



Pierce Township Police Department Clermont County • Ohio

950 Locust Corner Road • Cincinnati, Ohio 45245 • Telephone: (513) 752-4100 • FAX: (513) 752-5718

Vacation Check Request Form

Your Name: _____

Your Address: _____

Home Phone: _____ Cell Phone: _____

Date of Departure: _____ Date of Return: _____

Residential Details:

Alarm Present: Yes No Any Lights on a Timer: Yes No

Animals Present: Yes No Mail / Paper Picked Up: Yes No

Vehicles Present: Yes No If yes, description _____

Persons Possibly Visiting Residence During This Time:

Key Holder Information: (Someone local for us to call in case of emergency):

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

***please call the police department upon your return.**

Office Use Only:

Date Report Received: _____ Received By: _____ Follow-up Date: _____

Closure By: _____ Date: _____ Reason: _____ Name: _____

Approved By: _____ Date: _____

Forward to Township Administrator _____ Date: _____