



Pierce Township

Regular Monthly Meeting

May 13, 2014

Meeting Agenda

Department Reports





Pierce Township

Board of Trustees

Regular Monthly Meeting

May 13, 2014

6:30pm

Pierce Priorities:

- Culture
- Quality of Life
- Pierce 2035

Meeting Agenda	
Call Meeting to Order. Roll Call:	Chairman Batchler
Pledge of Allegiance:	Chairman Batchler
Celebratory Events:	Chairman Batchler
Trustee Updates:	Chairman Batchler
Approval of Minutes:	Chairman Batchler
Approval of Motions and Resolutions:	Chairman Batchler
Open Floor Questions:	Chairman Batchler
Executive Session (personnel matters – candidate and interview schedule, real estate purchase and sale, and conference with attorney - ORC 121.22 (G)(1)(2)(3)):	Chairman Batchler
Adjournment:	Chairman Batchler
Department Reports Available on Township website at least 72 hours before each Meeting	
www.piercetownship.org/monthlyreports	

Pierce Township Trustees
Meeting Minutes

April 23, 2014 6:30 PM – Special Meeting

There was a Special Meeting held by the Board of Trustees of Pierce Township; Clermont County, Ohio. The Pierce Township Trustees met in Special Session at 6:30 PM, on Wednesday, April 23, 2014 at the Pierce Township Administration Building, 950 Locust Corner Road for the purpose of discuss State Issue 1, to consider road maintenance and truck purchases and to discuss any other matters to come before the Board. The meeting was not recorded.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Bonnie Batchler called the meeting to order. Trustee members answering roll call: Mr. Richard Riebel, Mr. Bob Pautke, and Mrs. Bonnie Batchler. Also in attendance were Township Administrator, Tim Hershner, and John Kohler and Matt Smith from Public Works. Mrs. Batchler announced again that the purpose of the meeting was to discuss State Issue 1, to consider road maintenance and truck purchases and to discuss any other matters to come before the Board.

Resolution 014-001 – State Issue 1

Mr. Riebel made a motion, seconded by Mr. Pautke that the Board adopt and approve Resolution 014-001 in support of State Issue 1 which is for the Renewal of the State Capital Improvement Programs which can provide road, bridge, sewer, water and other infrastructure projects. Roll call: All aye.

PUBLIC WORKS MOTIONS

Purchase of Two Trucks – Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that the Board upon the recommendation of Public Works Foreman Matt Smith, and with the support of members of the Finance Committee, the Board accepts the quote from Rush Truck Centers through the ODOT contract #023-13 for the purchase of two (2) 2015 7400 SFA 4X2 International trucks, including the body and allied equipment at \$120,542.00 each, not to exceed \$241,084.00. Roll call on motion: All aye

Purchase of Two Plows – Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that the Board upon the recommendation of Public Works Foreman Matt Smith, and with the support of members of the Finance Committee, the Board accepts the quote from K.E. Rose Company to purchase two (2) Schmidt Wausau HSP 4210 poly trip-edge plows (\$15,200 each) including installation of plows and plow lights not to exceed \$30,400.00. Roll call on motion: All aye

Authorization for Truck Financing – Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that the Board upon the recommendation of Public Works Foreman Matt Smith, and with the support of members of the Finance Committee, the Board authorize and approve for Matt Smith to seek and execute financing for the purchase of two (2) 2015 7400 SFA 4X2 International trucks and all related equipment not to exceed \$284,790.00, see the purchases of both trucks and all related equipment approved separately above. Roll call on motion: All aye

Auction or Trade of Two Trucks – Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of Public Works Foreman Matt Smith, the Board authorizes Matt Smith to auction or trade the 2001 4900 International Truck (vin 31HTSDAAN21H362446) with the auction or trade to include the plow and salt spreader for not less than \$10,000.00 and the Board authorizes Matt Smith to auction or trade the 2002 7400 International Truck (vin # 1HTWDAAN02J046989) with the auction or trade to include plow and salt spreader for not less than \$12,000.00. Roll call on motion: All aye

Sullivan Bid – Retroactively Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of Public Works Foreman Matt Smith; the Board retroactively accepts the bid from Sullivan Services dated April 10, 2014 for weeding, edging, weed preventative and mulching the playground complex in the amount of \$2800.00. Roll call on motion: All aye

Purchase of Mulch for Playground – Retroactively Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of Public Works Manager, John Koehler; the Board retroactively approves the purchase of 135 yards of playground mulch in the amount of \$3,000.00 from Irvine Wood Recovery, Inc. dated April 11, 2014. Roll call on motion: All aye

Evans Contract Negotiation - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of Administrator Tim Hershner; the Board authorizes Mr. Hershner to negotiate a contract with Evans Landscaping for an amount not to exceed \$353,441.25 for the construction of the Pierce Township Hike-Bike Trail Extension generally proceeding along Locust Corner Road from Behymer Road to Legendary Trails Drive. Roll call on motion: All aye

Executive Session

At 7:47 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to enter into Executive to discuss personnel matters such as appointments, and employment. Roll call on motion: All aye.

At 8:31 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to leave Executive Session. It is noted that no action was taken by the Board during the Executive Session.

Barry H. Creighton Hiring - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of Administrator Tim Hershner, the Board authorizes Mr. Hershner to hire Barry H. Creighton as the Zoning Violations Officer at a part time rate of \$15.00 per hour with a maximum weekly work schedule not to exceed twenty (20) hours with a three month probationary period and a start date of Monday, April 28, 2014. Roll call on motion: All aye

ADJOURNMENT

At 8:32 PM, Mr. Riebel made a motion, seconded by Mr. Pautke that the meeting be adjourned. Roll call: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Bonnie Batchler, Chairman - Pierce Township Board of Trustees

Pierce Township Trustees
Meeting
Minutes

April 9, 2014 6:30 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:30 PM, on Wednesday April 9, 2014 at the Pierce Township Administration Building, 950 Locust Corner Road.

INVOCATION

Chairman Bonnie Batchler invited Doug Thompson, a resident from the Pierce Township to lead the meeting in prayer.

APPOINTMENT OF CLAUDIA CARROLL AS ACTING CLERK

Mr. Riebel made a motion, seconded by Mr. Pautke to appoint Claudia Carroll as acting clerk until Mrs. Register arrived. Roll call on motion: All aye.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Bonnie Batchler called the meeting to order. Board members answering roll call: Mrs. Bonnie Batchler, Mr. Bob Pautke and Mr. Richard Riebel, Also present were Township Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Township Administrator Tim Hershner, Public Works Manager John Koehler, Public Works Foreman, Matt Smith, and Claudia Carroll, Assistant to the Administrator and Legal Counsel, Tom Keating was also in attendance.

PLEDGE OF ALLEGIANCE

Mrs. Batchler asked everyone to join the Board in the Pledge of Allegiance and then requested any Trustee updates.

Celebratory Events & Items

Mrs. Batchler announced that the Board wanted to celebrate the appointment of Tim Hershner as the new township administrator and Mrs. Batchler informed the residents of the process used to interview candidates and the reasons for selecting Mr. Hershner as the new township administrator.

Approval of Minutes – February 11, 2014 – Regular Meeting

Mr. Pautke made a motion, seconded by Mr. Riebel to approve the minutes of the February 11, 2014, Regular Meeting of the Board of Trustees as amended. Roll call on motion: All aye.

Approval of Minutes – March 12, 2014 - Regular Meeting

Mr. Riebel made a motion, seconded by Mr. Pautke to approve the minutes of the March 12, 2014, Regular Meeting of the Board of Trustees as presented. Roll call on motion: All aye.

Approval of Minutes – March 19, 2014 - Special Meeting

Mr. Pautke made a motion, seconded by Mr. Riebel to approve the minutes of the March 19, 2014, Special Meeting of the Board of Trustees as presented. Roll call on motion: All aye.

Approval of Minutes – March 21, 2014 - Special Meeting

Mr. Riebel made a motion, seconded by Mr. Pautke to approve the minutes of the March 21, 2014, Special Meeting of the Board of Trustees as presented. Roll call on motion: All aye.

Resignation – Officer David Richter Accepted and Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Police Chief Jeff Bachman; the Board approves and accepts the resignation of Officer David Richter effective April 2, 2014. Roll call on motion: All aye.

John Deere Tractor - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke based upon the recommendation of Public Works Foreman Matt Smith, the Board accepts the Ohio STS Contract #800276 from John Deere/Five Points Implement Company Inc. for the purchase of a 2014 John Deere 6105M Tractor in the amount of \$35,080.72 which included the trade-in of the 1991 Case 895 Tractor with A-Boom mowing attachment. Roll call on motion: All aye.

Fiscal Office Reports and Motions

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report.

Payment of Bills – March 11, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from March 11, 2014 in the amount of \$118,096.43 as previously provided. Roll call on motion: All aye

Payment of Bills – March 17, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from March 17, 2014 in the amount of \$46,860.05 as previously provided. Roll call on motion: All aye

Payment of Bills – March 25, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from March 25, 2014 in the amount of \$78,564.03 as previously provided. Roll call on motion: All aye

Payment of Payroll – March 26, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the Payroll from March 26, 2014 in the amount of \$135,093.60 as previously provided. Roll call on motion: All aye.

Payment of Payroll – March 28, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the Payroll from March 28, 2014 in the amount of \$358.30 as previously provided. Roll call on motion: All aye

Payment of Bills – March 31, 2014

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from March 31, 2014 in the amount of \$35,826.51 as previously provided. Roll call on motion: All aye.

Payment of Annual Premium of Bureau of Worker's Comp

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fiscal Officer; the Board approves the payment of the Annual Premium of the Bureau of Workers Compensation in the amount of 95,972.70. Roll call on motion: All aye.

Purchase of Personal Protective Equipment - Approved

Mr. Riebel made a motion, seconded by Mr. Pautke that based upon the recommendation of the Township Fire Chief Craig Wright; the Board approves the purchase of Personal Protective Equipment (Fire Gear) per quote number VFEQ3420 in the amount of \$11,560.00 from Vogelpohl Fire Equipment for five sets of turn out gear. Roll call on motion: All aye.

Clermont County Night at the Reds

Chris Smith spoke about the Clermont County Night at the Reds Ballpark for April 28, 2014 at the Reds versus Chicago Cubs game.

Mrs. Register arrived and relieved Claudia Carroll.

Executive Session

At 6:54 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to enter into Executive to discuss personnel matters, candidate and interview schedule, employment, real estate purchase and the sale of public property pursuant to ORC 121.22 (1) (2) and (3) with legal counsel, Tom Keating. Roll call on motion: All aye.

At 8:58 PM, Mr. Pautke made a motion, seconded by Mr. Riebel to leave Executive Session. It is noted that no action was taken by the Board during the Executive Session.

Salary Adjustments - Approved

Mr. Pautke made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Administrator, Tim Hershner; the Board approves the correction and rectifies the error of omitting the 2% pay increase for Lieutenant Dye and the 1.75% pay increase for Chief Bachman retroactive to the first payroll in January in 2014. Roll call on motion: All aye.

May Regular Meeting - Moved to May 13, 2014

Mr. Riebel made a motion, seconded by Mr. Pautke to move the Regular meeting in May to May 13, 2014. Roll call on motion: All aye.

ADJOURNMENT

At 9:00 PM, Mr. Riebel made a motion, seconded by Mr. Pautke that the meeting be adjourned. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Mrs. Batchler, Chairman
Pierce Township Board of Trustees

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

May 13, 2014



A **Motion** is made, based upon the recommendation of Police Chief Jeff Bachman, that the Board approve the purchase of two (2) new Motorola APX6000 portable radios in the amount of \$3,657.05 each for a total of \$7,314.10 which includes a \$500.00 discount per radio.

1st: _____ 2nd: _____

Mrs. Batchler _____
Mr. Pautke _____
Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Police Chief Jeff Bachman, that the Board approve the purchase of twelve (12) new Remington 870 Shotguns in the amount of \$469.95 each for a total of \$5,639.40 and to trade in the twelve (12) Beretta Shotguns each in the amount of \$270.00 for a total of \$3,240.00 for a total cost of \$2,399.40 to be taken out of fund 14 – police foundation and donation which has a balance of \$29,740.83.

1st: _____ 2nd: _____

Mrs. Batchler _____
Mr. Pautke _____
Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Police Chief Jeff Bachman, that the Board approve the resignation of Sergeant Eric Pennekamp effective May 10, 2014 in good standing. Sergeant Pennekamp will be joining the Cincinnati Police Department.

1st: _____ 2nd: _____

Mrs. Batchler _____
Mr. Pautke _____
Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

May 13, 2014



A **Motion** is made, based upon the recommendation of Police Chief Jeff Bachman, that the Board approve the resignation of Officer Elizabeth McNay effective May 8, 2014 in good standing. Officer McNay will be joining the Cincinnati Police Department.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Police Chief Jeff Bachman, that the Board hire Mark Weitzel as a full time Police Officer at step 5; \$26.53 an hour (\$55,182.40 a year). Mr. Weitzel will have a probationary period of one year from the date of hire.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

May 13, 2014



A **Motion** is made, based upon the recommendation of Fire Chief Craig Wright, that the Board approve the purchase five (5) new Self Contained Breathing Apparatus bottles from Vogelpohl Fire Equipment in the amount of \$3,650.00.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

May 13, 2014



A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the bills from 04/08/14 in the amount of \$85,476.28 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the payroll from 04/09/14 in the amount of \$111,787.53 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the bills from 04/14/14 in the amount of \$278,245.99 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

May 13, 2014



A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the bills from 04/22/14 in the amount of \$ 63,868.11 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the payroll from 04/23/14 in the amount of \$138,684.32 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the bills from 04/24/14 in the amount of \$80,922.80 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

May 13, 2014



A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the bills from 04/29/14 in the amount of \$ 77,504.35 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the payroll from 05/07/14 in the amount of \$ 141,260.28 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the bills from 05/05/14 in the amount of \$ 74,405.30 as previously provided.

1st: _____ 2nd: _____

Mrs. Batchler _____

Mr. Pautke _____

Mr. Riebel _____

Motions and Resolutions

Regular Board of Trustee Monthly Meeting

May 13, 2014



A **Motion** is made, based upon the recommendation of Township Fiscal Officer, that the Board approve the invoice for The Center for Local Government invoice dated 01/20/2014 in the amount of \$3,825.00

1st: _____ 2nd: _____

Mrs. Batchler _____
Mr. Pautke _____
Mr. Riebel _____

A **Motion** is made, based upon the recommendation of Administrator, that the Board amend the following from the Pierce Township Personnel Policies Manual, To separate the forms and documents in the Employee Handbook Appendix from the actual manual, yet to be distributes simultaneously with the Employee Handbook. The purpose for this would be to allow staff to update these forms and documents as necessary without having to ask for approval from the Trustees each time there is a change, To remove the employee listing in the appendix of the employee handbook, To change form I, the “tuition reimbursement form” to include a request for a purchase order as well as a place for the supervisor to sign off before the class is taken, and To remove the employment application from the appendix.

1st: _____ 2nd: _____

Mrs. Batchler _____
Mr. Pautke _____
Mr. Riebel _____



Pierce Township
Police Department
Monthly Report
April 2014



Statistical Data	Month	YTD
Total Service Calls:	641	2,435
Offense Reports:	70	237
Offenses Closed:	58	199
Incident Reports:	30	92
Traffic Citations:	12	49
Adult Arrest:	41	180
Juvenile Arrests:	6	11
Felony Arrests:	1	20
Misdmr. Arrests:	46	171
Minor Mis. Summons:	12	42
Warrants Arrests:	6	37
Warrants Served:	14	36
Arrest Assists:	36	122
Court Details:	5	35



Pierce Township
Police Department
Monthly Report
April 2014

Statistical Data	Month	YTD
Mediation Referral:	2	10
Traffic Accidents:	6	16
Traffic Warnings:	28	108
Vehicles Towed:	0	7
Assist other Jurisd.:	41	122
Service Requests:	1,052	4,410
Burglar Alarms:	102	311
Open Places Found:	3	10
Business Checks:	916	3,325
Miles Driven:	17,111	63,398
Missing Reports:	0	1
Death Reports:	3	5

Pierce Township Police Department

Monthly Report – April 2014



- April 12- Annual Easter Egg Hunt held at Pierce Township Park
- April 12- Plane crash at Still Meadow Country Club, neither occupant was injured.
- April 25-Search Warrant executed in the Locust Lake area. Felony drug charges pending.
- April 26-National Drug Take Back Day was held. Pierce Township collected 73.4 lbs.
- To enter into executive session to discuss personnel matters- per ORC 121.22



MOTOROLA SOLUTIONS

Quote Number: QU0000275156
Effective: 07 MAY 2014
Effective To: 30 MAY 2014

Bill-To:

PIERCE TOWNSHIP
950 LOCUST CORNER RD
CINCINNATI, OH 45246
United States

Ultimate Destination:

PIERCE TOWNSHIP
950 LOCUST CORNER RD
CINCINNATI, OH 45246
United States

Attention:

Name: Chief Bachman
Phone: 752 3830

Sales Contact:

Name: Rod Schnatz
Email: rschnatz@mobilcomm.com
Phone: 513-595 5800

Contract Number: OIHO STATE
Freight terms: FOB Destination
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	Your price	Extended Price
1	2	H98UCF9PW6AN	APX6000 700/800 MODEL 2.5 PORTABLE	\$3,420.25	\$6,840.50
1a	2	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION		
1b	2	QA01749AB	SW KEY SUPPLEMENTAL DATA		
1c	2	QA01837AA	ALT: LIION IMPRES IP67 2900MAH (NNTN7038)		
1d	2	H885BK	ENH: 2 YR SIS LIFE		
1e	2	QA02006AA	ENH: APX6000XE RUGGED RADIO		
1f	2	H38BT	ADD: SMARTZONE OPERATION		
1g	2	Q361AR	ADD: P25 9600 BAUD TRUNKING		
1h	2	H635VF	ADD: 2014 APX PROMO		
2	2	PMIMN4060B	PSM IP55 WITH 3.5MM JACK RX 24IN	\$131.20	\$262.40
3	2	PMAF4002A	APX 7000 700/800MHZ PSM ANTENNA	\$9.60	\$19.20
4	58	SVC03SVC0116D	ENGRAVING SERVICES	\$1.00	\$58.00
5	134	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$134.00

Total Quote in USD

\$7,314.10

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)

April 28th, 2014

Jeffrey D. Bachman
Chief of Police
Pierce Township Police Department
950 Locust Corner
Cincinnati, Oh 45245

CC: Pierce Township Board of Trustees

Dear Chief Bachman,

I am writing this to formally notify you that I am resigning my position as Police Sergeant with the Pierce Township Police Department. I am taking a position with the City of Cincinnati Police Department.

My last day of employment with the township will be May 11, 2012.

I cannot express the gratitude I have for the opportunities provided to me by Pierce Township during the last 10 years. The support and understanding shown from you during these last few months does not go without thanks. I wish nothing but the best for you, the police department and the entire township moving forward.

Respectfully,

Eric M. Pennekamp



Pierce Township Police Department Clermont County • Ohio

950 Locust Corner Road • Cincinnati, Ohio 45245 • Telephone: (513) 752-4100 • FAX: (513) 752-5718

BOARD OF TRUSTEES
Bonnie J. Batchler
Christopher B. Knoop
Rich Riebel

FISCAL OFFICER
Karen Register

POLICE CHIEF
Jeff Bachman

April 27, 2014

Chief Bachman
Pierce Township Police Department
950 Locust Corner Road
Cincinnati, OH 45245

Chief Bachman & The Pierce Township Police Department,

It is with a heavy heart and deep respect for the Pierce Township Police Department that I inform you of my formal resignation. Per Pierce Township policy my resignation will be effective May 11, 2014.

I would like to formally thank you and the Pierce Township Police Department for the opportunity to complete seven years of full time service as a Police Officer.

I have had the opportunity to grow and learn as a Police Officer gaining the experience I needed to continue my career with the Cincinnati Police Department. Without the Pierce Township Police Department and the help of the Officers and Supervisors I would not have been able to complete this task. I am forever grateful and wish everyone the best of luck in future endeavors.

Respectfully,

Elizabeth E. McNay
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Pierce Township Police Department Clermont County • Ohio

950 Locust Corner Road • Cincinnati, Ohio 45245 • Telephone: (513) 752-4100 • FAX: (513) 752-5718

BOARD OF TRUSTEES

Bonnie J. Batchler
Bob Pautke
Rich Riebel

FISCAL OFFICER

Karen Register

ADMINISTRATOR

Tim Hershner

Oath of Office

I, Mark Weitzel, do solemnly swear to support the Constitution of the United States of America, and the Constitution of the State of Ohio, to administer justice without respect to persons; faithfully and impartially to discharge and perform all the duties incumbent on me, according to the best of my ability and understanding.

Signature of Police Chief _____ Date _____

Sworn-in by Bonnie J. Batchler, Trustee;

Signature of Trustee _____ Date _____

Sworn-in by Bob Pautke, Trustee;

Signature of Trustee _____ Date _____

Sworn-in by Rich Riebel, Trustee;

Signature of Trustee _____ Date _____

**Pierce Township
Fire Department
Monthly Report
April 2014**



sweetFrog
premium frozen yogurt

Statistical Data	Month	YTD
Fire Details:	56	214
EMS Details:	101	427
Pierce Twp. Details:	144	529
Ohio Twp. Details:	8	70
Mutual Aid Given:	5	42
Mutual Aid Received:	14	52
Full Staffing:	46	191
One-short Staffing:	11	42
Minimum Staffing:	3	7
Mandated OT:	1	2
Hydrants Serviced:	0	0
Gear Inspections:	18	50
Trainings:	15	56
Training Hours:	23	169

**Pierce Township
Fire Department
Monthly Report
April 2014**



Statistical Data	Month	YTD
Qlty. Assurance Check:	159	664
Inspections:	12	16
Re-inspections:	15	61
Violations:	23	40
System Tests:	1	2
Plan Reviews:	1	7
Pre Plan:	140	143
Public Education:	2	17
Knox Box Installs:	1	1
Tornado Siren Tests:	0	24
Public Records Req.:	8	22
Website hits:	5,552	9,538

Pierce Township Fire Department Monthly Report – April 2014



- Motion to purchase SCBA bottles
- MVA with entrapment on State Route 749
- Aircraft Accident in Stillmeadow Country Club
- Motorcycle Accident on White Oak Road
- Easter Egg Hunt
- Clermont County Township Spring Banquet
- Step Up and Lead Class
- Lead Clermont Class
- Sweet Frog Grand opening



MVA on 749



Aircraft Accident Stillmeadow Country Club





**CLERMONT
COUNTY
TOWNSHIP
ASSOCIATION**

Presents its

**Sixty Third
Annual
Banquet**

THURSDAY
April 17, 2014

6:00 P.M. Social
6:30 P.M. Dinner



www.cctownship.org

Ohio State Firefighters' Association

Hereby certifies that

Pierce Twp Fire Department

Is a member in good standing for the year 2014
and is entitled to all the privileges of membership



Membership Type
Dept



Certificate #
0827

County:
Clermont

No of members:
58

Attested by: *Rodger M Sansom*

Secretary/Treasurer

January 1, 2014 - December 31, 2014



VOGELPOHL FIRE EQUIPMENT

2770 Circleport Dr. Erlanger, Ky 41018
Office 859-282-1000 Fax 859-282-1550 800-797-8317

Quote # VFEQ3394
Date: Mar 27, 2014

Adam Bowsher
Territory Manager
Mobile 859-912-4797
E-Mail adamb@vogelpohlfire.com

To Jeff Hill
Pierce Twp Fire Dept
950 Locust Corner Rd
Cincinnati OH 45245

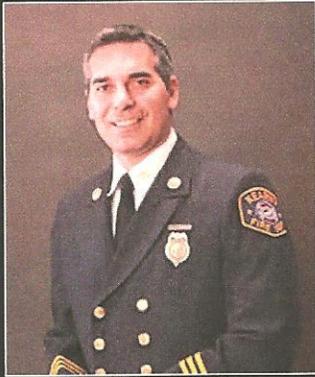
Valid For		Payment Terms	Freight	Ship Via	
		Net 15	Not Included	Best	
Qty	Description		Each	Extended	
5	MSA 10127944 4500 PSI 30 Minute Cylinder		\$730.00	\$3,650.00	
				\$3,650.00	

Thank you for the opportunity to provide you with this proposal.

STEP UP AND LEAD

Fire Service Leadership Seminar

Featuring



Deputy Chief
Frank Viscuso

Thrite

Hosted By:

**Goshen Professional Firefighters Association
Local 3932**

Location:

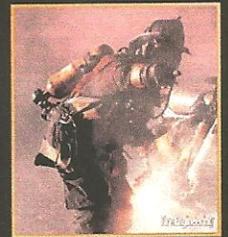
**Heritage Hall
1705 State Route 28
Goshen, OH 45122**

Date and Time:

**Wednesday April 23
08:00 – 4:00**

Cost: \$25 (Breakfast and Lunch Provided)

STEP UP AND LEAD



FRANK VISCUSO

Course Description:

Every organization's culture is either created by design or default. Creating a culture of exceptional service does not happen by accident. This seminar begins with a discussion on the highest rated fire service leadership traits. Chief Viscuso will also cover the necessary leadership skills that are needed in order to motivate teams and maintain discipline within the fire service. Topics will include; mentoring and succession planning, critiquing others, delegating, preventing freelancing, technical report writing, taking on administrative tasks, dealing with insubordination, conducting a post incident analysis, building morale, and leading on the fire ground. This class will also introduce you to proven theories, methods and techniques that can help your organization provide exceptional customer service and make a great impression on the people they come in contact with on a daily basis.

About Frank Viscuso:

Chief Viscuso is a career firefighter from Hudson County, New Jersey and co-creator of FireOpsOnline.com. He is a nationally recognized instructor and speaker, and the author of 5 books including industry bestsellers *Fireground Operational Guides* and *Step Up and Lead*. Over the past decade Chief Viscuso has spoken to audiences (in and out of the fire service) on many topics that include officer development, leadership, team building, and customer service. His seminars are designed to equip you with the necessary skills you will need to excel in your chosen field.

*This seminar is for firefighters of all ranks who are serious about becoming leaders and advancing their careers.

"No one anoints a leader. A person may be assigned to a position or a rank, but no one assigns a leader. Leadership is action, not position." Frank Viscuso

Register Here: www.eventbrite.com search for: Step Up and Lead

For more information, contact: Steve Pegram 513-310-8263

Craig Wright

From: Scott Light
Sent: Wednesday, April 23, 2014 4:06 PM
To: Tom Schenz
Cc: Craig Wright; Tim Hershner
Subject: Patient Thank You

Lt. Schenz,

Mr. Parker of Rethorne Drive called today and wished to give a HUGE "thank you for saving his life" to you and your crew that responded on your shift on the afternoon of Tuesday April 22, 2014.

Mr. Parker gave me his permission to let everyone know that he had to have 2 stents placed due to 2 of his vessels being 95% blocked. The cardiologist and E.R. doctors both said if he would have not had the expedited, professional care he received prior to arriving at the hospital, he would have died that day.

As a result of the crews knowledge, skill and quick response, it appears he has NO damage to his heart at this time. He is forever thankful to our squad for this outcome.

Please extend this email to the crew that was on the detail that day. They are as follows:

Lt. Tom Schenz, FF/Medic Jesse Crook, FF/Medic Josh Watren and A/C Light.

I will place a copy of this in each of the above named employees files.

Sincerely,
A/C Light
04-23-14

Jason Michael Workman



May 2nd, 1986 ~ April 22nd, 2014



Pierce Township

Public Works Department

Monthly Report

April 2014



Statistical Data	Month	YTD
Roadway Maint. (minor):	26	166
Roadway Maint. (major):	1	1
Roadway Patching Projects:	43	44
Resurfacing (linear ft.):	0	2
Culvert Pipe (repair, replace, new):	2	3
Catch Basin (repair, replace, new):	0	0
Curb-Gutter (repair, replace, new):	137	137
Roadway striping (linear ft.):	0	0
Roadside Mowing (hours):	0	0
Street Sign Install (replace, new):	0	0
Ditching (linear ft.):	397	422
Snow/Ice Events:	0	21
Salt Application (tons):	0	1,025
Cemetery Sales (# of lots):	3	16

Pierce Township Public Works Department Monthly Report – April 2014



- BWC Training
- Easter Egg Hunt
- Lead Clermont Class
- Repaired asphalt around 43 man holes on various
- Installed 140 yards of playground mulch
- Repaired 137 Ft. curb & gutter on Culvert Ct.



Culvert Road Gutter Repair



Pierce Township

Office of Planning, Zoning and Community Development

Monthly Report

April 2014



Statistical Data	Month	YTD
Zoning Permits Issued:	16	42
Single-Family Home Permit:	2	4
Accessory Structure Permit:	0	0
Strategic Planning Meetings:	0	0
Zoning Commission Meetings:	1	3
Board of Zoning Appeal Meetings:	0	1
Greenspace Committee Meetings:	1	4
Zoning Violation Notices Issued:	4	11
“Good Neighbor” Letters Issued:	0	0
Voluntary Compliance:	1	1
Mediation/Legal Action Taken:	0	0
Text Amendments Approved:	0	0
Rezones Approved:	1	1
Variances Approved:	0	1

Pierce Township

Office of Planning, Zoning and Community Development

Monthly Report April 2014



Statistical Data	Month	YTD
Other Permits Issued		
Deck/Porches Permit:	3	6
Fence Permit:	5	9
Swimming Pool Permit:	0	1
Garage Sale Permit:	1	2
Sign – Free Standing Permit:	0	4
Sign – Wall Mounted Permit:	0	6
Commercial Change of Use:	0	1
Commercial-Industrial Bldg.:	0	1
Total Valuation Reported:	959,775	1,555,550

Office of Planning, Zoning and Community Development

Monthly Report – April 2014



- Zoning Commission Public Hearings on Lewis & White Oak Road and Ferguson Property
- Hills Properties re: Davis Road Development
- Greenspace Committee Meeting
- Sweet Frog Grand Opening
- Bid Opening & Contractor Meetings for Pierce Hike Bike Path
- Zoning Commission Zone Change Initiation on Ferguson Farm
- Nobis, Hoodin & Hunt Farms Meetings
- Fischer Development Company Meeting



sweetFrog
premium frozen yogurt





Pierce Township

Township Administrator

And

Fiscal Office

Monthly Report

April 2014



Statistical Data	Month	YTD
Requests - Services/Information:	261	840
Trainings/Seminars Attended:	2	6
HR FLMA & Workers Comp. Claims:	0	0
HR Personnel Actions (New Hires, etc.):	3	3
Public Records Requests:	1	4
Purchase Orders Processed:	3	154
Invoices Processed:	118	436
Payroll Checks Processed:	194	764
News Releases:	1	2
Website updates:	5	40
Township Meetings:	2	5
Motions & Resolutions:	10	30
Policy Manual revisions:	2	2

Township Administrator's Monthly Report – April 2014



- Finance Committee Meeting
- Clermont County Chamber of Commerce Luncheon with U.S. Representative Wenstrup
- 15th Annual Easter Egg Hunt
- Clermont County Township Spring Banquet
- Clermont Lead Class – Mark & Ginger Whitacre
- Center for Local Governments Benefits Pool Review



"Welcome home! Proudly serving you since 1853"



Main Line – 513-752-6262

Bonnie Batchler, Board
Chair

Bbatchler@piercetownship.org

Robert Pautke, Trustee

Rpautke@piercetownship.org

Richard Riebel, Trustee

Rriebel@piercetownship.org

Karen Register , Fiscal
Officer Kregister@piercetownship.org

Tim Hershner
Administrator

Thershner@piercetownship.org

Claudia Carroll
Asst. to the Administrator

Ccarroll@piercetownship.org



Pierce Township, Clermont County, Ohio

950 Locust Corner Rd.

Cincinnati, Ohio 45245

www.piercetownship.org