

Pierce Township Trustees  
Meeting  
Minutes

August 8, 2012 6:54 PM

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Regular Session at 6:54 PM, on Wednesday, August 8, 2012 at the Pierce Township Administration Building, 950 Locust Corner Road.

**CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

Chairman Chris Knoop called the meeting to order. Board members answering roll call: Mr. Christopher Knoop, Mrs. Bonnie Batchler, and Mr. Rich Riebel. Also present were Township Administrator, David Elmer, Township, Assistant Fire Chief Scot Light, Police Chief Jeff Bachman, Planning Director Tim Hershner, Public Works Director Luke Mantle and Mr. Thomas Keating, Pierce Township's Law Director.

**APPROVAL OF THE MINUTES**

**Approval of Minutes of July 10, 2012 – Budget Meeting**

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the Budget Hearing Meeting minutes of July 10, 2012 as submitted. Roll call on motion: All aye.

**Approval of Minutes – July 10, 2012 – Regular Meeting**

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Regular Meeting minutes of the July 10, 2012 of the Board of Trustees as submitted. Roll call on motion: All aye.

**Approval of Minutes of July 23, 2012 – Special Meeting**

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the Special Meeting minutes of July 23, 2012 as submitted. Roll call on motion: All aye.

**Approval of Minutes – July 27, 2012 – Special Meeting**

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Special Meeting minutes of the July 27, 2012 of the Board of Trustees as submitted. Roll call on motion: All aye.

**ROAD ISSUE – MARIONS WAY**

A representative from the County Engineer's Office explained the need to authorize the release of a combined performance maintenance bond for Marions Way (.150 miles) based upon inability of the developer to finish the road for the residents without the performance maintenance bond being released.

**Resolution 012-020 - Adopted**

Based upon the recommendation of the County Engineer, Pat Manger, Mr. Riebel moved, seconded by Mrs. Batchler to adopt Resolution 012-020 to authorize the release of a combined performance maintenance bond for Marions Way. See attached Resolution 012-020. Roll call on motion: All aye.

**POLICE DEPARTMENT BUSINESS**

Chief Jeff Bachman presented the monthly report. Chief Jeff Bachman reported that offenses were down and that Officer Jay Shaw had solved recent robberies in the St. Andrew's area with the help of residents in the area reporting suspicious activities.

Chief Bachman again reported that the Annual 4<sup>th</sup> of July Parade organized by Legendary Run Home Owners Association was a huge success thanks to all of the volunteers, staff and attendees.

**FIRE DEPARTMENT BUSINESS**

Assistant Chief Light presented the monthly report of the Fire Department to the Board and he reported that the department had recently assisted in fighting the fire at New England Club and on the same evening, assisted fighting a fire at Eastgate Mobile Home Park. Assistant Chief Light cited the great relationship with our mutual aid agencies.

**PLANNING AND ZONING COMMISSION**

Mr. Hershner presented his report and noted that Zoning Commission meetings are to be scheduled for the first Tuesday of each month.

**PUBLIC WORKS DEPARTMENT BUSINESS**

Luke Mantle presented the monthly report for the Public Works Department. Mr. Mantle cited that his department continues to collaborate projects with the County Engineer's Office. Mr. Mantle asked for approval for two items.

**Approval for Type A Rip-Rap**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Public Works Director to approve a purchase order that does not exceed \$12,000.00 for Type A Rip-Rap from Hanson Materials for the Bradbury-Nine Mile Tobasco Creek Project. Roll call on motion: All aye.

**Approval for Concrete for the Bradbury-Nine Mile Tobasco Creek Project**

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve a purchase order that will not exceed \$4,000.00 for concrete from Sardinia Concrete for the Bradbury-Nine Mile Tobasco Creek Project. Roll call on motion: All aye.

**TOWNSHIP ADMINISTRATOR BUSINESS**

**Approval for Resolution 012-021 – Lighting District**

Mr. Riebel made a motion, seconded by Mrs. Batchler to adopt Resolution 012-021 as recommended by the Legendary Run Board of Trustees and Mr. Elmer to assess

and levy the amount of \$60.00 per half year (\$10.00 per month) on the parcels of land in Legendary Run and Legendary Trails identified in Attachment C for lighting improvements. This assessment is effective January 1, 2013 through December 31, 2013. Roll call on motion: All aye.

**Annual Screening for Health & Wellness Screenings**

Mr. Elmer presented the proposal to approve annual screenings for all employees at \$55.00 per person for approximately one hundred employees.

Mr. Riebel made a motion and prior to the motion being seconded, discussion arose regarding whether the current health care plan included an annual physical in an effort to prevent health issue and to reduce health care costs. Mr. Elmer confirmed that each full time employee was covered for an annual physical at no charge. Mr. Riebel then amended his motion and Mrs. Batchler seconded to provide and pay for an annual screening for all part time employees. The Board noted that this motion does not cover screening for full time employees since the full time employees are now eligible for an annual check up. Roll call on motion: All aye.

**Special Meeting Date Set for Records Commission Meeting**

Mrs. Batchler made a motion, seconded by Mr. Riebel to set the records commission meeting with Mr. Knoop and Mrs. Register for September 12, 2012 at 6:00 PM. Roll call on motion: All aye.

**Resolution 012-022 – Speed Limit for Wagner Road**

Mr. Riebel made a motion, seconded by Mrs. Batchler to adopt Resolution 012-022 based upon a concern for the general public welfare and safety to reduce the speed limit on Wagner Road (T-201) and if approved, to post and maintain the appropriate signs and markings. Roll call on motion: All aye. See attached Resolution 012-022

**Resolution 012-023 – Speed Limit for Bradbury Road**

Mrs. Batchler made a motion, seconded by Mr. Riebel to adopt Resolution 012-023 based upon a concern for the general public welfare and safety to reduce the speed limit on Bradbury Road (T-150) and if approved, to post and maintain the appropriate signs and markings. Roll call on motion: All aye. See attached Resolution 012-023

**Resolution 012-024 – Speed Limit for Behymer Road**

Mr. Riebel made a motion, seconded by Mrs. Batchler to adopt Resolution 012-024 based upon a concern for the general public welfare and safety to reduce the speed limit on Behymer Road (T-907) and if approved, to post and maintain the appropriate signs and markings. Roll call on motion: All aye. See attached Resolution 012-024

**Resolution 012-025 – Resolution of Clarity for the Waste Levy**

Mr. Riebel made a motion, seconded by Mrs. Batchler to adopt Resolution 012-025 to adopt new wording as requested by the Board of Elections for the upcoming Waste Levy that is to be placed on the November ballot. Roll call on motion: All aye. See attached Resolution 012-025

**Township Zoning Inspector Appointment**

Mr. Knoop made a motion, seconded by Mrs. Batchler to appoint Tim Hershner as Township Zoning Inspector replacing Tub Maxson and to appoint Dave Elmer as an Assistant Zoning Inspector. Roll call on motion: All aye.

**TOWNSHIP FISCAL OFFICER'S BUSINESS**

**Cash Fund Balance Report**

Mrs. Register also provided a cash summary by fund, a bank reconciliation report, receipt account status report, and an appropriation status report to the Board for their review. There were no inquiries relative to the reports.

**Payment of Bills – July 6, 2012**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 6, 2012 in the amount of \$89,379.65 as previously provided. Roll call on motion: All aye.

**Payment of Bills – July 10, 2012**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 10, 2012 in the amount of \$8,796.50 as previously provided. Roll call on motion: All aye.

**Payment of Bills - July 13, 2012**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 13, 2012 in the amount of \$147,117.61 as previously provided. Roll call on motion: All aye.

**Payment of Bills – July 18, 2012**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 18, 2012 in the amount of \$44,297.45 as previously provided. Roll call on motion: All aye.

**Payment of Bills – July 25, 2012**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 25, 2012 in the amount of \$29,600.10 as previously provided. Roll call on motion: All aye.

**Payroll - July 31, 2012**

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Township Fiscal Officer; the Board approves the payroll from July 31, 2012 in the amount of \$168,027.42 as previously provided. Roll call on motion: All aye.

**Payment of Bills – July 31, 2012**

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Township Fiscal Officer; the Board approves the bills from July 31, 2012 in the amount of \$60,111.53 as previously provided. Roll call on motion: All aye.

**ADJOURNMENT**

At 8:45 PM, Mr. Riebel made a motion, seconded by Mrs. Batchler that the meeting be adjourned. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

\_\_\_\_\_  
Karen Register, Township Fiscal Officer

\_\_\_\_\_  
Chris Knoop, Chairman  
Pierce Township Board of Trustees