

Pierce Township Trustees
Meeting
Minutes

August 6, 2014

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:32 PM, on Wednesday August 6, 2014 at the Pierce Township Administration Building, 950 Locust Corner Road.

INVOCATION

Chairman Bonnie Batchler asked Trustee Richard Riebel to lead the meeting in prayer.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Bonnie Batchler called the meeting to order. Board members answering roll call: Mrs. Bonnie Batchler, and Bob Pautke with Mr. Richard Riebel joining the meeting at 6:33 PM. Also present were Township Fire Chief Craig Wright, Police Chief Jeff Bachman, Township Administrator Tim Hershner, Public Works Manager, John Koehler, Claudia Carroll, Assistant to the Administrator and Attorney Tom Keating was also in attendance to provide legal counsel.

PLEDGE OF ALLEGIANCE

Mrs. Batchler asked everyone to join the Board in the Pledge of Allegiance and then requested any Trustee updates or celebratory events.

Claudia Carroll – Acting as Clerk

Mrs. Batchler made a motion, seconded by Mr. Pautke to appoint Claudia Carroll as acting clerk. Roll call on Motion: All aye.

Mr. Riebel joined the meeting after the above motion.

Celebratory Events - 3 Items

#1 - Mr. Pautke provided an update on the Quality of Life initiative.

#2- Mr. Hershner introduced Jenny Newcomb. Jenny showed the logo which made the finals. The residents in attendance were able to select and choose what logo was the best.

All Hazards Mitigation Plan

Pam Haverkos introduced the All Hazards Mitigation Plan (Clermont Count EMA) and explained that the approval of the mitigations plan is a requirement to be able to receive FEMA money and grant programs.

Resolution 014-011 – All Hazards Mitigation Plan

Mr. Riebel made a motion, seconded by Mr. Pautke to approve Resolution 014-011 the All Hazards Mitigation Plan (see attached Resolution 014-016). Roll call on motion: All aye.

Approval of Minutes – July 9, 2014 - Regular Meeting

Mr. Pautke made a motion, seconded by Mr. Riebel to approve the minutes of the July 9, 2014 Regular Meeting of the Board of Trustees as presented. Roll call on motion: All aye.

Paul Brewer – Resignation Accepted

A motion was made by Mr. Riebel seconded by Mr. Pautke based upon the recommendation of Fire Chief Wright that the Board accept the resignation of part-time Firefighter-Paramedic Paul E. Brewer effective July 28, 2014. It is noted that Paul E. Brewer is considered to be in good standing with the Township. Roll call on motion: All aye.

Goshen Township Fire & EMS Payment Approved

A motion was made by Mr. Riebel seconded by Mr. Pautke based upon the recommendation of Fire Chief Wright that the Board approve the payment in the amount of \$7,047.68 out of the Fire Fund (10-A-08) to Goshen Fire & EMS Department as our 10% matching funds for the Regional Assistance to Firefighters Grant for portable radios and charger system. Roll call on motion: All aye.

Carryover of Vacation Hours – Approved

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of Administrator Tim Hershner that the Board approve the carryover of unused vacation hours for the following Fire Department employees: Chief Craig Wright at 128 hours and Assistant Chief J. Scott Light at 104 hours as documented in the pay period ending July 20, 2014. Roll call on motion: All aye.

Fiber Optic Internet - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Public Works Manager, that the Board approve and authorize Integrity Inc. to install a new fiber optic internet line from the Administration Building to the Maintenance Building for the sum of \$2,610.52. Roll call on motion: All aye.

Reservation and Use of Township Facilities

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Administrator Tim Hershner, the Board approve the restriction of the reservation and use of Pierce Township facilities by organizations outside of Pierce departments is limited to non-profit associations/organizations which are non-political, thereby keeping the township form of government as non-partisan. Roll call on motion: All aye.

Fiscal Office Reports and Motions

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

Payment of Bills – July 7, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 7, 2014 in the amount of \$23,246.18 as previously provided. Roll call on motion: All aye

Payment of Bills – July 11, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 11, 2014 in the amount of \$73,817.94 as previously provided. Roll call on motion: All aye

Payment of Payroll – July 16, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer the Board approve the payroll of July 16, 2014 in the amount of \$145,310.56 as previously provided. Roll call on motion: All aye

Payment of Bills – July 21, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 21, 2014 in the amount of \$30,341.32 as previously provided. Roll call on motion: All aye

Payment of Payroll – July 30, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from July 30, 2014 in the amount of \$114,248.42 as previously provided. Roll call on motion: All aye.

Payment of Bills – July 28, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 28, 2014 in the amount of \$76,048.32 as previously provided. Roll call on motion: All aye

Payment of Bills – July 31, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 31, 2014 in the amount of \$85,270.96 as previously provided. Roll call on motion: All aye

Note: the acquisition of the adjacent park property by the Locust Corner United Methodist Church approved by the Board in a prior meeting resulted in the Trustees signing the Quit Claim deed during this meeting.

Resolution 014-013 – Legendary Lighting District

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner; the Board approves Resolution 014-013 which authorizes the Township to levy and assess the amount of \$93.00 per half year (15.50 per month) on the parcels of land in Legendary Run and Legendary Trails identified in Attachment C for the lighting improvements and is to be effective January 1, 2015 through December 31, 2015. See Resolution 014-013 attached. Roll call on motion: All aye.

Executive Session

At 8:10 PM, Mr. Riebel made a motion, seconded by Mr. Pautke to enter into Executive to discuss personnel matters, candidate and interview schedule, real estate purchase, Fire

Department union negotiations and the sale of public property and conference with attorney pursuant to ORC 121.22 (1) (2) and (3) with legal counsel, Tom Keating. Roll call on motion: All aye.

At 9:17 PM, Mr. Riebel made a motion, seconded by Mr. Pautke, to leave executive session, with no action being taken the Board during the Executive Session.

COLLECTIVE BARGAINING AGREEMENT – Approved

Mr. Riebel made a motion, seconded by Mr. Pautke to approve the Collective Bargaining Agreement as negotiated with a signed copy to be delivered to the Fiscal Office. Roll call on motion: All aye.

Clerical Functions Transitioned to Administrative Offices

Mr. Pautke made a motion, seconded by Mr. Riebel to move all clerical functions from Public Works Department such as cemetery support, call center into the administrative offices, with the assignment of how to implement this transition delegated to Mr. Hershner. Mr. Hershner is to report the implementation plan to the Trustees within 30 days. Roll call on motion: All aye.

Salary Increase for John Koehler - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel to approve a 1.5% salary increase for John Koehler effective retroactively to August 3, 2014. Roll call on motion: All aye.

ADJOURNMENT

At 9:43 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Mrs. Batchler, Chairman
Pierce Township Board of Trustees