

Pierce Township Trustees  
Meeting  
Minutes

December 12, 2012 6:30 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:30 PM, on Wednesday, December 12, 2012 at the Pierce Township Administration Building, 950 Locust Corner Road.

**CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

Chairman Chris Knoop called the meeting to order. Board members answering roll call: Mr. Christopher Knoop, Mrs. Bonnie Batchler, and Mr. Rich Riebel. Also present were Township Administrator, David Elmer, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, and Assistant Township Administrator for Planning, Zoning, and Community Development, Tim Hershner and Pierce Township's Law Director, Mr. Thomas Keating.

**APPROVAL OF THE MINUTES**

**Approval of Minutes of November 12, 2012 – Regular Meeting**

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Regular Meeting minutes of November 12, 2012 as presented. Roll call on motion: All aye.

**Approval of Minutes – November 19, 2012 – Special Meeting**

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the minutes of the Special meeting minutes of November 19, 2012 as presented. Roll call on motion: All aye.

**POLICE DEPARTMENT BUSINESS**

Chief Jeff Bachman presented the monthly report. Chief Bachman shared that his department had gone through firearms training and all officers were qualified within two days at the Clermont County Sheriffs Office. Chief Bachman commended publicly Officer Ed Dye and Officer David Richter for their actions, which resulted in approaching a potential suicide, armed with a rifle. In the end, Office Dye with Officer Richter as backup, approached the subject and was able to get close enough to remove the rifle from their hands without incident.

The Board then presented both Officer Dye and Officer Richter plaques commending their actions.

**FIRE DEPARTMENT BUSINESS**

Assistant Chief Light presented the monthly report of the Fire Department to the Board and he provided the monthly incident statistics. Assistant Chief Light presented five requests:

**Hired – Gregory Bernhardt**

A motion was made by Mr. Riebel, and seconded by Mrs. Batchler that based upon the recommendation of Fire Chief Aaron Boggs, the board hires Gregory Bernhardt as a Part-Time Firefighter/Paramedic at the current effective rate with all associated full time benefits for a one year probationary period effective January 1, 2013 pending successful completion of physical examination, background check, and drug screen at the department's expense. Roll call on motion: All aye.

**Hired – Allen Coley and Cory Sloas**

A motion was made by Mrs. Batchler, and seconded by Mr. Riebel that based upon the recommendation of Fire Chief Aaron Boggs, the board hires Allen Coley and Cory Sloas as a Part-Time Firefighter/EMTs at the current effective rate with all associated full time benefits for a one year probationary period effective January 1, 2013 pending successful completion of physical examination, background check, and drug screen at the department's expense. Roll call on motion: All aye.

**Authorization to Surplus and Donate Equipment**

A motion was made by Mr. Riebel, and seconded by Mrs. Batchler that based upon the recommendation of Fire Chief Aaron Boggs; the Board authorizes the surplus and donation of four (4) sets of outdated and out of service turnout gear, excluding gloves, hoods and helmets to the Clermont County Narcotics Unit. Noting:  
Pants: 46L serial # 0003651332 & 42R serial # 0003555422 & 40R serial # 0003565912 & 42R serial #0003331522  
Coats: 50/32L serial # 0003613192 & 50/32L serial 0003636762 & 40/32L serial 0004441711 & 50/32L serial # 0003636732  
Boots: Size 10.5 and Size 12 and Size 10.5 E and Size 13

**Resignation of Christopher Ross Accepted**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of Fire Chief Aaron Boggs to accept the resignation of Christopher Ross from his position with the Pierce Township Fire Department. It should be noted that Mr. Ross is to be considered in "good standing". Roll call on motion: All aye.

**Resignation of Anthony Case Accepted**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of Fire Chief Aaron Boggs to accept the resignation of Anthony Case from his position with the Pierce Township Fire Department. It should be noted that Mr. Case is to be considered in "good standing". Roll call on motion: All aye.

**PUBLIC WORKS DEPARTMENT BUSINESS**

Mr. Elmer presented the monthly report for the Public Works Department since Mr. Mantle was out of town for training. Mr. Elmer announced the recent resignation of Luke Mantle who was offered the opportunity to become the Road Superintendent for Campbell County Kentucky. Mr. Elmer only had praise for the work ethic and accomplishments of Mr. Mantle.

Mr. Riebel made the motion, seconded by Mrs. Batchler to accept the resignation from Mr. Mantle effective December 21, 2012, noting that Mr. Mantle is leaving in good standing and that entire Board commended Mr. Mantle for his hard work and send their wishes for his success. Roll call on motion: All aye.

**Authorization to Advertise the Position of Public Works Director**

Mrs. Batchler made a motion, seconded by Mr. Riebel to authorize Mr. Elmer to advertise for the Public Works Director position. Roll call on motion: All aye.

**PLANNING AND ZONING AND COMMUNITY DEVELOPMENT**

Mr. Hershner presented his report. Mr. Hershner provided updates on the following items: The on-going litigation for the property on 749, the townships application for the Clean Ohio Fund grant, the Greenspace Committee's on-going efforts to identify potential sites for their Greenspace signage, Strategic Committee's efforts to identify properties for development and the on-going dialogue with the Village of Amelia.

**TOWNSHIP ADMINISTRATOR BUSINESS**

Mr. Elmer presented his report and asked the Board to review the County's Solid Waste Plan that Paul Brasch was to present. Mr. Elmer asked for a moment of silence for Amelia Vice Mayor Bob Pollitt who recently passed away which the Board and audience honored.

**Nomination of Dennis Luken for the Salute to Leader**

Mr. Riebel made a motion, seconded by Mrs. Batchler to nominate Dennis Luken as Pierce Township's nominee for upcoming Salute to Leaders Award, citing Mr. Lukens leadership role on the Pierce Township's Police Levy Committee, his assistance in helping Pierce Township to acquire grant money and his on-going volunteering to help coordinate neighborhood watch groups. Roll call on motion: All aye.

Mr. Elmer announced that Rumpke would be distributing 18-gallon recycling containers around December 21<sup>st</sup> to all residents, with a targeted rollout for automated service sometime in April 2013.

**TOWNSHIP FISCAL OFFICER'S BUSINESS**

**Cash Fund Balance Report**

Mrs. Register also provided a cash summary by fund, a bank reconciliation report, receipt account status report, and an appropriation status report to the Board for their review. There were no inquiries relative to the reports. Mrs. Register informed that Board that her office would be filling for the final amended certificate next week.

**Advance of Taxes Authorized**

Mr. Riebel made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board authorize the Fiscal Office to request for Advance of Taxes collected for the first half and second half in 2013 from the Clermont County Auditor's Office. Roll call on motion: All aye.

**Payment of Bills – November 7, 2012**

Mr. Riebel made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from November 7, 2012 in the amount of \$29,650.20 as previously provided. Roll call on motion: All aye.

**Payment of Bills – November 15, 2012**

Mrs. Batchler made a motion, seconded Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from November 15, 2012 in the amount of \$16,025.38 as previously provided. Roll call on motion: All aye.

**Payroll – November 15, 2012**

Mr. Riebel made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from November 15, 2012 in the amount of \$115,730.80 as previously provided. Roll call on motion: All aye.

**Payment of Bills – November 20, 2012**

Mrs. Batchler made a motion, seconded Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from November 20, 2012 in the amount of \$19,141.16 as previously provided. Roll call on motion: All aye.

**Payment of Bills – November 27, 2012**

Mr. Riebel made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from November 27, 2012 in the amount of \$90,740.96 as previously provided. Roll call on motion: All aye

**Payroll – November 30, 2012**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from November 30, 2012 in the amount of \$164,976.97 as previously provided. Roll call on motion: All aye.

**Special Meeting Set for December 28, 2012**

Mr. Riebel made a motion, seconded Mrs. Batchler to set a special meeting for December 28, 2012 at 9:00 AM for a cleanup meeting and to handle any other matters to come before the Board. Roll call on motion: All Aye.

## **EXECUTIVE SESSION**

At 8:07 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler that the Board goes into Executive Session to discuss Real Estate and Personnel matters including appointment/employment and compensation. O.R.C. 121.22 (G) (1) (2) Roll call on motion: All aye.

At 9:13 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to leave Executive Session with no action being taken by the Board while in Executive Session. Roll call on motion: All aye.

### **Laura Bassett hired as a Part Time Assistant in the Fiscal Office**

Mr. Riebel made a motion, seconded by Mrs. Batchler based upon the recommendation of Fiscal Officer and Administrator Elmer, to hire Laura Bassett as a part time assistant to the Fiscal Office at \$14.00 per hour for fifteen to twenty hours per week with Claudia Carroll determining the weekly schedule effective immediately conditional and pending the successful background check, a successful drug test, and successful reference checks. Roll call on motion: All aye.

The Board opted not to submit an OTARMA ballot, since the Board did not have personal knowledge of the nominees.

## **ADJOURNMENT**

At 9:25 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler that the meeting be adjourned. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

\_\_\_\_\_  
Karen Register, Township Fiscal Officer

\_\_\_\_\_  
Chris Knoop, Chairman  
Pierce Township Board of Trustees