

# Pierce Township

Regular Monthly  
Meeting

January 14, 2015

Meeting Agenda

Department  
Reports





# Pierce Township

## Board of Trustees

### Regular Monthly Meeting

January 14, 2015

6:30pm

#### *Pierce Priorities:*

- *Culture*
- *Quality of Life*
- *Pierce 2035*

<b>Meeting Agenda</b>	
Call Meeting to Order. Roll Call:	Chairman Batchler
Pledge of Allegiance:	Chairman Batchler
Celebratory Events:	Chairman Batchler
Trustee Updates:	Chairman Batchler
Approval of Minutes:	Chairman Batchler
Approval of Motions and Resolutions:	Chairman Batchler
Open Floor Questions:	Chairman Batchler
Executive Session (personnel matters – candidate and interview schedule, - ORC 121.22 (G)(1)):	Chairman Batchler
Adjournment:	Chairman Batchler
Department Reports Available on Township website at least 24 hours before each Meeting	
<a href="http://piercetownship.org/administration/meeting-minutes/2014-meeting-minutes">http://piercetownship.org/administration/meeting-minutes/2014-meeting-minutes</a>	

Pierce Township Trustees  
Meeting  
Minutes

December 29, 2014

The Records Commission of Pierce Township, Clermont County, Ohio met in Special Session at 6:15 PM, on Monday, December 29, 2014 at the Pierce Township Administration Building, 950 Locust Corner Road.

**CALL TO ORDER**

Chairman Bonnie Batchler called the meeting to order. Board members answering roll call: Mrs. Bonnie Batchler and Mrs. Karen Register.

**No Records for Disposal**

Mrs. Batchler noted that there were no records before the Board for disposal, Mrs. Register concurred, and therefore no action was needed.

**ADJOURNMENT**

At 6:16 PM, Mrs. Register made a motion, seconded by Mrs. Batchler to adjourn the Records Commission meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township Records Commission approved the foregoing minutes of the Records Meeting on:

\_\_\_\_\_  
Mrs. Batchler, Chairman  
Pierce Township Board of Trustees

\_\_\_\_\_  
Karen Register, Township Fiscal Officer

Pierce Township Trustees  
Meeting  
Minutes

December 29, 2014

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Special Session at 6:30 PM, on Monday, December 29, 2014 at the Pierce Township Administration Building, 950 Locust Corner Road.

**PLEDGE OF ALLEGIANCE**

Mrs. Batchler asked everyone to join the Board in the Pledge of Allegiance.

**CALL TO ORDER**

Chairman Bonnie Batchler called the meeting to order. Board members answering roll call: Mrs. Bonnie Batchler, and Mr. Robert Pautke and Mr. Richard Riebel. Also present were Police Chief Jeff Bachman, Township Administrator Tim Hershner, Public Works Manager, John Koehler, and Assistant to the Administrator, Claudia Carroll and Legal Counsel, Tom Keating.

**INVOCATION**

Trustee Richard Riebel led the meeting in prayer.

**December 10, 2014 – Minutes Approved**

Mr. Pautke made a motion, seconded by Mr. Riebel to approve the minutes of December 10, 2014 Regular Meeting minutes as amended. Roll call on motion: All aye.

**Township and Local Government IT Solutions, LLC – Invoice Approved**

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of Township Administrator Tim Hershner the Board approve the invoice dated 12/27/14 in the amount of \$3,200.00 payable to the Township and Local Government IT Solutions, LLC. Roll call on motion: All aye.

**Payroll of 12/31/14 - Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll of 12/31/14 in the amount of \$121,756.16 as presented. Roll call on motion: All aye.

**Additional Cost for Grounds Maintenance – Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the John Koehler Public Works Manager; the Board approves the additional cost for grounds maintenance with Sullivan Services in the amount of \$1,120.00 which covered two additional cuts needed for 2014. Roll call on motion: All aye.

### **Bid from Sullivan Service for 2015 Grounds Maintenance – Accepted**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Public Works Manager John Koehler that the Board accepts the bid from Sullivan Service for the 2015 Grounds Maintenance Contract in the amount of \$17,920.00, and Mr. Koehler noted that there was no price increase. Roll call on motion: All aye.

### **Bid from Sullivan Service for 2015 Grounds Fertilization – Accepted**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Public Works Manager John Koehler that the Board accepts the bid from Sullivan Service for the 2015 Grounds Fertilization in the amount of \$4,562.17 and Mr. Koehler noted again that there was no price increase for this service compared to 2014 pricing. Roll call on motion: All aye.

### **Gravel for Unimproved Roads – Appropriated for 2015**

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of the Public Works Manager John Koehler that the Board appropriate in 2015, \$4,000.00 for the gravel for the unimproved roads in Pierce Township. Roll call on motion: All aye.

### **Storm Water Phase II fee - Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner; the Board approves the payment of the Stormwater Phase II fee in the amount of \$3,709.95. Roll call on motion: All aye.

### **Regular Meeting Dates and Times Set for 2015**

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Pierce Township Regular Trustee Meeting Dates and Times for second Wednesday of the month at 6:30 PM with two exceptions. The two exceptions are: February's meeting is set for February 4<sup>th</sup>, 2015 @ 6:30 PM and November's meeting is set for November 4<sup>th</sup> @ 6:30 PM. Roll call on motion: All aye.

### **Board of Zoning Appeals Meeting Dates and Times Set for 2015**

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Pierce Township Board of Zoning Appeals Meeting Dates and Times to be scheduled as needed. Roll call on motion: All aye.

### **GreenSpace Dates and Times Set for 2015**

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner; the Board approves the 2015 Pierce Township GreenSpace Meeting Dates and Times for first Wednesday of the month at 6:30 PM. Roll call on motion: All aye.

### **Board of Zoning Commission Meeting Dates and Times Set for 2015**

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Pierce Township Zoning Commission Meeting Dates and Times to be scheduled for the 1<sup>st</sup> Tuesday of each month at 6:30 PM, except for the November meeting which will be scheduled for Tuesday November 10, 2015 @ 6:30 PM. Roll call on motion: All aye.

### **Community Event Calendar for 2015 - Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Pierce Township Community Event Calendar and to authorize Mr. Hershner to change dates and times if needed. Roll call on motion: All aye.

### **Park/Recreation – Concert in the Park Series for 2015 - Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Park/Recreation Event to organize and promote a Concert in the Park Series featuring live entertainment, and to approve the cost for entertainers, staging, lights and PA system with the amount not to exceed \$5,000.00. Roll call on motion: All aye.

### **2015 – Chairman and Vice Chairman Appointments**

Mrs. Batchler made a motion, seconded by Mr. Pautke to nominate Robert Pautke and Chairman of the Board and Richard Riebel as Vice Chairman of the Board for the calendar year of 2015. Roll call on motion: All aye.

### **Clermont County and Ohio Township Annual Dues for 2015 - Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Annual Dues to Clermont County and Ohio Township Association for the four elected officials and Administrator in an amount not to exceed \$250.00. Roll call on motion: All aye.

### **2015- Memorial Day Services - Approved**

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner; the Board approves the 2015 Memorial Day Services for our veterans in the two Pierce Township Cemeteries in the amount of \$650.00. Roll call on motion: All aye.

### **Ohio Township and Meeting Expenses for 2015 - Authorized**

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Winter Ohio Township Association Convention and other 2015 meeting expenses, in an amount not to exceed \$5,000.00 and further, that Elected Officials and designated employees be reimbursed for their necessary expenses, including parking while in attendance where the attendance by Elected Officials and designated employees would be beneficial to Pierce Township. Roll call on motion: All aye.

### **Fiscal Office Reports and Motions**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

#### **Payment of Payroll – December 17, 2014**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the Payroll from December 17, 2014 in the amount of \$178,706.01 as previously provided. Roll call on motion: All aye.

#### **Payment of Bills – December 18, 2014**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from December 18, 2014 in the amount of \$192,224.92 as previously provided. Roll call on motion: All aye.

#### **Payment of Payroll – December 3, 2014**

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer the Board approve the payroll of December 3, 2014 in the amount of \$105,998.36 as previously provided. Roll call on motion: All aye.

#### **Payment of Bills – December 5, 2014**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from December 5, 2014 in the amount of \$20,255.69 as previously provided. Roll call on motion: All aye.

#### **Payment of Bills – December 22, 2014**

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from December 22, 2014 in the amount of \$28,401.53 as previously provided. Roll call on motion: All aye.

#### **Creation of Fund #56 – Kroger TIF FUND Approved**

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board creates Fund #56, as the Kroger TIF fund for tax revenue generated by the new Kroger store on Ohio Pike. Roll call on motion: All aye.

#### **Intra-Fund Transfers – Authorized for 2015**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board authorizes the Fiscal Office to make all necessary intra fund transfers during the year of 2015. Roll call on motion: All aye.

**Annual OTARMA Contribution - Approved**

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer the Board approve the Annual contribution to OTARMA in the amount of \$94,832.00. Roll call on motion: All aye.

**Mileage Rate for 2015 - Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer that the mileage rate which the Township Officials and designated employees be paid for the use of their personal vehicles in the performance of their duties outside the boundaries of Pierce Township be set for the current IRS rate established for business mileage. It is noted that it is the intention of the Board to take this action so that as the mileage rate may fluctuate in 2015, the approved reimbursement will reflect the IRS established rates for 2015. Roll call on motion: All aye

**Final Amended Certificate for 2014 - Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke to approve the final amended certificate for 2014 retroactive to December 22, 2014 due to the Auditor's office requirement that the final amended certificate be filed on or by December 23, 2014. Roll call on motion: All aye.

**Temporary 2015 Appropriation Resolution 014-021 - Approved**

Mr. Pautke made a motion, seconded by Mr. Riebel to adopt Resolution 014-021 for a Temporary 2015 Appropriation Resolution and to authorize Ms. Register to make any needed modifications prior to the the Temporary 2015 Appropriation being provided to the County Auditor's office and to authorize all necessary line items to pay January, February and March 2015 bills.

**Roll call on Resolution 014-021**

Mr. Pautke – Aye, Mr. Riebel – Aye and Mrs. Batchler - Aye.

**Health Care and Insurance Resolution 014-022 - Approved**

Mr. Riebel made a motion, seconded by Mr. Pautke to adopt and approve Resolution 014-22 providing for Health Care and Insurance Coverage which reads:

**Whereas**, Pierce Township does pay the approved premium at the same level for all employees for Health Insurance for its Elected Officials, namely Richard Riebel, Bonnie J. Batchler, Robert Pautke and Karen Register, therefore, be it resolved that should there be premium increases for said insurance during the terms of the Elected Officials named above, Pierce Township will assume payment of said increases except where the increases result from increases in benefits and

**Whereas**, O.R.C. Section 505.60 as amended by Amended House Bill No. 288 effective May 18, 1988 provides for the purchase of Health Insurance, Life Insurance for

Elected Township Officials to a maximum of \$50,000.00 (ORC Section 505.60) (B), AD & D Insurance, Disability Insurance or any combination of these or other coverage for Township Officials and full time employees and

**Whereas**, the Board of Trustees of Pierce Township desire to provide the benefit to Pierce Township full time employees, including any new full time employees and Elected Township Officials in an amount within the amount provided by law, specifically \$50,000.00 Life and AD&D, Long Term Disability Insurance, and

**Therefore, Be It Resolved**, that full time employees, including new full time employees and Elected Township Officials are eligible for these insurance benefits and

**Be it Further Resolved** that the actual amount of Life Insurance to be provided for full time employees and Elected Township Officials (which are specifically listed above) would be within the \$50,000.00 maximum.

**Roll call on Resolution 014-022**

Mr. Riebel – Aye, Mr. Pautke – Aye and Mrs. Batchler - Aye.

Adopted December 29, 2014, Karen Register, Pierce Township Fiscal Officer

**Executive Session**

At 7:41 PM, Mr. Riebel made a motion, seconded by Mr. Pautke to enter into Executive to review negotiations or bargaining sessions with public employees and compensation of public employees with legal Attorney Tom Keating pursuant to ORC 121.22 (G), (4) and (1). Roll call on motion: All aye.

At 8:36 PM, Mr. Pautke made a motion, seconded by Mr. Riebel, to leave executive session, with no action being taken the Board during the Executive Session.

**ADJOURNMENT**

At 8:37 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

\_\_\_\_\_  
Karen Register, Township Fiscal Officer

\_\_\_\_\_  
Mrs. Batchler, Chairman  
Pierce Township Board of Trustees

**Celebratory Events**  
**Regular Board of Trustee Monthly Meeting**  
**January 14, 2015**



- **Michael Phelps, Board of Zoning Appeals**

# Motions and Resolutions

## Regular Board of Trustee Monthly Meeting

### January 14, 2015



A **Motion** is made, based upon the recommendation of Fire Chief Wright, that the Board accept the request of full-time employee, **William Thomas Sefton** to be reclassified from full-time Lieutenant back to part-time Firefighter/Paramedic effective January 15, 2015 at the appropriate established part-time hourly rate based on years of service with Pierce Township.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the Public Works Manager John Koehler, that the Board accept the bid from Safe-Way for a new light pole/fixture in the Administration main parking lot in the amount of \$2,950.00.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions

## Regular Board of Trustee Monthly Meeting

### January 14, 2015



A **Motion** is made, based upon the recommendation of the John Koehler Public Works Manager, the board accept the bid from Sullivan Service for the 2015 mulching of the Administration complex in the amount of \$1,956.00.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the John Koehler Public Works Manager, the board accept the bid from Sullivan Service for the 2015 mulching of the Pierce Township Cemetery in the amount of \$3,494.50.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the John Koehler Public Works Manager, the board accept the bid from Sullivan Service for the 2015 mulching of the Playground complex in the amount \$4,020.00.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions

## Regular Board of Trustee Monthly Meeting

### January 14, 2015



A **Motion** is made, based upon the recommendation of the Police Chief, the board approve the purchase of surveillance cameras from Virtual Surveillance to be mounted on the outside of the police department at a cost of \$6,175.29. This is to provide a safer work environment for members of the police department.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the Police Chief, the board approve the purchase of 4 new APX6000 portable radios, and a multi unit charger from Motorola at an estimated cost of around \$16,000.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions

## Regular Board of Trustee Monthly Meeting

### January 14, 2015



A **Motion** is made, based upon the recommendation of the Township Fiscal Officer, the board approve payment of the Dispatch Calls in the amount of \$61,345.18.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the Township Fiscal Officer, the board approve the bills from 12/30/2014 in the amount of \$218,578.67 as previously provided.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the Township Fiscal Officer, the board approve the bills from 12/31/2014 in the amount of \$168.99 as previously provided.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions

## Regular Board of Trustee Monthly Meeting

### January 14, 2015



A **Motion** is made, based upon the recommendation of the Township Fiscal Officer, that the trustees and fiscal officer continue on salary method per the Ohio Revised Code Section 505.24 and 507.09 for 2015 and that the compensation and benefits for the Trustees and Fiscal Officer be deducted from the General Fund.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the Township Fiscal Officer, to appoint Township Trustee Bonnie Batchler and Richard Riebel as representatives to the Volunteer Fire Fighter's Department Fund Board along with Fire Chief Craig Wright as the Fire Department's representative.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the Township Fiscal Officer, that the board request for Advance of Taxes collected in 2015 for first half (February) and second half (July) tax periods.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

# Motions and Resolutions

## Regular Board of Trustee Monthly Meeting

### January 14, 2015



A **Motion** is made, based upon the recommendation of the Township Fiscal Officer, to modify the minutes from October 1, 2014 authorization for payroll dated September 10, 2014 should read \$107,232.49 not \$127,532.98.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_

A **Motion** is made, based upon the recommendation of the Township Fiscal Officer, to modify the minutes from October 1, 2014 authorization for bills dated August 12, 2014 in the amount of \$107,232.49 should be removed.

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Mrs. Batchler \_\_\_\_\_  
Mr. Pautke \_\_\_\_\_  
Mr. Riebel \_\_\_\_\_



**Pierce Township**  
**Police Department**  
**Monthly Report**  
**December 2014**



<b>Statistical Data</b>	<b>Month 2014/2013</b>	<b>YTD</b>
Total Service Calls:	625/580	<b>7667</b>
Offense Reports:	76/47	<b>836</b>
Offenses Closed:	58/75	<b>717</b>
Incident Reports:	16/29	<b>231</b>
Traffic Stops:	72/0	<b>942</b>
Traffic Citations:	15/9	<b>167</b>
Juvenile Arrests:	7/3	<b>57</b>
Felony Arrests:	7/0	<b>57</b>
Misdmr. Arrests:	46/27	<b>511</b>
Minor Mis. Summons:	2/6	<b>72</b>
Adult Arrests:	48/32	<b>515</b>
Warrants Arrest:	19/5	<b>102</b>
Court Details:	19/11	<b>105</b>



**Pierce Township  
Police Department  
Monthly Report  
December 2014**



<b>Statistical Data</b>	<b>Month 2014/2013</b>	<b>YTD</b>
Mediation Referral:	0/9	<b>41</b>
Traffic Accidents:	5/6	<b>53</b>
Traffic Warnings:	49/19	<b>313</b>
Vehicles Towed:	2/2	<b>15</b>
Assist other Jurisd.:	48/39	<b>532</b>
Service Requests:	1,378/617	<b>12,519</b>
Burglar Alarms:	44/58	<b>860</b>
Open Places Found:	3/2	<b>82</b>
Business Checks:	1,112/645	<b>11,455</b>
Miles Driven:	8,073	<b>180,188</b>
Missing Reports:	1/0	<b>10</b>
Death Reports:	0/2	<b>14</b>

# Pierce Township Police Department Monthly Report – December 2014



- December 3- Over 50 pounds of prescription drugs collected at Pierce Township's Drug Drop Off Box were taken to Sawbrook Steel Foundry and incinerated.
- December 8- Received \$1,000 from Walmart Foundation Community Grant.
- December 15- Received \$2,500 from Walmart's "Local Facility Giving Program" to purchase two police bikes to re-start bike patrol operations in Pierce Township again.
- December 16- Meeting with Jenny Newcomb to discuss improving police-community communication methods to keep residents informed and updated.
- December 18- Officers took three children to Walmart for "Shop With a Cop". This was made possible by donations from Walmart and Pierce Township Officers.
- December 26- 2015 budget meeting with Township Administrator.

# Proposal For

**Pierce Township - Lt. Bennett**

**HD IP Camera Installation - Preliminary Quote**



Submitted By:

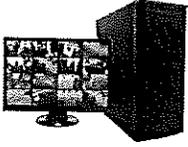
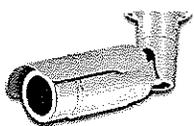
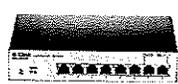
Eric Nauta

Virtual Surveillance

Phone: 866-424-9070 Ext: 7133

[www.vs-us.com](http://www.vs-us.com)

## Itemized Hardware Investment

Surveillance Camera Proposal - Rev 12.15			
Quantity	Product	Unit Price	Total Price
1 	<b>Network Video Recorder</b> <ul style="list-style-type: none"> <li>● IP Camera Support</li> <li>● PC Remote Viewing</li> <li>● iPhone, Android &amp; Blackberry Compatible</li> <li>● 500 GB Hard Drive Storage</li> <li>● CD/DVD Burner</li> <li>● Intel G850 CPU / 4 GB RAM</li> <li>● Windows 7 Pro 64 Bit</li> <li>● 22" Color LCD, Keyboard &amp; Mouse (2)</li> </ul>	\$1,784.00	\$1,784.00
1 	<b>Digital Color IP Fisheye Camera - 5 MP</b> <ul style="list-style-type: none"> <li>● High Resolution 5 Megapixel 2560x1920</li> <li>● Rugged Outdoor IP67 / IK10+ Rating</li> <li>● Two Way with Built-in Microphone</li> <li>● Able to See in Low Light Conditions</li> <li>● 1.05 mm Auto Iris Lens, Virtual PTZ</li> <li>● Installation Kit Included</li> </ul>	\$798.00	\$798.00
1 	<b>Digital IP Color Bullet Camera - 3 MP</b> <ul style="list-style-type: none"> <li>● High Resolution 3 Megapixel 2048X1536</li> <li>● Weather Resistant</li> <li>● Night Vision with 50 FT IR Range</li> <li>● 3 – 9 mm Adjustable Auto Iris Lens</li> <li>● Cable (125 FT Cat5e) &amp; Connectors</li> <li>● Installation Kit Included</li> </ul>	\$812.00	\$812.00
1 	<b>8-Port PoE Gigabit Switch</b> <ul style="list-style-type: none"> <li>● D-Link</li> <li>● 8 (8 Gigabit PoE)</li> <li>● 10/100/1000 Mbps</li> <li>● 64W Max, 7.8W max per PoE Port</li> <li>● Desktop</li> <li>● 2-Year Warranty</li> </ul>	\$240.00	\$240.00
1 	<b>Additional Installation Requirements</b> <ul style="list-style-type: none"> <li>● Poe Extender (2)</li> <li>● HDMI to Cat5 Converter (2)</li> <li>● Extended VGA Cable</li> <li>● Cat5e Cable</li> </ul>	\$748.00	\$748.00
<b>Subtotal</b>			<b>\$4,382.00</b>
<b>Installation*</b>			<b>\$1,715.00</b>
<b>Delivery</b>			<b>\$78.29</b>
<b>Total</b>			<b>\$6,175.29</b>

This proposal is valid for 30 days.

\* Installation amount is an estimate.

## Intelligent Software Specifications

- Ability to view live cameras using iPhone/BlackBerry/Android/Windows Mobile
- Ability to view cameras from multiple locations via Internet Explorer
- Emap lays out the locations of video cameras, sensors and alarms within the facility floor plan
- H.264 & MPEG4 compression
- 720x480, 640x480 & 320x240 resolution
- Supports up to 5 Megapixel IP camera recording resolution (2560x1920)
- Vital Sign Monitor (VSM) monitors unusual status of multiple surveillance sites
- Dual view; ability to look at live and archived video at the same time in 2 monitors
- Camera pop-up on motion detect
- Emails snapshot pictures or call a pager on motion/alarm detection
- Motion detection, round-the-clock, or by schedule recording mode
- Built-in motion detection to save time for data retrieval
- Pre and post event recording on motion detect
- Adjustable sensitivity level of motion detection
- Programmable multiple motion detection zone for selected cameras
- Image enhancement functions
- Video playback with several speed support and zoom in/zoom out
- Video play back with search by date & time
- Snapshot ability
- Audio recording capable
- Smart frame automatically allocates frames to the cameras that need them the most
- Digital water mark and time and date stamp
- Watchdog technology; automatically starts the system if problem is detected
- Multiple passwords to view authorized cameras
- Video loss detection
- Behavior Recognition
  - Real-Time alarm on unattended object detection
  - Real-Time alarm on missing object
  - Real-Time alarm on objects that pass between predefined regions
  - Real-time object tracking and zooming by PTZ cameras
  - Direct PTZ cameras to preset locations on motion/alarm activation
- Forensic Analysis
  - Missing object detection
  - Object counter



Quote Number: QU0000275156  
Effective: 07 MAY 2014  
Effective To: 30 MAY 2014

**Bill-To:**

PIERCE TOWNSHIP  
950 LOCUST CORNER RD  
CINCINNATI, OH 45246  
United States

**Ultimate Destination:**

PIERCE TOWNSHIP  
950 LOCUST CORNER RD  
CINCINNATI, OH 45246  
United States

**Attention:**

Name: Chief Bachman  
Phone: 752 3830

**Sales Contact:**

Name: Rod Schnatz  
Email: rschnatz@mobilcomm.com  
Phone: 513-595 5800

Contract Number: OHIO STATE  
Freight terms: FOB Destination  
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	Your price	Extended Price
1	2	H98UCF9PW6AN	APX6000 700/800 MODEL 2.5 PORTABLE	\$3,420.25	\$6,840.50
1a	2	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION		
1b	2	QA01749AB	SW KEY SUPPLEMENTAL DATA		
1c	2	QA01837AA	ALT: LIION IMPRES IP67 2900MAH (NNTN7038)		
1d	2	H885BK	ENH: 2 YR SFS LITE		
1e	2	QA02006AA	ENH: APX6000XE RUGGED RADIO		
1f	2	H38BT	ADD: SMARTZONE OPERATION		
1g	2	Q361AR	ADD: P25 9600 BAUD TRUNKING		
1h	2	H635VF	ADD: 2014 APX PROMO		
2	2	PMMN4060B	PSM IP55 WITH 3.5MM JACK RX 24IN	\$131.20	\$262.40
3	2	PMAF4002A	APX 7000 700/800MHZ PSM ANTENNA	\$9.60	\$19.20
4	58	SVC03SVC0116D	ENGRAVING SERVICES	\$1.00	\$58.00
5	134	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$134.00

Total Quote in USD

\$7,314.10

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)



Quote Number: QU0000235127  
 Effective: 05 JUN 2013  
 Effective To: 14 JUN 2013

**Bill-To:**

PIERCE TOWNSHIP  
 950 LOCUST CORNER RD  
 CINCINNATI, OH 45246  
 United States

**Attention:**

Name: Chief Bachman  
 Email: jbachman@piercetownship.org

**Sales Contact:**

Name: Rod Schnatz  
 Email: rschnatz@mobilcomm.com  
 Phone: 513-595 5800

Contract Number: OHIO STATE  
 Freight terms: FOB Destination  
 Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	Your price	Extended Price
1	2	H98UCF9PW6AN	APX6000 700/800 MODEL 2.5 PORTABLE	\$3,470.25	\$6,940.50
1a	2	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION		
1b	2	QA01749AB	SW KEY SUPPLEMENTAL DATA		
1c	2	QA01837AA	ALT: LIION IMPRES IP67 2900MAH (NNTN7038)		
1d	2	H885BK	ENH: 2 YEAR REPAIR SERVICE ADVANTAGE		
1e	2	H635UY	ADD: 2013 APX PROMO		
1f	2	QA02006AA	ENH: APX6000XE RUGGED RADIO		
1g	2	H38BT	ADD: SMARTZONE OPERATION		
1h	2	Q361AR	ADD: P25 9600 BAUD TRUNKING		
2	2	PMMN4060B	PSM JP55 WITH 3.5MM JACK RX 24IN	\$131.20	\$262.40
3	2	PMAF4002A	APX 7000 700/800MHZ PSM ANTENNA	\$9.60	\$19.20
4	198	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$198.00
5	58	SVC03SVC0116D	ENGRAVING SERVICES	\$1.00	\$58.00
6	1	NNTN7065B	IMPRES MULTI UNIT CHARGER US/NA/CA/LA	\$591.00	\$591.00

**Total Quote in USD**

**\$8,069.10**

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format



# Pierce Township

## Fire & EMS Department

### Monthly Report

For

December 2014



Statistical Data	Month 2014/2013	YTD
Fire Details:	35/59	<b>606</b>
EMS Details:	105/138	<b>1,332</b>
Pierce Twp. Details:	143/126	<b>1,589</b>
Ohio Twp. Details:	12/32	<b>234</b>
Mutual Aid Given:	9/15	<b>115</b>
Mutual Aid Received:	26/0	<b>111</b>
Full Staffing:	44/45	<b>460</b>
One-short Staffing:	14/17	<b>178</b>
Minimum Staffing:	4/0	<b>86</b>
Mandations:	1/2	<b>51</b>
Hydrants Serviced:	0 / 0	<b>353</b>
Gear Inspections:	49/5	<b>227</b>
Trainings:	4/9	<b>148</b>
Training Hours:	19/12	<b>407</b>



# Pierce Township

## Fire & EMS Department

### Monthly Report

For

**December 2014**



Statistical Data	Month 2014/2013	YTD
Qty. Assurance Check:	158/162	<b>1,927</b>
Inspections:	7/10	<b>148</b>
Re-inspections:	19/32	<b>279</b>
Violations:	24/26	<b>486</b>
System Tests:	0/1	<b>16</b>
Plan Reviews:	4/2	<b>29</b>
Pre Plans:	1/8	<b>179</b>
Public Education:	2/5	<b>1,394</b>
Knox System Installs:	0 / 0	<b>2</b>
Civil Defense Siren Tests:	12 / 12	<b>101</b>
Public Records Req.:	5/1	<b>66</b>
Website hits:		<b>30,378</b>

# Pierce Township Fire & EMS Department Monthly Report – December 2014



- “Presents from Pierce” Christmas Adoption Program
- Continued work with Duke Energy at Beckjord
- Participated in the Amelia Christmas Parade
- Annual Township Christmas Lunch
- Auto Accident with entrapment St Rt. 749 at Mt. Pisgah Rd.
- Chimney Fire on Locust Corner Road
- Successful resuscitation of Heroin overdose patient
- Possible helicopter crash
- Auto accident vehicle verse semi on Ohio Pike
- Potential Tuberculosis Exposure to 5 employees
- Completion of 2014 goals list and creation of 2015 Goals list
- Continued work on All Hazards Siren Program
- FIT Testing of fire department employees
- St. Bernadette Safety Committee meeting
- Received \$1,500.00 grant from Walmart



## Department of Commerce

John R. Kasich, Governor  
Andre T. Porter, Director

FDID# 13115

December 9, 2014

CRAIG M WRIGHT  
PIERCE TWP FIRE & LIFE SQUAD  
950 LOCUST CORNER RD  
CINCINNATI OH 45245

Dear 2015 MARCS grant applicant:

On behalf of the Ohio Department of Commerce Division of State Fire Marshal, I want to thank you for applying for the 2015 Multi-Agency Radio Communication System (MARCS) Grant. In an effort to help provide Ohio's fire departments the resources they need to effectively and safely serve the public, \$3 million in funds were made available for the first time this year to help small fire departments that serve a population of 25,000 or less purchase the radio systems for use and/or to pay for user fees.

Unfortunately, due to very high demand, the available funds were awarded to those departments most in need, which was based on the scoring criteria that was communicated during the application process. As a result, your request could not be fulfilled. More than \$16 million dollars was requested from the 463 applications received.

Your interest in applying for the MARCS grant demonstrates the usefulness of this new program. Programs such as this came about as a direct result of feedback provided by first responders throughout our state. The Division of State Fire Marshal will continue its aggressive outreach efforts in our ongoing mission to build partnerships that serve all Ohioans. Please visit our website at <http://www.com.ohio.gov/fire/default.aspx> to keep abreast of our grant and loan programs.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry L. Flowers".

Larry L. Flowers  
State Fire Marshal

LLF/kkh

January 5, 2015

William T. Sefton  
4406 Briarcreek Ln.  
Batavia, OH 45103

Dear Chief Wright,

Please accept this written statement as an advance notice of my resignation from the Pierce Township Fire Department as a Full Time Lieutenant Firefighter/Paramedic. I intend to work through January 13th 2015. Please know that I am committed to remaining a part of the Pierce Township Fire Department as a Part Time employee if this would be approved. I would have to take a leave of absence with the township for a minimum of 6 months for my transition through training with my new employer.

As you may know I have accepted a position with GE Aviation as a Fire Inspector. The decision to leave the Township as a full time employee has been very difficult, and has not come easy. I love this job and the experiences that I have taken with it over the last 13 years. Foremost, I love the family that I have here with the department. This decision has been long discussed with my family. This is an opportunity of a lifetime that I cannot pass up. I will help in any way possible for the transition of the Lieutenant Officer that will be taking my place. I will be available any time you may need anything.

Thank you again for the opportunity that you have given me here with the Township. I am proud of the accomplishments during my tenure as a Lieutenant over the last 8 years. I look forward to continuing to be a valuable asset to the township as a part time employee. I look forward to working with you in the future. Thanks again for your time.

Respectfully,

William T. Sefton



**Pierce Township  
Service  
Department  
Monthly Report  
for  
December 2014**



<b>Statistical Data</b>	<b>Month 2014/2013</b>	<b>YTD</b>
Roadway Maintenance (minor):	45/9	<b>325</b>
Roadway Maintenance (major):	6/1	<b>12</b>
Roadway Patching Projects:	1/0	<b>59</b>
Resurfacing (linear ft.):	6,779/0	<b>8,472</b>
Culvert Pipe (repair, replace, new):	0/1	<b>28</b>
Catch Basin (repair, replace, new):	0/1	<b>3</b>
Curb-Gutter (repair, replace, new):	0/0	<b>137</b>
Roadway striping (linear ft.):	7,300/0	<b>7,420</b>
Roadside Mowing (hours):	72/0	<b>497</b>
Street Sign Install (replace, new):	0/0	<b>34</b>
Ditching (linear ft.):	0/0	<b>1,769</b>
Snow/Ice Events:	0/6	<b>23</b>
Salt Application (tons):	0/0	<b>1,077</b>
Cemetery Sales (# of lots):	4/8	<b>71</b>



# Pierce Township

## Service Department

### Monthly Report

for

**December 2014**



Statistical Data	Month 2014/2013	YTD
Cemetery Mowing/Maint. (hours):	22/0	<b>808</b>
Cemetery Instals. (footers, etc.):	0/0	<b>27</b>
Funeral Services:	2/4	<b>57</b>
Playground Inspections:	0/0	<b>7</b>
Mulching – All Facilities:	0/0	<b>282</b>
Park Maintenance (hours):	5/8	<b>282</b>
Cemetery		
Sales entered:	265	<b>374</b>
Burials entered:	296	<b>479</b>
Records reviewed:	4	<b>75</b>

# Pierce Township Service Department Monthly Report - December 2014



- John R. Jurgenson Company finished up the paving program for 2014.
- Working with Rob Alfieri from the Clermont County Engineers office to organize a county wide monthly meeting with all the municipality's, to discuss current issues, and build relationships to help each other.
- We have started working on a list of goals for 2015.
- (Laura Bassett – Administrative Assistant) I've completed from 1985 – 1995 in the cemetery program and I continue to work on updating the cemetery program each week.



# Sullivan Services

P.O. Box 541163  
Cincinnati Ohio 45254

Phone (513) 295-6079  
Fax (513) 474-3939  
[Sullivanservices@gmail.com](mailto:Sullivanservices@gmail.com)

December 28, 2014

Estimate For: 2015

## **Pierce Township**

950 Locust Corner Rd  
Cincinnati Ohio 45245

Administrative Complex

Spring Clean-up: Clean up yard, spray bed for weeds, trim any landscape needed edge beds, apply weed preventer, mulch beds with double process hardwood mulch.

Labor: 32 yards @ \$39.50

Total: \$1264.00

*Bid Agreed and Accepted*

By: \_\_\_\_\_ Date \_\_\_\_\_

SULLIVAN SERVICES LLC  
Bill Sullivan - Divisional Manager  
Cell - (513) 295-6079  
[Sullivanservices@gmail.com](mailto:Sullivanservices@gmail.com)

material cost

692

# Sullivan Services

P.O. Box 541163  
Cincinnati Ohio 45254

Phone (513) 295-6079  
Fax (513) 474-3939  
[Sullivanservices@gmail.com](mailto:Sullivanservices@gmail.com)

December 28, 2014

Estimate For: 2015

## **Pierce Township**

950 Locust Corner Rd  
Cincinnati Ohio 45245

Harly Cemetery

Spring Clean-up: Clean up yard, spray bed for weeds, trim any landscape needed edge beds, apply weed preventer, mulch beds with double process hardwood mulch.

Labor: 50 yards @ \$50.00 per yard

Total: \$2500.00

*Bid Agreed and Accepted*

By: \_\_\_\_\_ Date \_\_\_\_\_

SULLIVAN SERVICES LLC  
Bill Sullivan - Divisional Manager  
Cell - (513) 295-6079  
[Sullivanservices@gmail.com](mailto:Sullivanservices@gmail.com)

Material cost  
994.50

# Sullivan Services

P.O. Box 541163  
Cincinnati Ohio 45254

Phone (513) 295-6079  
Fax (513) 474-3939  
[Sullivanservices@gmail.com](mailto:Sullivanservices@gmail.com)

December 28, 2014

Estimate For: 2015

## **Pierce Township**

950 Locust Corner Rd  
Cincinnati Ohio 45245

Playground Complex

Spring Clean-up: Clean up yard, spray bed for weeds, trim any landscape needed edge beds, apply weed preventer, mulch beds with double process hardwood mulch.

Labor: 56 yards \$50.00

Total: \$2800.00

*Bid Agreed and Accepted*

By: \_\_\_\_\_ Date \_\_\_\_\_

SULLIVAN SERVICES LLC  
Bill Sullivan - Divisional Manager  
Cell - (513) 295-6079  
[Sullivanservices@gmail.com](mailto:Sullivanservices@gmail.com)

Material cost 1220

# SAFE-WAY

ELECTRICAL  
CONTRACTORS, INC.

---

January 5, 2015

Pierce Township Public Works  
950 Locust Corner Road  
Cincinnati, Ohio 45245

RE: Quote – Pierce Township Municipal Building

## **New Pole Lights**

Install two new LED 78 watt flood lights equivalent to 400 watt MH to existing pole  
Install double mount bull horn on fixture for new light mounting  
Install adapter on pole for bull horn  
Change box light out to new LED 78 watt fixture

Material Cost: \$2,380.00  
Material and Labor: \$2,950.00

## **Existing Pole Lights**

Change 400 watt MH  
Remove old 400 watt fixture  
Install new 78 watt LED fixture to existing pole

Material Cost: \$585.00  
Material and Labor: \$875.00 per pole

**Note:** New LED fixtures are more than 75% savings per light changed.

Calculation of Cost Efficiency (per 10 fixtures)	<u>Old</u>	<u>New</u>
	10 x 400 = 4,000	10 x 78 W = 780 W
	4,000 / 1,000 = 4 kw	780 w / 1000 = .78 kw
	4 kw x 3,000 hrs = 12,000 kw/year	.78 x 3,000 hrs = 2,340 kw/year
	12,000 kw x \$.13 = \$1,560	2,340 kw x \$.13 = \$304.20



# Pierce Township

## Office of Planning, Zoning and Community Development

### Monthly Report

### December 2014



Statistical Data	Month 2014/2013	YTD
Zoning Permits Issued:	1/7	<b>143</b>
Single-Family Home Permit:	0/2	<b>15</b>
Accessory Structure Permit:	0/0	<b>10</b>
Strategic Planning Meetings:	0/0	<b>0</b>
Zoning Commission Meetings:	0/1	<b>12</b>
Board of Zoning Appeal Meetings:	1/1	<b>3</b>
Greenspace Committee Meetings:	0/0	<b>9</b>
Zoning Violation Notices Issued:	20/5	<b>68</b>
“Good Neighbor” Letters Issued:	0/0	<b>1</b>
Voluntary Compliance:	3/0	<b>14</b>
Mediation/Legal Action Taken:	0/0	<b>0</b>
Text Amendments Approved:	0/0	<b>0</b>
Rezoning Approved:	0/0	<b>8</b>
Variance Approved:	1/0	<b>4</b>



# Pierce Township

## Office of Planning, Zoning and Community Development

### Monthly Report

### December 2014



Statistical Data	Month 2014/2013	YTD
Other Permits Issued		
Deck/Porches Permit:	0/0	<b>15</b>
Fence Permit:	0/2	<b>23</b>
Swimming Pool Permit:	0/0	<b>6</b>
Garage Sale Permit:	0/0	<b>13</b>
Sign – Free Standing Permit:	0/0	<b>10</b>
Sign – Wall Mounted Permit:	0/1	<b>8</b>
Commercial Change of Use:	0/0	<b>4</b>
Commercial-Industrial Bldg.:	0/0	<b>1</b>
Total Valuation Reported:	85,000/592,842	5,278,296

# Office of Planning, Zoning and Community Development

## Monthly Report – December 2014



- Meeting with Bill Bockenstette to discuss zoning alternatives for Nobis/Hunt/Bradbury Farms properties.
- BZA Hearing on 3806 Fulton Grove residence addition.
- American Planning Association Annual Meeting in downtown Cincinnati.
- Meeting with Chris Collins and Bill Bockenstette to review zoning plans for Nobis/Hunt/Bradbury Farms properties.
- 1297 White Oak Road on-site meeting regarding pending zoning violation.
- Teleconference with 1350 Locust Lake regarding pending zoning violation.
- Communicate with Mark Cann in regards to Lewis & White Oak Road property, zoning violations, and CIC projects.



**Pierce Township**  
**Township**  
**Administrator**  
**And**  
**Fiscal Office**  
**Monthly Report**  
**December 2014**

<b>Statistical Data</b>	<b>Month</b>	<b>YTD</b>
Requests - Services/Information:	152	<b>2,438</b>
Trainings/Seminars Attended:	0	<b>9</b>
HR FLMA & Workers Comp. Claims:	N/R	<b>4</b>
HR Personnel Actions ( New Hires, etc.):	N/R	<b>7</b>
Public Records Requests:	N/R	<b>8</b>
Purchase Orders Processed:	N/R	<b>180</b>
Invoices Processed:	N/R	<b>1,082</b>
Payroll Checks Processed:	N/R	<b>2,037</b>
News Releases:	0	<b>10</b>
Website updates:	12	<b>131</b>
Township Meetings:	3	<b>18</b>
Motions & Resolutions:	13	<b>140</b>
Policy Manual revisions:	0	<b>2</b>



**Pierce Township**  
**Township**  
**Administrator**  
**And**  
**Fiscal Office**  
**Monthly Report**  
**December 2014**

<b>Statistical Data</b>	<b>Month</b>	<b>YTD</b>
<b>Social Media Activity</b>		
Township - Facebook Post:	18	<b>111</b>
New Fans:	17	<b>134</b>
Likes Post:	109	<b>505</b>
People Reached:	2,022	<b>10,732</b>
Share:	4	<b>4</b>
Police Department - Facebook Post:	3	<b>3</b>
New Fans:	54	<b>54</b>
Likes Post:	7	<b>7</b>
People Reached:	29	<b>29</b>
Share:	0	<b>0</b>
Stories in newspaper:	2	<b>10</b>
Newsletter Subscribers:	7	<b>178</b>

# Township Administrator's Monthly Report – December 2014



- Meeting with Rumpke to discuss public nuisance clean-up process and Rumpke's service to address problem properties.
- Introductory meeting with Sheila Vilvens, new reporter with Community Press.
- Meeting with Inverness HOA Township office and onsite regarding preferred location for All Hazards Siren.
- Board of Trustees December Monthly meeting preparation and attendance.
- Attend executive committee meeting at Chamber of Commerce regarding Agenda for the Future.
- Attend County Annual Tax Incentive Review Council Meeting.
- Meeting with Allen Freeman, Retired Fire Chief Tom Driggers and Chief Wright to discuss Fire Levy.
- Discussion with Mayor Todd Hart and Chuck Tilbury regarding Kroger TIF incomes.
- Continued discussions with Muirfield lot owners regarding Hike & Bike Trail construction.
- Attend OTA annual Christmas banquet.
- Review Legendary Run PGC PUD Plan with regards to Hike & Bike Trail easements and fence issue along Bradbury Road.
- Preparation and attend Pierce Christmas Employee Appreciation Luncheon.
- Meeting with Ed Barber of Burnham & Flower to review OTARMA policy for 2015.
- Teleconference with Tammy Jett regarding status of Beckjord Clay Mining site.
- Hike & Bike Trail project management.
- Meeting with Chuck Tilbury, County Auditor's Office and Amelia Mayor Todd Hart to review Kroger TIF valuations.
- End of Year and 2015 Budget discussions with each department head.
- Attend Sheriff Sale regarding three Pierce properties.
- Clermont Chamber Board of Advisors meeting with Pat Manger.
- Meeting with Joe Farruggia.
- Meeting with Lot Owners regarding Hike & Bike Trail Easements.
- Pautke breakfast meeting with Department Heads.
- Cincinnati Area Mangers Association Annual Meeting in Lebanon.
- Meeting with Duke Energy to discuss clay mining activities.
- Prepare for and attend Board of Trustees End of Year Clean Up meeting.

# CLERMONT COUNTY INVOICE

Customer Id 00000000356

Invoice Number 2014/21/0091747  
Invoice Date 6/04/2014  
~~Invoice Due Date 5/01/2015~~

PIERCE TOWNSHIP FIRE & EMS  
Attn: CHIEF BOGGS  
950 LOCUST CORNER ROAD  
CINCINNATI OH 45245

Mail Remittance To:  
OFFICE OF MANAGEMENT & BUDGET  
Attn: JESSICA HORNSBY  
101 EAST MAIN STREET  
BATAVIA, OH 45103-2962  
(513) 732-7975

Desc: 2013 "911" DETAIL DUE 2015

Muni/Sbl:

Service	Quantity	Unit	Unit Price	Amount
FIRE & EMS	1,459.00		9.438	13,770.04

Total Amount Due 13,770.04

Please Make Check Payable To: J. ROBERT TRUE, TREASURER

Please Reference Invoice Numbers On All Remittance

# CLERMONT COUNTY INVOICE

Customer Id 00000001711

Invoice Number 2014/21/0091765  
Invoice Date 6/04/2014  
~~Invoice Due Date~~ 5/01/2015

PIERCE TOWNSHIP MAINTENANCE  
950 LOCUST CORNER RD  
CINCINNATI OH 45245

Mail Remittance To:  
OFFICE OF MANAGEMENT & BUDGET  
Attn: JESSICA HORNSBY  
101 EAST MAIN STREET  
BATAVIA, OH 45103-2962  
(513) 732-7975

Desc: 2013 "911" DETAIL DUE 2015

Muni/Sbl:

Service	Quantity	Unit	Unit Price	Amount
AIR TIME	238.70		.625	149.19

Total Amount Due

149.19

Please Make Check Payable To: J. ROBERT TRUE, TREASURER

Please Reference Invoice Numbers On All Remittance

# CLERMONT COUNTY INVOICE

Customer Id 00000000924

Invoice Number 2014/21/0091748  
Invoice Date 6/04/2014  
~~Invoice Due Date 5/01/2015~~

PIERCE TWP POLICE DEPT  
Attn: CHIEF SMITH  
950 LOCUST CORNER ROAD  
CINCINNATI, OH 45245

Mail Remittance To:  
OFFICE OF MANAGEMENT & BUDGET  
Attn: JESSICA HORNSBY  
101 EAST MAIN STREET  
BATAVIA, OH 45103-2962  
(513) 732-7975

Desc: 2013 "911" DETAIL DUE 2015

Muni/Sbl:

Service	Quantity	Unit	Unit Price	Amount
----- DETAIL	5,025.00		9.438	47,425.95

Total Amount Due 47,425.95

Please Make Check Payable To: J. ROBERT TRUE, TREASURER

Please Reference Invoice Numbers On All Remittance



*"Welcome home! Proudly serving you since 1853"*

Main Line – 513-752-6262

Bonnie Batchler, Board  
Chair

[Bbatchler@piercetownship.org](mailto:Bbatchler@piercetownship.org)

Robert Pautke, Trustee

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Richard Riebel, Trustee

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