

Pierce Township Trustees
Meeting
Minutes

April 10, 2013 6:30 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:30 PM, on Wednesday, April 10, 2013 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Richard Riebel called the meeting to order. Board members answering roll call: Mr. Richard Riebel, Mrs. Bonnie Batchler, and Mr. Chris Knoop. Also present were Township Administrator, David Elmer, Township, Interim Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Assistant Township Administrator for Planning, Zoning and Community Development, Tim Hershner and Public Works Manager, John Koehler.

PLEDGE OF ALLEGIANCE

Mr. Riebel asked everyone to stand for the Pledge of Allegiance.

Approval of Minutes – March 1, 2013 – Special Meeting

Mrs. Batchler made a motion, seconded by Mr. Knoop to approve the minutes of the March 1, 2013, Special meeting of the Board of Trustees as presented. Roll call on motion: All aye.

Approval of Minutes – March 13, 2013 – Regular Meeting

Mr. Knoop made a motion, seconded by Mrs. Batchler to approve the minutes of the March 13, 2013, Regular meeting of the Board of Trustees as modified. Roll call on motion: All aye.

Approval of Minutes – March 22, 2013 – Special Meeting

Mrs. Batchler made a motion, seconded by Mr. Knoop to approve the minutes of the March 22, 2013, Special meeting of the Board of Trustees as modified. Roll call on motion: All aye.

Minutes – February 20, 2013 – Modified

Mr. Knoop made a motion, seconded by Mrs. Batchler based upon the request of Pierce Township Fiscal Officer, Karen Register to modify the minutes to include an effective date for the new position of Probationary Sergeant 1. Roll call on motion: All aye.

POLICE DEPARTMENT BUSINESS

Police Chief Jeff Bachman presented the monthly report. Chief Jeff Bachman provided the statistical report and covered notable activities. Chief Bachman had no requests for the Board, but he commended Officer Mike Buckler for his successful

investigation of a recent sexual assault of a minor which resulted in a confession and sentencing of the offender.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Wright presented the monthly report of the Fire Department to the Board and he requested approval for the following item:

Gregory Bernhardt - Resignation Accepted

A motion was made by Mrs. Batchler, seconded by Mr. Knoop that based upon the recommendation of Interim Fire Chief Wright; the Board accepts the resignation of part time firefighter/paramedic Gregory Bernhardt effective April 2, 2013. He is to be considered departing in good standing with the Township. Roll call on motion: All aye.

PUBLIC WORKS DEPARTMENT BUSINESS

Mr. John Koehler presented the monthly report for the Public Works Department. Mr. Koehler asked the Board for action on the following five motions:

Window Replacements - Approved

A motion was made by Mrs. Batchler, seconded by Mr. Knoop that based upon the recommendation of Public Works Manager, John Koehler, the Board approve new replacement windows for the Administration Building from Home Depot for an amount not to exceed \$29,307.00. Roll call on motion: All aye.

Seal coating & Striping - Approved

A motion was made by Mr. Knoop, seconded by Mrs. Batchler that based upon the recommendation of Public Works Manager, John Koehler, the Board accepts and approves the proposal from Houck Asphalt Maintenance to sealcoat and line stripe around the administration building, cemetery, playground lot, tennis/basketball lot and walking trail for the price of \$13,357.00. Roll call on motion: All aye.

Carryover of Two Vacation Days for Matt Smith - Approved

A motion was made by Mr. Knoop, seconded by Mrs. Batchler that based upon the recommendation of Public Works Manager, John Koehler, the Board approves and agrees to allow Matt Smith to carry over two vacation days from 2012 to 2013. Roll call on motion: All aye.

Purchase of Culvert Pipe and Catch Basins - Approved

A motion was made by Mrs. Batchler, seconded by Mr. Knoop to authorize John Kohler to purchase culvert pipe and catch basin for multiple township roads in an amount not to exceed \$6,128.80. Roll call on motion: All aye.

ZONING & PLANNING BUSINESS

Mr. Hershner presented the Zoning and Planning report.

Resignation of Harold (Tub) Maxson - Accepted

Mr. Knoop made a motion, seconded by Mrs. Batchler to accept the resignation of Zoning Violations Officer Harold (Tub) Maxson effective March 21, 2013. Roll call on motion: All aye. The entire Board expressed their appreciation to Mr. Maxson for his dedicated service.

Resolution 013-006 Supporting the Clean Ohio Grant

Mr. Knoop made a motion, seconded by Mrs. Batchler based upon the recommendation of Tim Hershner, Assistant Township Administrator to adopt Resolution 013-006 prepared by Mr. Hershner to support the application for a clean Ohio grant for the purchase of a portion of parcel 282813F012 as listed by the Clermont County Auditor's office for the purpose as conservation land to be added to the Pierce Township green space. Roll call on motion: All aye.

Alternate Member to Zoning Commission Appointed

Mr. Knoop made a motion, seconded by Mrs. Batchler to appoint Karen Rebori as an Alternate Member to the Zoning Commission to fill the 2 year unexpired term of Paul Huston.. Roll call on motion: All aye.

TOWNSHIP ADMINISTRATOR BUSINESS

Mr. Elmer presented the Pierce Township Administration's Monthly report and requested the following actions and motions

The Board agreed to set a Special Meeting for April 25th @ 5:30 PM for the purpose of discussing Health Care reform and its potential impact.

ODNR Grant Agreement

Mrs. Batchler made a motion, seconded by Mr. Knoop based upon the recommendation of Township Administrator Dave Elmer to authorize the execution of the grant agreement with ODNR for the hike-bike path with a target date of June 2014. Roll call on motion: All aye.

Pierce Clean Up Days - Approved

Mr. Knoop made a motion, seconded by Mrs. Batchler to approve Pierce Township clean up days and associated expenses for May 9th, May 10th from 8:00 AM to 7:00 PM and May 11th from 8:00 AM to 5:00 PM. Roll call on motion: All aye.

Mr. Elmer then noted the recent Township's very successful Easter Egg Hunt that had 270 children registered with an actual number of approximately 300 children attending. Mr. Elmer continued by thanking the department heads and the employees for all of their help and assistance.

Mr. Bob Pautke thanked the Board for their support and help for the upcoming 9th Fourth of July parade.

TOWNSHIP FISCAL OFFICER'S BUSINESS

Cash Fund Balance Report

Mrs. Register provided a cash summary by fund, bank reconciliation report, Receipt Account status report, and Appropriation status report to the Board for their review. There were no inquiries relative to the reports.

Payment of Fire Truck Bond

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of principal and interest on the Fire Truck Bond in the amount of \$18,978.37. Roll call on motion: All aye.

Payment of Dispatch Calls

Mrs. Batchler made a motion, seconded Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of the Dispatch calls in the amount of \$73,382.27. Roll call on motion: All aye.

Payment of Fire Truck Bond

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of principal and interest on the Fire Truck Bond in the amount of \$18,978.37. Roll call on motion: All aye.

Payment of Bills – March 11, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from March 11, 2013 in the amount of \$85,858.58 as previously provided. Roll call on motion: All aye.

Payroll – March 15, 2013

Mrs. Batchler made a motion, seconded Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from March 15, 2013 in the amount of \$137,842.83 as previously provided. Roll call on motion: All aye.

Payment of Bills – March 18, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from March 18, 2013 in the amount of \$37,915.59 as previously provided. Roll call on motion: All aye.

Payment of Bills – March 25, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from March 25, 2013 in the amount of \$70,149.89 as previously provided. Roll call on motion: All aye.

Payroll – March 29, 2013

Mr. Knoop made a motion, seconded Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from March 29, 2013 in the amount of \$163,528.31 as previously provided. Roll call on motion: All aye.

Payment of Bills – March 29, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from March 29, 2013 in the amount of \$20,901.28 as previously provided. Roll call on motion: All aye.

Payment of Bills – April 4, 2013

Mr. Knoop made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from April 4, 2013 in the amount of \$21,497.88 as previously provided. Roll call on motion: All aye.

Payment of Bills – April 8, 2013

Mrs. Batchler made a motion, seconded by Mr. Knoop that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of bills from April 8, 2013 in the amount of \$68,544.31 as previously provided. Roll call on motion: All aye.

EXECUTIVE SESSION

At 8:07 PM, Mrs. Batchler made a motion, seconded by Mr. Knoop that the Board go into Executive Session to discuss Personnel Matters to include Personnel Matters, including employment/compensation, real estate matters and imminent pending legal matters with attorney per O.R.C. 121.22 (G) (1) (2) (3). Roll call on motion: All aye.

At 9:07 PM, Mr. Knoop made a motion, seconded by Mrs. Batchler to leave Executive Session with no action being taken by the Board while in Executive Session. Roll call on motion: All aye.

Part Time Police Officer Philip Gammon - Hired

Mrs. Batchler made a motion, seconded Mr. Knoop that based on the recommendation of the Police Chief, the Board hire Philip Gammon as a part time police officer at the rate of \$13.00 an hour effective May 1, 2013. This part time position is not to exceed more than 24 hours per week, or 1400 hours a year. Roll call on motion: All aye.

Mr. Riebel swore in Officer Gammon in the presence of the Board and his wife.

ADJOURNMENT

At 9:19 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler that the meeting be adjourned. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Richard Riebel, Chairman
Pierce Township Board of Trustees