

Pierce Township Trustees
Meeting
Minutes

December 29, 2014

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Special Session at 6:30 PM, on Monday, December 29, 2014 at the Pierce Township Administration Building, 950 Locust Corner Road.

PLEDGE OF ALLEGIANCE

Mrs. Batchler asked everyone to join the Board in the Pledge of Allegiance.

CALL TO ORDER

Chairman Bonnie Batchler called the meeting to order. Board members answering roll call: Mrs. Bonnie Batchler, and Mr. Robert Pautke and Mr. Richard Riebel. Also present were Police Chief Jeff Bachman, Township Administrator Tim Hershner, Public Works Manager, John Koehler, and Assistant to the Fiscal Officer, Claudia Carroll and Legal Counsel, Tom Keating.

INVOCATION

Trustee Richard Riebel led the meeting in prayer.

December 10, 2014 – Minutes Approved

Mr. Pautke made a motion, seconded by Mr. Riebel to approve the minutes of December 10, 2014 Regular Meeting minutes as amended. Roll call on motion: All aye.

Township and Local Government IT Solutions, LLC – Invoice Approved

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of Township Administrator Tim Hershner the Board approve the invoice dated 12/27/14 in the amount of \$3,200.00 payable to the Township and Local Government IT Solutions, LLC. Roll call on motion: All aye.

Payroll of 12/31/14 - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll of 12/31/14 in the amount of \$121,756.16 as presented. Roll call on motion: All aye.

Additional Cost for Grounds Maintenance – Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the John Koehler Public Works Manager; the Board approves the additional cost for grounds maintenance with Sullivan Services in the amount of \$1,120.00 which covered two additional cuts needed for 2014. Roll call on motion: All aye.

Bid from Sullivan Service for 2015 Grounds Maintenance – Accepted

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Public Works Manager John Koehler that the Board accepts the bid from Sullivan Service for the 2015 Grounds Maintenance Contract in the amount of \$17,920.00, and Mr. Koehler noted that there was no price increase. Roll call on motion: All aye.

Bid from Sullivan Service for 2015 Grounds Fertilization – Accepted

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Public Works Manager John Koehler that the Board accepts the bid from Sullivan Service for the 2015 Grounds Fertilization in the amount of \$4,562.17 and Mr. Koehler noted again that there was no price increase for this service compared to 2014 pricing. Roll call on motion: All aye.

Gravel for Unimproved Roads – Appropriated for 2015

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of the Public Works Manager John Koehler that the Board appropriate in 2015, \$4,000.00 for the gravel for the unimproved roads in Pierce Township. Roll call on motion: All aye.

Storm Water Phase II fee - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner; the Board approves the payment of the Stormwater Phase II fee in the amount of \$3,709.95. Roll call on motion: All aye.

Regular Meeting Dates and Times Set for 2015

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Pierce Township Regular Trustee Meeting Dates and Times for second Wednesday of the month at 6:30 PM with two exceptions. The two exceptions are: February's meeting is set for February 4th, 2015 @ 6:30 PM and November's meeting is set for November 4th @ 6:30 PM. Roll call on motion: All aye.

Board of Zoning Appeals Meeting Dates and Times Set for 2015

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Pierce Township Board of Zoning Appeals Meeting Dates and Times to be scheduled as needed. Roll call on motion: All aye.

GreenSpace Dates and Times Set for 2015

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner; the Board approves the 2015 Pierce Township GreenSpace Meeting Dates and Times for first Wednesday of the month at 6:30 PM. Roll call on motion: All aye.

Board of Zoning Commission Meeting Dates and Times Set for 2015

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Pierce Township Zoning Commission Meeting Dates and Times to be scheduled for the 1st Tuesday of each month at 6:30 PM, except for the November meeting which will be scheduled for Tuesday November 10, 2015 @ 6:30 PM. Roll call on motion: All aye.

Community Event Calendar for 2015 - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Pierce Township Community Event Calendar and to authorize Mr. Hershner to change dates and times if needed. Roll call on motion: All aye.

Park/Recreation – Concert in the Park Series for 2015 - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Park/Recreation Event to organize and promote a Concert in the Park Series featuring live entertainment, and to approve the cost for entertainers, staging, lights and PA system with the amount not to exceed \$5,000.00. Roll call on motion: All aye.

2015 – Chairman and Vice Chairman Appointments

Mrs. Batchler made a motion, seconded by Mr. Pautke to nominate Robert Pautke and Chairman of the Board and Richard Riebel as Vice Chairman of the Board for the calendar year of 2015. Roll call on motion: All aye.

Clermont County and Ohio Township Annual Dues for 2015 - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Annual Dues to Clermont County and Ohio Township Association for the four elected officials and Administrator in an amount not to exceed \$250.00. Roll call on motion: All aye.

2015- Memorial Day Services - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner; the Board approves the 2015 Memorial Day Services for our veterans in the two Pierce Township Cemeteries in the amount of \$650.00. Roll call on motion: All aye.

Ohio Township and Meeting Expenses for 2015 - Authorized

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner, the Board approve the 2015 Winter Ohio Township Association Convention and other 2015 meeting expenses, in an amount not to exceed \$5,000.00 and further, that Elected Officials and designated employees be reimbursed for their necessary expenses, including parking while in attendance where the attendance by Elected Officials and designated employees would be beneficial to Pierce Township. Roll call on motion: All aye.

Fiscal Office Reports and Motions

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

Payment of Payroll – December 17, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the Payroll from December 17, 2014 in the amount of \$178,706.01 as previously provided. Roll call on motion: All aye.

Payment of Bills – December 18, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from December 18, 2014 in the amount of \$198,224.92 as previously provided. Roll call on motion: All aye.

Payment of Payroll – December 3, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer the Board approve the payroll of December 3, 2014 in the amount of \$105,998.36 as previously provided. Roll call on motion: All aye.

Payment of Bills – December 5, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from December 5, 2014 in the amount of \$20,255.69 as previously provided. Roll call on motion: All aye.

Payment of Bills – December 22, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from December 22, 2014 in the amount of \$28,401.53 as previously provided. Roll call on motion: All aye.

Creation of Fund #56 – Kroger TIF FUND Approved

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board creates Fund #56, as the Kroger TIF fund for tax revenue generated by the new Kroger store on Ohio Pike. Roll call on motion: All aye.

Intra-Fund Transfers – Authorized for 2015

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board authorizes the Fiscal Office to make all necessary intra fund transfers during the year of 2015. Roll call on motion: All aye.

Annual OTARMA Contribution - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer the Board approve the Annual contribution to OTARMA in the amount of \$94,832.00. Roll call on motion: All aye.

Mileage Rate for 2015 - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer that the mileage rate which the Township Officials and designated employees be paid for the use of their personal vehicles in the performance of their duties outside the boundaries of Pierce Township be set for the current IRS rate established for business mileage. It is noted that it is the intention of the Board to take this action so that as the mileage rate may fluctuate in 2015, the approved reimbursement will reflect the IRS established rates for 2015. Roll call on motion: All aye

Final Amended Certificate for 2014 - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke to approve the final amended certificate for 2014 retroactive to December 22, 2014 due to the Auditor's office requirement that the final amended certificate be filed on or by December 23, 2014. Roll call on motion: All aye.

Temporary 2015 Appropriation Resolution 014-021 - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel to adopt Resolution 014-021 for a Temporary 2015 Appropriation Resolution and to authorize Ms. Register to make any needed modifications prior to the the Temporary 2015 Appropriation being provided to the County Auditor's office and to authorize all necessary line items to pay January, February and March 2015 bills.

Roll call on Resolution 014-021

Mr. Pautke – Aye, Mr. Riebel – Aye and Mrs. Batchler - Aye.

Health Care and Insurance Resolution 014-022 - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke to adopt and approve Resolution 014-22 providing for Health Care and Insurance Coverage which reads:

Whereas, Pierce Township does pay the approved premium at the same level for all employees for Health Insurance for its Elected Officials, namely Richard Riebel, Bonnie J. Batchler, Robert Pautke and Karen Register, therefore, be it resolved that should there be premium increases for said insurance during the terms of the Elected Officials named above, Pierce Township will assume payment of said increases except where the increases result from increases in benefits and

Whereas, O.R.C. Section 505.60 as amended by Amended House Bill No. 288 effective May 18, 1988 provides for the purchase of Health Insurance, Life Insurance for

Elected Township Officials to a maximum of \$50,000.00 (ORC Section 505.60) (B), AD & D Insurance, Disability Insurance or any combination of these or other coverage for Township Officials and full time employees and

Whereas, the Board of Trustees of Pierce Township desire to provide the benefit to Pierce Township full time employees, including any new full time employees and Elected Township Officials in an amount within the amount provided by law, specifically \$50,000.00 Life and AD&D, Long Term Disability Insurance, and

Therefore, Be It Resolved, that full time employees, including new full time employees and Elected Township Officials are eligible for these insurance benefits and

Be it Further Resolved that the actual amount of Life Insurance to be provided for full time employees and Elected Township Officials (which are specifically listed above) would be within the \$50,000.00 maximum.

Roll call on Resolution 014-022

Mr. Riebel – Aye, Mr. Pautke – Aye and Mrs. Batchler - Aye.

Adopted December 29, 2014, Karen Register, Pierce Township Fiscal Officer

Executive Session

At 7:41 PM, Mr. Riebel made a motion, seconded by Mr. Pautke to enter into Executive to review negotiations or bargaining sessions with public employees and compensation of public employees with legal Attorney Tom Keating pursuant to ORC 121.22 (G), (4) and (1). Roll call on motion: All aye.

At 8:36 PM, Mr. Pautke made a motion, seconded by Mr. Riebel, to leave executive session, with no action being taken the Board during the Executive Session.

ADJOURNMENT

At 8:37 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Mrs. Batchler, Chairman
Pierce Township Board of Trustees