

Pierce Township Trustees
Meeting Minutes

May 24, 2012 3:00 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Special Session at 3:00 PM on Thursday, May 24, 2012 at the Pierce Township Administration Building, 950 Locust Corner Road. Members present: Christopher Knoop, Bonnie Batchler and Richard Riebel. Also present was Township Administrator David Elmer and members of the Strategic Planning group

Mr. Knoop called meeting to order at 3pm. Mr. Knoop noted the purposes of the meeting were to hold a work session to discuss strategic planning and to discuss any other matters before the Board.

A **Motion** was made by Mrs. Batchler, seconded by Mr. Knoop, to appoint Mr. Elmer as Acting Clerk. Roll call: All aye. The motion passed unanimously

The Board set a Special Meeting for Tuesday, May 29th at 9am to 12noon for the purpose of conducting interviews for the Assistant Administrator position.

Mr. Elmer reminded the Board of the May 30th meeting at 5:30pm for the purpose of conducting interviews for Police Chief.

Dr. Pete Kay covered the goals set by the Board at the last strategic planning meeting.

Mr. Elmer covered the current status of the Township economic development program

Dr. Kay made several suggestions to the Board on how Department Heads and elected officials could achieve efficiencies. Dr. Kay suggested that the Board consider involving citizens in this process.

The group discussed how the Township communicates its functions/services. Mr. Elmer identified several methods of communication including public meetings, website, press releases, mailers, etc. Mr. Elmer also provided various brochures and promotional materials already used by the Township.

The group inquired as to how many hits are made to the Twp. website and how does the Township encourage people to look at it. The group suggested that the Township add number of hits on website to the Administrator monthly report.

Dr. Kay stated that he will summarize the meeting discussion and forward to elected officials and department heads.

A **Motion** to adjourn was made by Mr. Knoop, seconded by Mr. Riebel
Roll call: All aye. The motion passed unanimously. The meeting adjourned at 4:30pm

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Chris Knoop, Chairman
Pierce Township Board of Trustees