2013 – Special Meeting

Mr. Knoop made a motion, seconded by Mrs. Batchler to approve the minutes of the April 25, 2013, Special meeting of the Board of Trustees as presented. Roll call on motion: All aye.

POLICE DEPARTMENT BUSINESS

Police Chief Jeff Bachman presented the monthly report. Chief Jeff Bachman provided the statistical report and covered notable activities. Chief Bachman had no requests for the Board, but he shared that his department had taken part in the UC Clermont Youth Career Expo and also participated in the Drug Take Back Day and that his officers had collected 34lbs of prescription drug for disposal.

Chairman Riebel complimented the department on the new department patches to the uniform and the officer's shirts. Mr. Bob Pautke from Lead Clermont, recognized Chief Bachman as a graduating member of the class of 2013 and thanked Chief Bachman for his participation. Further, Mr. Pautke presented on the behalf of the Clermont County Chamber of Commerce a plaque of recognition.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Wright presented the monthly report of the Fire Department to the Board and shared that there were no items for approval to be presented to the Board.

PUBLIC WORKS DEPARTMENT BUSINESS

Mr. John Koehler presented the monthly report for the Public Works Department. Mr. Koehler asked the Board for action for four motions. Mr. Koehler also requested an Executive session with the Board to discuss personnel, compensation and hiring.

New Cemetery Fountain - Approved

A motion was made by Mrs. Batchler, seconded by Mr. Knoop that based upon the recommendation of Public Works Manager, John Koehler, the Board approve the purchase of a new fountain for a cemetery pond for \$3,356.55. Roll call on motion: All aye.

Cole Road Repairs - Approved

A motion was made by Mrs. Batchler, seconded by Mr. Knoop that based upon the recommendation of Public Works Manager, John Koehler, the Board approves the proposal from William Light Pavings to repair and patch Cole Road in the amount \$5,425.00. Roll call on motion: All aye.

Cemetery Plot Buy Back - Approved

A motion was made by Mr. Knoop, seconded by Mrs. Batchler that based upon the recommendation of Public Works Manager, John Koehler, the Board approves the buy back one cemetery plot Lot 265, Grave 12 in section 2B (above ground singles) in Pierce Township Cemetery in the amount of \$350.00 from Mr. Michael Voris, with Mr. Voris giving up all rights to said Lot. Roll call on motion: All aye.

Trade with A & A Safety - Approved

A motion was made by Mr. Knoop, seconded by Mrs. Batchler based upon the recommendation of Public Works Manager John Kohler to trade A & A Safety the Horizon SQ3 portable traffic signals for a new Stanley Hydraulic unit, pole saw, post puller, post pounder, jack hammer with three bits valued at \$15,819.93. Roll call on motion: All aye.

ZONING & PLANNING BUSINESS

Mr. Hershner presented the Zoning and Planning report and requested action for two items.

Dick Schuler Re-appointed to Pierce Township Zoning Commission

Mrs. Batchler made a motion, seconded by Mr. Knoop to reappoint Dick Schuler to the Zoning Commission for another five-year term, effective June 1, 2013, with the new term ending May 31, 2018. Roll call on motion: All aye.

License Agreement - Approved

Mr. Knoop made a motion, seconded by Mrs. Batchler to approve the license agreement for Stonehaven (LRCA) irrigation system in the right of way. Roll call on motion: All aye. See attached Agreement

TOWNSHIP ADMINISTRATOR BUSINESS

Mr. Elmer presented the Pierce Township Administration's Monthly report and requested action on the following three items:

Contract with Splice Net - Approved

Mrs. Batchler made a motion, seconded by Mr. Knoop based upon the recommendation of Township Administrator Dave Elmer to approve the revised contract with Splice Net for IT services (see attached agreement) at an amount of \$1500.00 per month. After the motion, prior to roll call there was discussion. Roll call on motion: All aye.

Renewal of SWOP4G Membership - Approved

Mr. Knoop made a motion, seconded by Mrs. Batchler to approve the renewal of the SWOP4G membership at \$25.00 per year. Roll call on motion: All aye.

TOWNSHIP FISCAL OFFICER'S BUSINESS

Cash Fund Balance Report

Mrs. Register provided a cash summary by fund, bank reconciliation report, Receipt Account status report, and Appropriation status report to the Board for their review. There were no inquiries relative to the reports.

Payment of Annual Premium of Bureau of Workers Compensation

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the Annual Premium of the Bureau of Workers Compensation in the amount of \$91,191.91. Roll call on motion: All aye.

Annual Stormwater Phase II fee - Approved

Mrs. Batchler made a motion, seconded Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of the Annual Stormwater Phase II fee in the amount of \$3,709.95. Roll call on motion: All aye.

Payment of Bills – April 12, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from April 12, 2013 in the amount of \$118,195.49 as previously provided. Roll call on motion: All aye.

Payroll – April 15, 2013

Mrs. Batchler made a motion, seconded Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from April 15, 2013 in the amount of \$114,979.70 as previously provided. Roll call on motion: All aye.

Payment of Bills – April 22, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from April 22, 2013 in the amount of \$72,030.37 as previously provided. Roll call on motion: All aye.

Payment of Bills – April 29, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from April 29, 2013 in the amount of \$88,787.90 as previously provided. Roll call on motion: All aye.

Payroll – April 30, 2013

Mr. Knoop made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from April 30, 2013 in the amount of \$140,917.04 as previously provided. Roll call on motion: All aye.

Budget Hearing Set – July 10, 2013

Mr. Knoop made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board set a Budget hearing for July 10, 2013 at 5:15 PM. Roll call on motion: All aye.

EXECUTIVE SESSION

At 7:44 PM, Mrs. Batchler made a motion, seconded by Mr. Knoop that the Board go into Executive Session to discuss Personnel Matters to include employment, compensation, discipline and dismissal in conference with Attorney Tom Keating. Roll call on motion: All aye.

At 9:047 PM, Mr. Knoop made a motion, seconded by Mrs. Batchler to leave Executive Session with no action being taken by the Board while in Executive Session. Roll call on motion: All aye.

Douglas L. Painter - Hired

Mr. Knoop made a motion; seconded Mrs. Batchler that based on the recommendation of the Public Works Manager John Koehler, the Board hires Douglas L. Painter as a Full-time Maintenance Worker at \$16.82 per hour, conditioned upon acceptable results from a background check, physical and drug screen with an effective start date of no later than May 28, 2013. Roll call on motion: All aye.

Cody D. Smith - Hired

Mrs. Batchler made a motion; seconded Mr. Knoop that based on the recommendation of the Public Works Manager John Koehler, the Board hires Cody D. Smith as a Full-time Maintenance Worker at \$16.00 per hour, conditioned upon acceptable results from a background check, physical and drug screen. Continued employment is also conditioned upon Mr. Smith's obtainment of a Class B CDL, with air brake endorsement, within six months of employment. Upon earning a Class B CDL, with air brake endorsement, Mr. Cody Smith's hourly rate of pay shall be increased to \$16.82 with an effective start date of no later than May 28, 2013. Roll call on motion: All aye.

John F. Grant - Hired

Mr. Knoop made a motion, seconded Mrs. Batchler that based on the recommendation of the Public Works Manager John Koehler, the Board hires John F. Grant as a Part-time Maintenance Worker at \$14.50 per hour, conditioned upon acceptable results from a background check, physical and drug screen with an effective start date of no later than May 28, 2013. Roll call on motion: All aye.

ADJOURNMENT

At 9:09 PM, Mr. Knoop made a motion, seconded by Mrs. Batchler that the meeting be adjourned. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Richard Riebel, Chairman
Pierce Township Board of Trustees