

Pierce Township Trustees
Meeting
Minutes

July 10, 2013 6:30 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:30 PM, on Wednesday, July 10, 2013 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Richard Riebel called the meeting to order. Board members answering roll call: Mr. Richard Riebel, Mrs. Bonnie Batchler, and Mr. Chris Knoop. Also present were Township Administrator, David Elmer, Township, Interim Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Assistant Township Administrator for Planning, Zoning and Community Development, Tim Hershner, Public Works Manager, John Koehler and Legal Counsel, Tom Keating.

PLEDGE OF ALLEGIANCE

Mr. Riebel asked everyone to stand for the Pledge of Allegiance.

Approval of Minutes – June 12 – Regular Meeting

Mr. Knoop made a motion, seconded by Mrs. Batchler to approve the minutes of the June 12, 2013 Regular meeting of the Board of Trustees as amended. Roll call on motion: All aye.

Approval of Minutes – June 25, 2013 – Special Meeting

Mrs. Batchler made a motion, seconded by Mr. Knoop to approve the minutes of the June 25, 2013, Special meeting of the Board of Trustees as amended. Roll call on motion: All aye.

OPEN FLOOR

Mr. John Miller, a resident from Country Club Estates thanked the Board for their support and participation at the recent safety meeting coordinated by Jeff Mazzaro and the Royal Oak community. Mr. Miller reported that residents, which attended the meeting, had complained to him about the productivity of the recent meeting. The Board explained that they had attended the meeting to listen to the concerns of the residents and Mr. Keating, the township's Legal Counsel reminded Mr. Miller and the residents in the audience that the Board would have been prevented from promising or taking any action at this meeting since the Board was not in official session and this meeting was not a meeting called or advertised by the Board.

POLICE DEPARTMENT BUSINESS

Police Chief Jeff Bachman presented the monthly report. Chief Jeff Bachman provided the statistical report and covered notable activities. Chief Bachman noted that he had one request for the Board.

Command Officers Training for Michael Bennett – Authorized

A motion was made by Mr. Knoop and seconded by Mrs. Batchler that based upon the recommendation of the Police Chief; the Board authorizes Lieutenant Michael Bennett to attend a 400 hour Command Officers Developmental Course sponsored by the Southern Police Institute at a cost of \$3,395.00 with the class to begin February 2014. Roll call on motion: All aye.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Wright presented the monthly report of the Fire Department to the Board and shared that there were eight items for approval to be presented to the Board.

Resignation Accepted – Jeremy A. Snider

A motion was made by Mrs. Batchler and seconded by Mr. Knoop that based upon the recommendation of the Interim Fire Chief Craig Wright; the Board accepts the resignation of Firefighter Jeremy A. Snider retroactive to June 9, 2013. It is noted that he left in good standing. Roll call on motion: All aye.

2001 Ford Expedition – Surplused

A motion was made by Mr. Knoop and seconded by Mrs. Batchler, that based upon the recommendation of the of the Interim Fire Chief Craig Wright that the Board authorize surplus of the 2001 Ford Expedition (VIN #7734) due to the cost of needed repairs that exceed the value of the vehicle. Furthermore, the vehicle will be demolished and disposed of for the purpose of Fire and EMS training. Roll call on motion: All aye.

Five Sets of Turn Out Gear – Purchase Authorized

A motion was made by Mrs. Batchler and seconded by Mr. Knoop that based upon the recommendation of the of the Interim Fire Chief Craig Wright that the Board authorize purchase of five sets of turn out gear in the amount of \$10,975.00 per the purchase order to Vogelpohl Fire Equipment dated July 4, 2013. It is noted that the prices align with the state bid. Roll call on motion: All aye.

Wearing Apparel – Purchase Authorized

A motion was made by Mrs. Batchler and seconded by Mr. Knoop that based upon the recommendation of the of the Interim Fire Chief Craig Wright that the Board authorize purchase of wearing apparel in the amount of \$2,979.50 per the purchase order to Betty Stitches dated July 4, 2013. Roll call on motion: All aye.

Wearing Apparel from Albert's Men's Shop – Purchase Authorized

A motion was made by Mrs. Batchler and seconded by Mr. Knoop that based upon the recommendation of the of the Interim Fire Chief Craig Wright that the Board authorize purchase of wearing apparel in the amount of \$1,825.73 per the purchase order to Albert's Men's Shop dated July 4, 2013. Roll call on motion: All aye.

Wearing Apparel from Galls Company – Purchase Authorized

A motion was made by Mrs. Batchler and seconded by Mr. Knoop that based upon the recommendation of the of the Interim Fire Chief Craig Wright that the Board authorize purchase of wearing apparel in the amount of \$4,156.47 per the purchase order to Galls Company dated July 4, 2013. Roll call on motion: All aye.

Part Time Firefighter/EMT's hired

A motion was made by Mr. Knoop and seconded by Mrs. Batchler that based upon the recommendation of the Interim Fire Chief Craig Wright, the Board hire the following individuals: Sarah Elizabeth Barrial, Austin Wade Brown, Tyler John Eccard, Alex Gregory Harper, Steven Michael Lantman and John Charles Quick as part time Firefighter/EMT's at the established starting rate upon successful completion of a background check, physical exam with a drug/alcohol screen at the Township's expense for a one year probationary period. Roll call on motion: All aye.

Part Time Firefighter/Paramedics hired

A motion was made by Mrs. Batchler and seconded by Mr. Knoop that based upon the recommendation of the Interim Fire Chief Craig Wright, the Board hire the following individuals: Jesse Edwin Crook and Timothy Jacob Petry as part time Firefighter/Paramedics at the established starting rate upon successful completion of a background check, physical exam with a drug/alcohol screen at the Township's expense for a one year probationary period. Roll call on motion: All aye.

PUBLIC WORKS DEPARTMENT BUSINESS

Mr. John Koehler presented the monthly report for the Public Works Department. Mr. Koehler informed the Board there were no items requiring action.

ZONING & PLANNING BUSINESS

Mr. Hershner presented the Zoning and Planning report, covered notable activities and requested action for the following two items.

Resolution 013-008 – Moving Ohio Forward Grant

Mr. Knoop made a motion, seconded by Mrs. Batchler to adopt Resolution 013-008 authorizing the Board of County Commissioners, Clermont County to file an application with the Ohio Attorney General's office to participate in the "Moving Ohio Forward" grant program. Roll call on motion: All aye. See resolution attached.

Vacation Time Carryover - Approved

Mrs. Batchler made a motion, seconded by Mr. Knoop to approve the request of Mr. Tim Hershner to carryover forty-eight of his remaining 2012 vacation hours, which are to be used by June 4, 2014. Roll call on motion: All aye. See attached Agreement

TOWNSHIP ADMINISTRATOR BUSINESS

Mr. Elmer presented the Pierce Township Administration's Monthly report and requested action on the following item:

Dental Care Plus Renewal - Approved

Mrs. Batchler made a motion, seconded by Mr. Knoop based upon the recommendation of Township Administrator Dave Elmer to approve the renewal of the dental Care Plus plan for all eligible employees with the increase of 5%, effective August 1, 2013. Roll call on motion: All aye.

National Night Out - Confirmed

Based upon a proposal by Mr. Elmer for the Board to hold a summer event for the benefit of the residents, the Board opted to utilize the National Night Out event scheduled for August 6th from 6:00 PM to 9:00 PM as the summer event for the residents.

TOWNSHIP FISCAL OFFICER'S BUSINESS

Cash Fund Balance Report

Mrs. Register provided a cash summary by fund, bank reconciliation report, Receipt Account status report, and Appropriation status report to the Board for their review. There were no inquiries relative to the reports.

Resolution 013-009 – Local Government Distribution

Mr. Knoop made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board adopts Resolution 013-009 for the proposed Local Government Distribution method proposed by the County Auditor's office. Roll call on motion: All aye.

Payment of Bills – June 7, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from June 7, 2013 in the amount of \$93,993.24 as previously provided. Roll call on motion: All aye.

Payroll – June 14, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from June 14, 2013 in the amount of \$115,124.99 as previously provided. Roll call on motion: All aye.

Payment of Bills – June 17, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from June 17, 2013 in the amount of \$24,784.03 as previously provided. Roll call on motion: All aye.

Payroll – June 28, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from June 28, 2013 in the amount of \$150,730.84 as previously provided. Roll call on motion: All aye.

Payment of Bills – June 27, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from June 27, 2013 in the amount of \$81,849.86 as previously provided. Roll call on motion: All aye.

Payment of Bills – July 2, 2013

Mr. Knoop made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from July 2, 2013 in the amount of \$83,271.31 as previously provided. Roll call on motion: All aye.

EXECUTIVE SESSION

At 8:37 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler that the Board goes into Executive Session to discuss Personnel Matters that include employment and dismissal matters and imminent pending legal matters in conference with Attorneys Tom Keating and Kevin Lantz. Roll call on motion: All aye.

At 9:29 PM, Mrs. Batchler made a motion, seconded by Mr. Knoop to leave Executive Session with no action being taken by the Board while in Executive Session. Roll call on motion: All aye.

Settlement Agreement - Approved

Mrs. Batchler made a motion; seconded Mr. Knoop that based on the recommendation of legal counsel, the Board accept the settlement agreement recommended for the case of SL vs. Pierce Township and to authorize Dave Elmer to sign the settlement agreement. Roll call on motion: All aye.

Employment Action - Approved

The Board of Trustees determines that David Bechtol was placed on paid administrative leave on January 11, 2013, after which he became ill and he presently remains unable to work. The Board of Trustees determines that there are no further employment opportunities for David Bechtol at Pierce Township. Mr. Bechtol is an “at-will” employee of Pierce Township.

Mr. Riebel made a motion, seconded Mr. Knoop to terminate the employment of David Bechtol, effective immediately, without mention of any “for cause” reasons for this employment action. Roll call on motion: All aye.

It is noted that no appeal hearing has been or will be requested by Mr. Bechtol. The Board of Trustees thanks Mr. Bechtol for his ten years of service to Pierce Township and its residents.

ADJOURNMENT

At 9:33 PM, Mr. Knoop made a motion, seconded by Mrs. Batchler that the meeting be adjourned. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Richard Riebel, Chairman
Pierce Township Board of Trustees