



Pierce Township

Regular Monthly Meeting

August 6, 2014

Meeting Agenda

Department Reports





Pierce Township

Board of Trustees

Regular Monthly Meeting

August 6, 2014

6:30pm

Pierce Priorities:

- *Culture*
- *Quality of Life*
- *Pierce 2035*

Meeting Agenda	
Call Meeting to Order. Roll Call:	Chairman Batchler
Pledge of Allegiance:	Chairman Batchler
Celebratory Events:	Chairman Batchler
Trustee Updates:	Chairman Batchler
Approval of Minutes:	Chairman Batchler
Approval of Motions and Resolutions:	Chairman Batchler
Open Floor Questions:	Chairman Batchler
Executive Session (personnel matters – candidate and interview schedule, real estate purchase and sale, and conference with attorney - ORC 121.22 (G)(1)(2)(3)):	Chairman Batchler
Adjournment:	Chairman Batchler
Trustee Agenda Available on Township website at least 72 hours before each Meeting	
www.piercetownship.org/monthlyreports	

Pierce Township Trustees
Meeting
Minutes

July 9, 2014 6:30 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:30 PM, on Wednesday July 9, 2014 at the Pierce Township Administration Building, 950 Locust Corner Road.

INVOCATION

Chairman Bonnie Batchler asked Trustee Richard Riebel to lead the meeting in prayer.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Bonnie Batchler called the meeting to order. Board members answering roll call: Mrs. Bonnie Batchler, Mr. Bob Pautke and Mr. Richard Riebel, Also present were Township Fire Chief Craig Wright, Police Chief Jeff Bachman, Township Administrator Tim Hershner, Public Works Supervisor Matt Smith, Claudia Carroll, Assistant to the Administrator and Attorney Tom Keating was also in attendance to provide legal counsel.

PLEDGE OF ALLEGIANCE

Mrs. Batchler asked everyone to join the Board in the Pledge of Allegiance and then requested any Trustee updates or celebratory events.

Celebratory Events - 3 Items

#1 - Mr. Hershner introduced Pete Kay who had reported a visibility issue caused by weeds at the intersection of Cole and 749. Mr. Hershner and Mr. Kay congratulated the Public Works department employees who rather than reporting the issue to the County Engineer's Office (the road is in their jurisdiction) and risking a delay or accident, the Public Work employees took care of the issue themselves without delay.

#2- Fire Chief Wright reported that Captain Struck is working with the State of Ohio and that Captain Strunk is representing Pierce Township at the state level with the Community Para Medicine committee to help the State outline and develop guidelines.

#3 – Mr. Hershner reported that the Party in the Park will be this upcoming Saturday from 5:00 PM to 9:00 PM with music, and food and games. Mr. Hershner reported that Dickey's BBQ and Sweet Frog Yogurt are the initial food vendors with the Township approaching Skyline and ChikFilet for future concerts.

Approval of Minutes – June 11, 2014 - Regular Meeting

Mr. Riebel made a motion, seconded by Mr. Pautke to approve the minutes of the June 11, 2014 Regular Meeting of the Board of Trustees as presented. Roll call on motion: All aye.

Approval of Minutes June 23, 2014 – Special Meeting

Mr. Pautke made a motion, seconded by Mr. Riebel to approve the minutes of the June 23, 2014, Special Meeting as amended. Roll call on motion: All aye.

Chris Warner – Hired as a Police Officer

A motion was made by Mr. Pautke seconded by Mr. Riebel based upon the recommendation of Police Chief Jeff Bachman, that the Board approve the hiring of Chris Warner as a full time Police Officer at Step 5; @ 426.53 an hour (\$55,182.40) per year. Mr. Warner will have a probationary period of one year from the date of hire effective 7-16-14. Roll call on motion: All aye.

Officer Chris Warner – Sworn In

Newly hired Officer Chris Warner was then sworn in by Board Member Bob Pautke and welcomed by the Board and the residents.

Carryover of 40 Hours – Approved

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the request and recommendation of Police Chief Jeff Bachman; the Board approves Chief Bachman to carry over forty (40) vacation hours from 2013 to 2014. Roll call on motion: All aye.

Theresa Ann Wright – Hiring Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Assistant Fire Chief Light; the Board hire Theresa Ann Wright effective immediately as part time Firefighter/EMT at the established rate upon successful completion of a one (1) year probationary period noting that her pre-employment physical, drug screen and back ground check are already complete. Roll call on motion: All aye.

Galls Company Purchase Order - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Chief Wright; the Board approves the purchase order dated July 8, 2014 to the Galls Company in the amount of \$3,500.70 for Fire Employee wearing apparel. Roll call on motion: All aye.

Betty's Stitches Purchase Order - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Chief Wright; the Board approves the purchase order dated July 8, 2014 to Betty's Stitches in the amount of \$2,666.25 for Fire Employee wearing apparel. Roll call on motion: All aye.

Resolutions 014-004 thru Resolution 014-008 - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner and the instructions and guidance of the County Auditor's Office; the Board approve Resolutions 014-004 thru 014-008, all are Resolutions of Necessity for Levying Tax Exceeding to levy additional mills, to constitute a tax in excess of the ten-mill limitation for the benefit of Pierce Township for the purposes set forth in Ohio Revised Code 5705.19(I) as follows: for the purposes of providing and maintaining fire apparatus, appliances, buildings, sites therefor, or sources of water supply and materials therefor, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part time or

volunteer firefighters or firefighting companies to train and to operate the same, including the payment of the firefighting employers contribution required under section 742,34 of the Ohio Revised Code, or the purchase of ambulance equipment or the provisions of ambulance, paramedic or other emergency medical services operated by a fire department or firefighting company at a milage rate to be determined for each one dollar of valuation. Further, that it be resolved that once the proper milage amount is determined by the Board, that the levy be placed on the tax lists of the current tax year commencing in 2014, first due in calendar year 2015, if a majority of the electors voting thereon vote in favor with the corrections, with each resolution to reflect and state the correct milage and the correct levy duration. It is noted that each resolution including the original Resolution 014-002 is being adopted and submitted to the County Auditor's office so that the Auditor's office can provide the needed financial information which will allow the Board of Trustees to review levy options so that the Board can adopt a resolution with an appropriate levy milage amount and duration (10 year or continuing levy). Roll call on motion: All aye. See each Resolution attached.

Resolution 014-009 - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner; the Board approves Resolution 014-009 declaring a public nuisance on property 462 Old US Route 52. See Resolution attached. Roll call on motion: All aye.

Resolution 014-010 - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Tim Hershner; the Board approves Resolution 014-010 declaring a public nuisance on property 3921 Nicklaus Court. See Resolution attached. Roll call on motion: All aye.

Carryover of 8 Hours – Approved

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the request and recommendation of Administrator Tim Hershner; the Board approves Mr. Hershner to carry over eight (8) vacation hours from 2013 to 2014. Roll call on motion: All aye.

Regular Meeting Date Changed for August – August 6, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke to change the Regular Meeting date for the month of August, to August 6, 2014 @ 6:30 PM. Roll call on motion: All aye.

Fiscal Office Reports and Motions

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

Payment of Bills – June 9, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from June 9, 2014 in the amount of \$95,118.71 as previously provided. Roll call on motion: All aye

Payment of Payroll – June 18, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer the Board approve the payroll of June 18, 2014 in the amount of \$125,955.86 as previously provided. Roll call on motion: All aye

Payment of Bills – June 19, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from June 19, 2014 in the amount of \$59,262.74 as previously provided. Roll call on motion: All aye

Payment of Payroll – July 02, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from July 2, 2014 in the amount of \$114,731.82 as previously provided. Roll call on motion: All aye.

Payment of Bills – June 30, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from June 30, 2014 in the amount of \$103,543.19 as previously provided. Roll call on motion: All aye

Special Meeting Set – June 23, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the request of the Township Administrator Tim Hershner to set a Special Meeting to review the Fire Department Budget and to consider a possible Fire/Emergency Services levy and to handle any other matters to come before the Board, including the request from Trustee Pautke that Mr. Hershner add the siren issue to meeting agenda for June 23rd. Roll call on motion: All aye.

Executive Session

At 7:54 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to enter into Executive to discuss personnel matters, candidate and interview schedule, real estate purchase and the sale of public property and conference with attorney pursuant to ORC 121.22 (1) (2) and (3) with legal counsel, Tom Keating. Roll call on motion: All aye.

At 9:01 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to leave Executive Session. Roll call on motion: All aye. It is noted that no action was taken by the Board during the Executive Session.

ADJOURNMENT

At 9:03 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Mrs. Batchler, Chairman
Pierce Township Board of Trustees

Celebratory Events

August 6, 2014



- Jenny Newcomb, Media and Marketing – Logo Contest
- Pam Broughton Haverkos, Clermont County Emergency Management Agency - http://ftp.clermontcountyohio.gov/EMA/Clermont_County_All-Hazards_Plan_Update.pdf

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

August 6, 2014



A **Motion** is made, based upon the recommendation of Fire Chief Wright, that the Board accept the resignation part-time Firefighter/Paramedic Paul E. Brewer effective July 28, 2014. It is noted that his resignation is considered in good standing with the Township.

1st: _____ 2nd: _____

Mrs. Batchler _____
Mr. Pautke _____
Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Fire Chief Wright, that the Board approve the payment in the amount of \$7,047.68 out of the Fire Fund (10-A-8) to Goshen Township Fire & EMS Department as our 10% matching funds for the Regional Assistance to Firefighters Grant for portable radios and charger system.

1st: _____ 2nd: _____

Mrs. Batchler _____
Mr. Pautke _____
Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Administrator Tim Hershner, that the Board approve the carry over of unused Vacation hours for the following Fire Department employees: Chief Craig Wright @ 128 hours and Assistant Chief J. Scott Light @ 104 hours as documented in the pay period ending July 20, 2014.

1st: _____ 2nd: _____

Mrs. Batchler _____
Mr. Pautke _____
Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

August 6, 2014



A **Motion** is made, based upon the recommendation of the Public Works Manager, that the Board approve to allow Integrity Inc. install a new fiber optic internet line from the Administration Building to the Maintenance Building for the sum of \$2,610.52.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Assistant to the Administrator, that the reservation and use of Township facilities by organizations outside of Pierce departments is limited to non-profit associations which are non-political, thereby keeping with the township form of government that is non-partisan.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

August 6, 2014



A **Motion** is made, based upon the recommendation of Fiscal Officer Register, that the Board approve the bills from 07/07/14 in the amount of \$23,246.18 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Fiscal Officer Register, that the Board approve the bills from 07/11/14 in the amount of \$73,817.94 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Fiscal Officer Register, that the Board approve the payroll from 07/16/14 in the amount of \$145,310.56 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

August 6, 2014



A **Motion** is made, based upon the recommendation of Fiscal Officer Register, that the Board approve the bills from 07/21/2014 in the amount of \$30,341.32 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Fiscal Officer Register, that the Board approve the payroll from 07/30/2014 in the amount of \$114,248.42 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Fiscal Officer Register, that the Board approve the bills from 07/28/2014 in the amount of \$76,048.32 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

August 6, 2014



A **Motion** is made, based upon the recommendation of Fiscal Officer Register, that the Board approve the bills from 07/31/2014 in the amount of \$85,270.96 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Resolution** adopting the Clermont County All-Hazards Mitigation Plan

A **Quit Claim Deed** – Locust Corner United Methodist Church

A **Resolution** for Lighting District



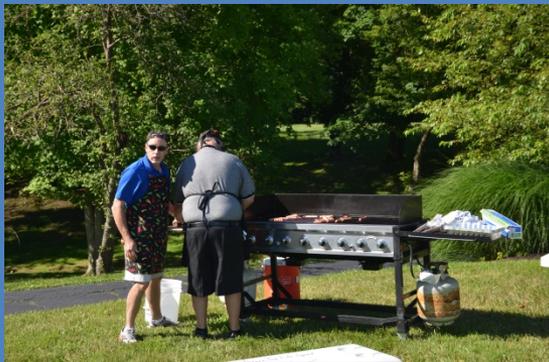
Pierce Township
Police Department
Monthly Report
July 2014



Statistical Data	Month 2014/2013	YTD
Total Service Calls:	676/788	4,503
Offense Reports:	72/74	475
Offenses Closed:	60/70	405
Incident Reports:	21/28	149
Traffic Stops:	51/NA	579
Traffic Citations:	10/19	102
Juvenile Arrests:	6/2	29
Felony Arrests:	3/7	37
Misdmr. Arrests:	26/32	300
Minor Mis. Summons:	4/7	57
Adult Arrests:	23/37	310
Warrants Arrest:	4/15	60
Court Details:	8/8	78



Pierce Township
Police Department
Monthly Report
July 2014



Statistical Data	Month 2014/2013	YTD
Mediation Referral:	13/8	32
Traffic Accidents:	1/10	25
Traffic Warnings:	14/41	184
Vehicles Towed:	1 / 4	11
Assist other Jurisd.:	46/57	263
Service Requests:	680/653	6,587
Burglar Alarms:	62/76	536
Open Places Found:	2/4	32
Business Checks:	676/369	5,273
Miles Driven:	8,543/16,757	96,549
Missing Reports:	0/0	2
Death Reports:	3/2	10

Pierce Township Police Department Monthly Report – July 2014



July 4- Fourth of July Parade

July 9- Budget meeting

July 18- Pierce 2035 meeting

**July 19- Deceased 27 year old at 3399 SR 132,
suspected heroin overdose.**





**Pierce Township
Fire Department
Monthly Report
For
July 2014**



Auto Accident St. Rt. 749

Statistical Data	Month 2014/2013	YTD
Fire Details:	51/47	376
EMS Details:	116/116	758
Pierce Twp. Details:	127/147	947
Ohio Twp. Details:	25/16	129
Mutual Aid Given:	15/12	65
Mutual Aid Received:	5/5	83
Full Staffing:	26/14	274
One-short Staffing:	14/25	93
Minimum Staffing:	16/23	51
Mandated OT:	8/9	29
Hydrants Serviced:	0/3	53
Gear Inspections:	18/10	111
Trainings:	12/10	88
Training Hours:	270/194	485



Pierce Township Fire Department Monthly Report For July 2014



Sparky at Party in the Park

Statistical Data	Month 2014/2013	YTD
Qty. Assurance Check:	122/180	1,142
Inspections:	40/29	81
Re-inspections:	16/12	168
Violations:	128/75	300
System Tests:	6/5	9
Plan Reviews:	3/2	18
Pre Plan:	1/24	153
Public Education:	8/4	30
Knox Box Installs:	0/0	1
Civil Defense Siren Tests:	10/UTO	43 Pass/3 Fail
Public Records Req.:	14/6	43
Website hits:	7,042/UTO	24,213

Pierce Township Fire Department

Monthly Report – July 2014



- Structure Fire on Stillmeadow Drive due to an air conditioner repairman using a torch to repair copper lines on the outside wall. The fire was quickly extinguished and contained to the area of origin.
- Called for several cardiac arrest squad runs this month which were found to be obvious D.O.A.'s once we arrived on the scene.
- Severe MVC on Ten Mile Road near Cooper Road involving a prisoner transport van full of prisoners being transported from Kentucky to Georgetown. All the prisoners and a guard had to be transported to local hospitals for care. It took 10 life squads to get all the patients transported. There were no deaths as a result of this accident.
- Responded to a vehicle fire on Hopper Hill Road near Lenkenann Drive which was extinguished just before it started the house on fire. Crews did a great job and the house did not catch fire.
- Continued work on the All Hazards Sirens placement project. A/C Light, Mr. Hershner and Werdens will continue to plan and place the sirens as appropriate for the best coverage. No final sites have been decided as of this writing.
- Chief Wright spent much time working throughout the County field testing the new radio paging system before it goes live. He is also working on the new County mapping system before it goes on line.
- Chiefs Wright and Light along with the duty crew assisted with this years Pierce Township Independence Day parade . This year marks the tenth anniversary of the event. It was well attended and the weather was beautiful.
- Captains Strunk and Masterson and Chief Wright continue to work on the Township I.T. situation.
- A/C Light has been assisting Mr. Hershner on some address changes on Bennett Road and Ohio Pike. These have been problem areas for many years and are now resolved. Work will continue to correct other problems in the Township in the future.
- Chief Wright and crews assisted Mr. Hershner with Party in the Park on July 12, 2014. Building and hosting children's games, setting up and working the soft drinks booth just to name a few of the items the Fire Department helped accomplish.
- We sent a staffed Medic Unit to the Clermont County Fair on Demolition Derby night to provide first aid services. We also sent the new Ohio Township tanker to the Parade.
- Assistance to Firefighters Grant for new portable radios and charger system awarded. (See Purchase Order Attached.)



Pierce Township
Service
Department
Monthly Report
For
July 2014

Statistical Data	Month 2014/2013	YTD
Roadway Maintenance (minor):	10/4	213
Roadway Maintenance (major):	0/0	3
Roadway Patching Projects:	11/0	55
Resurfacing (linear ft.):	0/0	2
Culvert Pipe (repair, replace, new):	0/14	21
Catch Basin (repair, replace, new):	0/1	3
Curb-Gutter (repair, replace, new):	0/0	137
Roadway striping (linear ft.):	120/0	120
Roadside Mowing (hours):	54/157	214
Street Sign Install (replace, new):	4/1	10
Ditching (linear ft.):	0/685	1,569
Snow/Ice Events:	0/0	21
Salt Application (tons):	0/0	1,025
Cemetery Sales (# of lots):	4/6	33

Pierce Township Service Department Monthly Report – July 2014



- Received the new John Deere mower and delivered it to the Tiger Corp. to have the arm mower installed.
- Received the two new International trucks, and delivered them to K.E. Rose to be outfitted with the bed, plow, and salt spreader.
- Patched the blacktop on Winged Foot Way.
- Repaired an issue with the storm sewer on Southernness Dr.
- Started grading on the Maintenance parking lot.
- Purchase Lot 221 Grave 8 & 9 in section 2B (above ground singles) in Pierce Township Cemetery from Michael Whitney in the amount of \$700.00.

Winged Foot Way



Pierce Township

Office of Planning, Zoning and Community Development

Monthly Report

July 2014



Statistical Data	Month 2014/2013	YTD
Zoning Permits Issued:	18/16	94
Single-Family Home Permit:	2/2	10
Accessory Structure Permit:	4/0	7
Strategic Planning Meetings:	0/0	0
Zoning Commission Meetings:	0/1	5
Board of Zoning Appeal Meetings:	0/0	0
Greenspace Committee Meetings:	0/1	6
Zoning Violation Notices Issued:	8/0	35
“Good Neighbor” Letters Issued:	0/0	1
Voluntary Compliance:	5/0	8
Mediation/Legal Action Taken:	0/0	0
Text Amendments Approved:	0/0	0
Rezoning Approved:	2/0	6
Variance Approved:	0/0	1



Pierce Township

Office of Planning, Zoning and Community Development

Monthly Report

July 2014



Statistical Data	Month 2014/2013	YTD
Other Permits Issued		
Deck/Porches Permit:	2/5	13
Fence Permit:	1/1	17
Swimming Pool Permit:	1/3	5
Garage Sale Permit:	1/1	7
Sign – Free Standing Permit:	2/1	8
Sign – Wall Mounted Permit:	1/0	7
Commercial Change of Use:	2/0	4
Commercial-Industrial Bldg.:	0/1	2
High Grass Letter's:	4/0	4
Total Valuation Reported	1,040,288/1,410,175	3,590,575

Office of Planning, Zoning and Community Development

Monthly Report – July 2014



- Meeting with Dave Pommert and Jim Grimes (cousin to Dave) to discuss rezoning of Pommert Farm
- Revisions to Concept Plans for Ferguson and Nobis/Hunt/Hoodin Farms rezoning
- Meeting with Donna & Mark Cann to review their concerns with township recreation, budget, zoning, & Ferguson property
- Greenspace Knoop Tree Dedication Ceremony
- Eagle Coach parking lot concept plan review
- Connie Davis meeting at Palestine Road property
- Zone Change applications to Clermont County Planning Commission for Ferguson & Nobis/Hunt/Hoodin farms
- Meeting and teleconferences regarding Duke / NOPE meetings
- Meetings with Joe Perin and Carl Hartman regarding Pierce Pointe expansion plans
- Black Jack Trail high weeds complaint.
- Review Junk Motor Vehicles resolutions and Ohio Revised Code for pending violations.
- NOPE meeting at Beckjord Plant.
- Legal Notices for two zone change cases published: Tuesday, August 5, 2014, 6:30 p.m. Public Hearing on 130 acre White Oak & Merwin Ten Mile Roads and 7:30 p.m. Public Hearing on 250 acre Nobis/Hunt/Bradbury Farm, both are from Single Family Residential to Planned Unit Development – Mixed Uses, initiated by Pierce Zoning Commission.
- Locust Corner Methodist Church reviewed and approved deed for adjacent, shelter parcel.
- Meeting with Fulton Grove property owner regarding zoning permits for viticulture use.
- Teleconference with Clermont County Planning Commission staff regarding pending zone change submittals for White Oak and Merwin Ten Mile (Ferguson etal) and Nobis/Hunt/Hoodin farms with their public meeting scheduled for Tuesday, July 22 at 5 p.m.
- Meeting with H&M Surveying and teleconferences with Clermont Engineer's Office regarding right of way survey and communication with Lyle Bloom regarding County Prosecutor's Office preparing for closing for White Oak and Lewis Property.
- Review and file Ridge Road, Locust Lake Subdivision foreclosure docs from Clermont County Court.



Pierce Township
Township
Administrator
And
Fiscal Office
Monthly Report
July 2014



Statistical Data	Month	YTD
Requests - Services/Information:	254	1,570
Trainings/Seminars Attended:	0	5
HR FLMA & Workers Comp. Claims:	0	0
HR Personnel Actions (New Hires, etc.):	1	6
Public Records Requests:	3	8
Purchase Orders Processed:	4	164
Invoices Processed:	126	774
Payroll Checks Processed:	203	1,472
News Releases:	1	2
Website updates:	14	76
Township Meetings:	1	8
Motions & Resolutions:	13	76
Policy Manual revisions:	0	2

Township Administrator's Monthly Report – July 2014



- Remove remaining Concert in the Park signs in Pierce Township.
- Communications with Trustee Batchler, Joe & Pat Perin and Carl Hartman regarding Pierce Pointe development and use of TIF funds.
- Three Public Records Requests from Curt Hartman, communications with Warren Ritchie, impromptu discussion with Mr. Hartman.
- Review and mark up Evans Landscaping contract in preparation of meeting with same to execute contract for Hike Bike Path.
- Respond to Allen Freeman regarding and George Carpenter regarding Pierce 2035.
- Interview with Rich Jaffe, Channel 12 News, regarding All Hazard Alert Sirens in Pierce.
- Stop in to Madeira Concert in the Park for comparison of set up, crowd activities, and entertainment.
- Review email from Todd Gadbury regarding balance due on Cole Road project, discuss same with Rich Riebel and Claudia Carroll, and email reply to Todd Gadbury requesting a post project debriefing to close files.
- Clermont Chamber Housing Team meeting held at Pierce Township to review Goals, Objectives and Strategies.
- Donald Frey presented proposal of new accounting software to Fiscal Office at Pierce Township.
- Police Union meeting to review status of negotiations.
- Clermont County Planning Commission presentation of two zone changes cited above.
- Finalized Hike Bike Path with Evans Landscaping so they can order material that has lead time of several weeks.
- Work with Chief Wright to revise Pierce Organizational Chart.
- Telephone call with Curt Hartman regarding Public Records Requests. He is to call back with proposed date to come in and review docs.
- Lunch with Public Works Department.
- LEAD Clermont Alum meeting at Clermont Chamber and discussion about Pierce 2035 status.
- Fire Levy Resolution of Necessity
- PR/Marketing with Jenny Newcomb for July 4th Children's Parade and July 12th Concert in the Park
- Hike Bike Path easement plats finalized
- Ohio Chautauqua event in New Richmond
- Meetings with Chuck Tilbury regarding Resolutions of Necessity for Fire Levy
- Concert in the Park signage, food vendors, musicians, etc.
- Clermont Storm Water Workshop at Shor Park, Tealtown Road
- LEAD Alumni Grill Out at Union Township
- Pierce Budget Meeting & Regular Monthly Trustee meeting (including document preparation)
- American Queen landing at New Richmond

"Welcome home! Proudly serving you since 1853"



Main Line – 513-752-6262

Bonnie Batchler, Board
Chair

Bbatchler@piercetownship.org

Robert Pautke, Trustee

Rpautke@piercetownship.org

Richard Riebel, Trustee

Rriebel@piercetownship.org

Karen Register, Fiscal
Officer Kregister@piercetownship.org

Tim Hershner
Administrator

Thershner@piercetownship.org

Claudia Carroll
Asst. to the Administrator

Ccarroll@piercetownship.org

