

Pierce Township Trustees
Meeting Minutes

May 1, 2012 1:00 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Special Session at 1:00 PM, on Tuesday, May 1, 2012 at the Pierce Township Administration Building, 950 Locust Corner Road.

Chairman Chris Knoop called the meeting to order. Board members answering roll call: Mr. Knoop, Mrs. Bonnie Batchler, and Mr. Rich Riebel. Also present was Public Works Director, Luke Mantle; Fire Chief Aaron Boggs and Township Administrator David Elmer and members of the Strategic Planning group. The purpose of the meeting was to hold a work session to discuss strategic planning and to discuss any other matters before the Board.

A **Motion** was made by Mrs. Batchler, seconded by Mr. Riebel, to appoint Administrator Elmer as acting Clerk. Roll call on motion: All Aye. The motion passed unanimously.

Chief Boggs asks the Board to look at managed IT solutions to help with day-to-day IT needs of the Township. The Board looked favorably upon the suggestion and encouraged Chief Boggs to explore such services.

Mr. Mantle explained to the Board that some roadway asphalt work was needed as part of the replacement of culverts on Wagner, Mauch and Cole Rds. Mr. Mantle presented a resurfacing cost estimate from William Light Paving.

A Motion was made by Mrs. Batchler, seconded by Mr. Riebel based on the recommendation of Public Works Director Mantle to authorize a contract with William Light Paving for an amount of \$4,775.00 for road resurfacing associated with culvert replacements on Wagner, Mauch and Cole Rds. Roll call on motion: All Aye. The motion passed unanimously.

Dr. Pete Kay helped recap the Strategic Planning Matrix and SWOT analysis the planning group helped create over the past strategic planning sessions. The Matrix and analysis revealed that the group looked very favorably on Pierce Township as a great place to live.

Mr. Elmer distributed a budget forecast sheet showing potential revenue losses and potential township expenditures. The group talked about ways to grow revenues and decrease expenses. The group identified five ways to potentially grow revenue: 1) New Business Development through proactive recruiting 2) Creating Tax Increment Finance Districts 3) Find viable alternate uses for Beckjord property 4) Increase Taxes 5) Increase

Fees. The group also identified three ways to potential cut expenses: 1) Consolidation of services 2) Collaboration/shared services with other public entities 3) provide less service

The group then discussed and concluded that the following five of the eight suggestions would be prioritized in the following order: 1) New Business Development through proactive recruiting. 2) Find viable alternate uses for Beckjord property 3) Find ways to share more services amongst other jurisdictions 4) study consolidation of services 5) recommend tax adjustments (introduce tax levies within the next 1 to 5 years in accordance with budget forecasts and predicted Levy schedules)

Dr. Kay suggested the Board create action steps for each priority. The group agreed that the next step would be to discuss the various tactics the Township can consider to implement these suggestions. The group also agreed that Pierce Township should work on better promotion of Township services so residents know and understand the value of our services. The group suggested it focus on new business development at its next meeting which was agreed to be held on May 15th at 3pm.

A **Motion** was made by Mr. Riebel, seconded by Mrs. Batchler, that the meeting be adjourned. Roll call on motion: All aye. The Motion passed unanimously.
The meeting adjourned at 4:04pm

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Chris Knoop, Chairman
Pierce Township Board of Trustees